

RECEIVED  
TOWN CLERK

AUG 6 8 17 AM '09

UXBRIDGE BOARD OF SELECTMEN  
BOARD OF SELECTMEN MEETING ROOM  
MEETING MINUTES  
MONDAY, JULY 13, 2009 - 7:00PM

Present: Chair Michael Potaski, Vice Chair Kevin Kuros, Clerk Beth Pitman, Selectman Cari Kay Robertson, Selectman Peter Baghdasarian. Also present, Town Manger Michael Szlosek and Administrative Assistant Tracey Ante.

*NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.*

**I. CALL TO ORDER AT 7:00PM**

- A. Announcements – Ms. Robertson announced there will be a rate increase from Nat'l Grid in the near future.
- B. Citizen's Forum – No one wished to be heard.

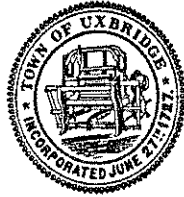
**II. PUBLIC HEARINGS/SCHEDULED APPOINTMENTS**

**III. TOWN MANAGER REPORT**

The Town Manager advised the Board Kelly Poulin has been appointed as Town Clerk. She will continue handling the maintenance of the custodial records and payroll will be reassigned in-house. Dr. Arvin Glicksman has been appointed to the Board of Health for an unexpired term vacancy and the Town Manager acknowledged his impressive background. The Town Manager advised of the spending freeze and discussed the spending approval process. The Personnel Policy Bylaw will be finalized this week.

**IV. OLD BUSINESS**

- A. Application – Schnorr – Gravel Permit Renewal – The Town Manager advised the Board of the receipt of an updated plan depicting the proposed operation. Following discussion, **MOTION by Mr. Kuros to renew the Gravel Permit, Permit #35 to Schnorr Construction Co., Inc., 500 Chocolog Road, Uxbridge, MA. Seconded by Ms Pitman, the motion carried unanimously.**
- B. Tax bills – Discussion included the disbursement of the tax bills combining 1st and 2nd quarter bills and combining 3<sup>rd</sup> and 4th quarter bills limiting mailings to two (2) per fiscal year for cost savings. Mr. David Genereux advised the Board with areas of concerns. The Board discussed implementing a public campaign for awareness. Following input and discussion, **MOTION by Mr. Kuros that the Board authorize the Town Manager to direct the Tax Collector to combine and mail 3<sup>rd</sup> and 4<sup>th</sup> quarter FY 2010 bills and implement a public campaign to educate the taxpayers. Seconded by Ms. Robertson, the motion carried 4-0-1 (Mr. Baghdasarian abstained).**
- C. Goldthwaite Trust – It was noted Ms. Robertson inquired as to the interest and earnings on the trust. The Interagency Hardship Authority Committee has requested funds from the trust. Following input and discussion, **MOTION by Mr. Kuros that the Board authorize expenditure of a portion of the**



UXBRIDGE BOARD OF SELECTMEN  
BOARD OF SELECTMEN MEETING ROOM  
MEETING MINUTES  
MONDAY, JULY 13, 2009 - 7:00PM

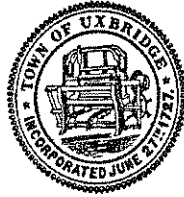
accumulated interest not to exceed \$6,000.00 from the Goldthwaite Trust Fund for FY 2010 to aid and assist the poor in the Town of Uxbridge. In addition, the Board noted funds will be distributed to individuals versus agencies and/or organizations and considered on a case by case basis.

Seconded by Ms. Robertson, the motion carried unanimously. The Town Manager will advise the InterAgency Hardship Authority Committee accordingly.

- D. Feasibility Study – MSBA – Selectman Kuros advised the Board as to the SBC timeline discussed at the recent SBC meeting. The Town Manager discussed concern with Town Counsel as to the SBC authority to bind the Town. Following discussion, the consensus of the Board is that they are the authorizing authority. The Town Manager will follow-up with Town Counsel.

**V. NEW BUSINESS**

- A. Appointment – Robert Gondek – COA – 3 year term – **MOTION by Mr. Baghdasarian to appointment Mr. Gondek to the COA for a 3 year term. Seconded by Mr. Kuros, the motion carried unanimously.**
- B. Balm of Life Spring Road – Request changing the name of the Road to Spring Road or Spring Street – The Town Manager advised a written request was received from the Operations Manager at the Drive In Self Storage to change the name of the road. He also advised the Board that there has been opposition to the name change. The Office has requested the Operations Manager obtain written consent from the abutters. The Board will continue discussions at their next scheduled meeting.
- C. Lynch’s Riverview Wine & Spirit – Alcohol Violation – Chief Freitas was present and advised the Board as to the alcohol violation. Mr. Charles Lynch with Lynch’s Riverview Wine & Spirit was present and advised the Board he had no dispute to the facts of the violation. Following input and discussion, **MOTION by Mr. Kuros to abide by the Town of Uxbridge Alcoholic Beverages Enforcement Policy, for a first offense, to suspend the sale of alcoholic beverages at the establishment for one day, Monday July 20, 2009 in accordance with the policy suspension requirements. Seconded by Ms. Robertson, the motion carried unanimously.**
- D. Policy/procedure/place holder agenda items – The Board discussed agenda item order. The consensus of the Board was to continue with the existing format.
- E. Capital Planning - BOS goals short/long term – Ms. Robertson advised the Board of the potential updates to the Capital Planning short and long term goals. The Town Manager will request the Capital Planning Committee reconvene prior to the Fall. Ms. Robertson will serve as the delegate for the Board. The Board will continue discussions at a future meeting.
- F. Year End Transfers – Pursuant to MGL 44, Section 33B – Mr. David Genereux, Finance Director was present and discussed Year End Transfers. Following input and discussion, **MOTION by Mr. Kuros to approve the request for Year End Transfers pursuant to MGL, Chapter 44, Section 33B as noted in the memorandum from the Finance Director dated July 8, 2009. Seconded by Ms. Robertson, the motion carried unanimously.**



UXBRIDGE BOARD OF SELECTMEN  
BOARD OF SELECTMEN MEETING ROOM  
MEETING MINUTES  
MONDAY, JULY 13, 2009 - 7:00PM

**VI. CORRESPONDENCE/OTHER BUSINESS**

**MINUTES. MOTION** by Mr. Kuros to approve the regular meeting minutes of June 29, 2009.  
**Seconded** by Ms. Robertson, the motion carried unanimously.

Street Lights – Mr. Baghdasarian discussed the ongoing review of street lights. He requested additional information from Nat'l Grid. The Town Manager will research and advise the Board at a future meeting.

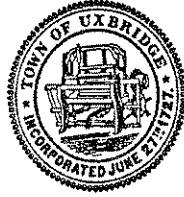
Fee schedule – Mr. Baghdasarian noted the ongoing review of Town Hall fee schedules and also suggested the Board of Selectmen review its current fee schedule.

Computer status – Mr. Baghdasarian inquired as to the status of the computer. The Town Manager will follow-up.

Self evaluation – Mr. Baghdasarian requested the Board members consider self evaluation. The Board will continue discussions at a future meeting.

**VII. EXECUTIVE SESSION (MGL c.39, §23B)**

**At 10:02PM MOTION** by Mr. Kuros to enter into Executive Session to discuss Tata & Howard contract and Cnossen & Rosenfield wellfields. At 10:13 PM, **MOTION** amended by Mr. Kuros to discuss Cnossen & Rosenfields wellfields. At 10:17 PM **MOTION** by Mr. Kuros to rescind previous motions and enter into Executive Session to discuss the purchase of the Cnossen wellfield with no further business to follow. **Seconded** by Ms. Roberson. **Vote taken:** by role call vote (Potaski - AYE, Kuros - AYE, Robertson - AYE, Pitman - AYE, Bagdasarian – AYE). Motion passed unanimously.

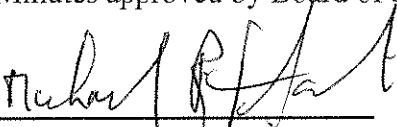



UXBRIDGE BOARD OF SELECTMEN  
BOARD OF SELECTMEN MEETING ROOM  
MEETING MINUTES  
MONDAY, JULY 13, 2009 - 7:00PM

**III. ADJOURNMENT: Next Regular BOS Meeting July 27, 2009**

*Minutes respectfully submitted by, Tracey Ante*

Minutes approved by Board of Selectmen:

  
\_\_\_\_\_  
Chairman Michael Potaski

  
\_\_\_\_\_  
Selectman Peter Baghdasarian

\_\_\_\_\_  
Vice Chairman Kevin Kuros

\_\_\_\_\_  
Selectman Cari Kay Robertson

  
\_\_\_\_\_  
Clerk Beth Pitman  
*Attachments*

7/27/09  
\_\_\_\_\_  
Date Approved