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UXBRIDGE BOARD OF SELECTMEN
MEETING MINUTES
March 9, 2009

Present: Chair Kevin Kuros, Clerk Cari Kay Robertson, Bruce Desilets and Peter Baghdasarian. Vice Chair Michael Potaski arrived at 6:45PM. Also present Town Manager Michael Szlosek.

Absent: None

NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.

I. CALL TO ORDER AT 6:40 P.M

II. EXECUTIVE SESSION (MGL c.39, §23B)

At 6:40PM, MOTION by Ms. Robertson to enter into executive session under exemption #3 - to discuss strategy with respect to collective bargaining or litigation position. Seconded by Mr. Baghdasarian. Vote taken; by role call vote (Kuros-aye, Robertson-aye, Baghdasarian-aye, Desilets-aye, Potaski-aye). Motion PASSED unanimously.

At 7:40PM, MOTION by Mr. Baghdasarian to adjourn executive session. Seconded by Mr. Desilets. Vote taken; by role call vote (Kuros-aye, Robertson-aye, Baghdasarian-aye, Desilets-aye, Potaski-aye), motion PASSED unanimously.

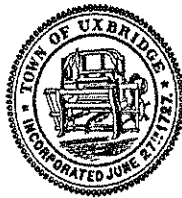
III. CALL TO ORDER OF REGULAR MEETING AT 7:40 P.M.

Chairman Kuros called the regular meeting to order at 7:40PM with a pledge of allegiance to the flag.

- A. Announcements – None
- B. Citizen's Forum – No one wished to be heard.

IV. PUBLIC HEARINGS/SCHEDULED APPOINTMENTS

- A. Water and Sewer rates/fees – Consider setting rate schedule – Mr. David Genereux, Finance Director was present and discussed the water and sewer rates. He advised the Board the initial recommendation was for a 10% increase in water rates and 12% increase in sewer rates which are attributed to the decrease in water consumption. Chairman Kuros opened the public hearing. Comments included utilizing DPW salary, utilizing retained earnings or possible staff reduction to offset the rate increase. The Board requested additional reports indicating the dollar amount of the deficit and the dollar amount for retained earnings. The Board further requested a 2% cut to the water and sewer department. Mr. Genereux will provide additional reports to the Board for their next scheduled meeting. **MOTION by Mr. Potaski to continue the public hearing. Seconded by Ms. Robertson. Vote taken; motion PASSED unanimously.**



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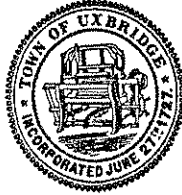
- B. Appointment (Talent Bank Form) to School Building Committee. **MOTION by Mr. Potaski to appoint Don Sawyer to the School Building Committee subject to the approval of the MSBA. Seconded by Mr. Baghdasarian. Vote taken; motion PASSED unanimously.**

V. TOWN MANAGER REPORT

Attached to the minutes. The Town Manager provided a brief update to the Board. He advised the Board of a tentative meeting scheduled for March 12th with the Millville BOS to discuss dispatcher regionalization.

VI. OLD BUSINESS/NEW BUSINESS

- A. Spring Annual Town Meeting (SATM) 5/12/09 – The Board reviewed the draft warrant and articles attached thereto.
1. Maple Grove Estates – Julia Drive - Vote intention to layout. - No action or votes taken.
 2. Meadowside Estates – Cassie Lane – Vote intention to layout. – No action or votes taken.
 3. Foxwoods Estates – Vote intention to layout. – No action or votes taken.
 4. Quaker Industrial Park – Commerce Drive - Vote intention to layout. **MOTION by Mr. Desilets to layout and make public way Commerce Drive. Seconded by Mr. Baghdasarian. Vote taken; Motion PASSED unanimously.**
 5. StoneCrest I & II – Kasey Court and Gary Lane – Vote intention to layout. **MOTION by Mr. Desilets to layout and make public way Kasey Court and Gary Lane. Seconded by Mr. Baghdasarian. Vote taken; Motion PASSED unanimously.**
- B. Excavation and Safety Trench Regulations – The Board reviewed the proposed policy presented by the Town Manager. The Board inquired as to discrepancies between state and OSHA guidelines. The Board requested the Town Manager contact State Representatives as well as the Department of Public Safety for clarification on the discrepancies in the regulations. The Board will continue discussions at their next scheduled meeting.
- C. FY09 Budget Status; FY10 Budget Discussion – Mr. David Genereux, Finance Director reviewed the FY 09 and FY 10 budgets.
- D. The plaque is in and the Board needs to schedule a date for the dedication.
- E. Mr. Potaski raised reevaluating wind power on town land.
- F. Ms. Robertson informed the Board with regard to the Worcester Beetle bug infestation that federal/state governments provide for removal of trees if an infestation is found. Uxbridge residents should look for 3/8” holes in their trees. The beetles like maples trees the most, but will feed on other trees too.
- G. Mr. Baghdasarian raised the issue of the dog license and too many copies of the budget books as a lack of management.



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VII. CORRESPONDENCE/OTHER BUSINESS

A. MOTION by Mr. Potaski to accept the 2/09/09 regular Meeting Minutes. Seconded by Mr. Baghdasarian. Vote taken; motion PASSED unanimously.

B. MOTION by Mr. Potaski to accept the 2/23/09 regular Meeting Minutes. Seconded by Mr. Kuros. Vote taken; motion PASSED 4:1 (Mr. Desilets abstained).

C. MOTION by Mr. Potaski to accept the 3/4/09 Special Session Meeting Minutes. Seconded by Mr. Baghdasarian. Vote taken; motion PASSED 4:1 (Mr. Kuros abstained).

VIII. ADJOURNMENT: Next Special BOS Meetings March 12, 2009, March 16, 2009, March 18, 2009 and next Regular BOS Meeting March 23, 2009

MOTION by Mr. Kuros to adjourn the meeting at 10:20PM. Seconded by Mr. Potaski, the motion PASSED unanimously.

Minutes respectfully submitted by, Tracey Ante

Minutes approved by Board of Selectmen:

Chairman Kevin J. Kuros

Selectman Peter Baghdasarian



Vice Chairman Michael Potaski



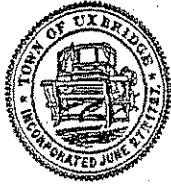
Selectman Bruce Desilets



Clerk Cari Kay Robertson
Attachments

3/23/09

Date Approved



TOWN OF UXBRIDGE
BOARD OF SELECTMEN
Town Hall Room 102
21 South Main Street
Uxbridge, MA 01569-1851
508-278-8600 Fax 508-278-8605

RECEIVED
TOWN CLERK

FEB 23 3 35 PM '09

LEGAL NOTICE

TOWN OF UXBRIDGE
BOARD OF SELECTMEN
PUBLIC HEARING
MONDAY, MARCH 9, 2009 @ 7:00PM
BOARD OF SELECTMEN'S OFFICE
UXBRIDGE TOWN HALL
21 SOUTH MAIN STREET
UXBRIDGE, MA 01569

TOWN OF UXBRIDGE PROPOSED 2009 WATER AND SEWER RATES AND
RATE STRUCTURE

WATER RATES

	<u>Proposed</u>
0-800 CU/FT	\$21.65 Minimum
801-3,000 CU/FT	\$2.71/100 CU/FT
Over 3,000 CU/FT	\$3.15/100 CU/FT
Irrigation Rate	\$3.69/100 CU/FT
Water Connection Charge	\$1,200.00 per additional ½"
Fixed Rates :Capital Improvement Fees 1	\$6.47
Fixed Rates: Capital Improvement Fees 2	\$22.19

SEWER RATES

0-800 CU/FT	\$39.60 Minimum
Over 800 CU/FT	\$5.26/ 100 CU/FT
Sewer Flat Rate	\$123.00/Quarter
Septage Disposal	\$70.00/1,000 Gallons
Sewer Holding Tanks	\$10
Sewer Connection Charge	\$3,000
Fixed Rates: Capital Improvement Fees 1	\$6.95
Fixed Rates: Capital Improvement Fees 2	\$3.15
Fixed Rates: Capital Improvement Fees 3	\$1.90



TOWN OF UXBRIDGE
OFFICE OF THE FINANCE DIRECTOR
TOWN TREASURER/COLLECTOR
21 South Main Street
Uxbridge, MA 01569-1851
Phone 508-278-8606/8607 Fax 508-278-3751
findir@uxbridge-ma.gov

David A. Genereux
Finance Director

DATE: March 3, 2009
TO: Michael Szlosek, Town Manager
FROM: David Genereux, Finance Director *DG*
RE: Water and Sewer Rate/Summerfield Information

I am writing to offer background as to the proposed water/sewer rate increases to be considered by the Board on March 9, 2009. The current recommendation is for a 10 percent increase in water rates, and 12 percent increase in sewer rates. There are four pages of exhibits attached to this memorandum. The first page shows the FY 2009 current and proposed rates for FY 2010. The second and third sheets explain each rate more fully. Finally, Page 4 shows the amount of assessment fees paid for Taft Hill at Summerfield.

Water/Sewer Rates:

The reason behind the requested increase is the 6.65% decrease in consumption that we noted between FY 2008 and FY 2009. For the first 3 billing periods of FY 2008 showed 26,683,728 cubic feet of water used. FY 2009 for the same period is showing 24,900,182 cubic feet used, a reduction of 1,783,546 cubic feet or 6.65%. This means a reduction in the average annual consumption of 12,000 cubic feet to 11,160 cubic feet, or 880 cubic feet per household.

Bear in mind that the FY 2009 rates were based upon collection of the FY 2008 consumption. The almost seven percent reduction in consumption will likely have a detrimental affect on the FY 2009 retained earnings. Water & sewer posted respectable increases in retained revenue from FY 2007 to FY 2008, with water increasing by \$70,380 to \$856,814, and sewer retained revenue increasing by \$134,049 to \$249,699. Water has received a settlement in an MTE court case totaling \$292,279.48, which will add to its retained earnings for FY 2009, but those funds could be used to offset the design costs for the new well and distribution system that was approved at the November 2007 annual town meeting. This would serve to reduce the new water CIF for that project, tentatively scheduled to be added in FY 2011.

There is no guarantee that consumption will not drop further. A good portion of the consumption FY 2009 took place before the current economic downturn. It is entirely possible that consumption will decrease further before the close of FY 2009, negatively impacting the projection in FY 2010.

The water and sewer budgets for FY 2010 are projected to decrease by .82 and .97 percent respectively for FY 2010, despite the projection of the 6.65 percent consumption decrease. The water and sewer operating budgets fund costs that are based on personnel and equipment needs that are not tied to consumption. They are fixed costs that must be paid for.

Enterprise fund rates mimic the tax rate. When values are rising, the tax rate falls. When values drop, the tax rate increases. When consumption drops, rates must increase. When consumption increases, rates can be maintained or lowered. In the end, be it the tax levy or an enterprise fund, the same amount needs to be collected. The rates are merely an avenue to apportion that collection.

The rate setting process had two goals:

- 1.) **To collect adequate user fees to maintain the enterprise fund balance without requiring a general fund subsidy:** Enterprise fund budgets may not certify negative retained earnings, according to Massachusetts General Laws. Any negative balance must be offset by a subsidy from the general fund, which would result in taxpayers subsidizing the enterprise fund on behalf of ratepayers.
- 2.) **To ensure that the ratepayers see as small an impact to their bills as possible for the upcoming fiscal year.** Enterprise fund rates are not constrained by Proposition 2 ½ as tax rates are, and there has been and will be times when investments in the system are necessary, and will have to be paid for. However, it makes sound fiscal sense to set rates based on consumption that ensure that the enterprise operations will be kept solvent without negatively affecting ratepayers. Reducing the water and sewer budgets in FY 2010 helped control that effect.

The chart at the bottom of the first page of exhibits shows the effect on the average water/sewer user's bill. Assuming the forecasted average bill of 11,160 cubic feet per year, the average user will see a reduction of \$3.64 on their annual water bill, and an increase of \$10.34 on their annual sewer bill, resulting in a net increase of \$6.70 for FY 2010. Of course, users who use less than this average will see greater savings, will higher users pay more.

It is our intention to do a rate study over the summer, in order to properly apportion all appropriate costs to the enterprise funds next year, as well as to set rates that do not increase uniformly across all consumption levels.

Taft Hill @ Summerfield:

According to the DPW, Northwind Partners have incurred a net of \$37,395 in fees for assessments. They incurred gross charges of \$54,430.50, with credits of \$17,035.50 for sewer extensions on Douglas Street and Dew Lane. Red Buma and I will be attendance at the Wednesday meeting to assist the Board with any questions.

Proposed Quarterly Rates						
			FY 09		FY 10	
RATE	UNITS		CURRENT	avg usage	PROPOSED	avg usage
			RATE	bill	RATE*	bill
			quarterly	yearly	quarterly	yearly
				12000 CF		11160 CF
UR-W-1	cubic feet	0-800	\$20.72 min		21.65	
		801-3000	\$2.46 / 100 cf	\$295.20	\$2.71 / 100 cf	\$302.44
		3000+	\$2.86 / 100cf		\$3.15 / 100cf	
UR-W-2	cubic feet	all usage	\$3.35 / 100cf		\$3.69 / 100cf	
UR-S-1	cubic feet	0-800	\$36.00		\$39.60	
		801+	\$4.70 / 100cf	\$564.00	\$5.26 / 100cf	\$587.02
UR-S-2	flat rate		\$141.00	\$540.00	\$123.00	\$592.00
UR-S-3	campers		\$10		\$10	
	others					
UR-S-4	1000 gallons		\$70 / 100 gal		\$70 / 100 gal	
UR-SP-1			None		None	
UR-MR-1			None		None	
UR-LL-1			None		None	
CC-W			\$5,000		\$5,000	
CC-S			\$3,000		\$3,000	
CIF-W-1			\$6.91	\$27.64	\$6.47	\$26.88
CIF-W-2			\$24.47	\$97.88	\$22.19	\$88.76
CIF-S-1			\$7.91	\$31.64	\$6.96	\$27.80
CIF-S-2			\$3.63	\$14.52	\$3.15	\$12.60
CIF-S-3			\$3.63	\$14.52	\$1.90	\$7.60

* assumes all debt into CIF

Change to Average Water/Sewer Bill

	2009	2010	Difference
Average Usage*	12,000.00	11,160.00	(840.00)
Annual Water Charge	\$295.20	\$302.44	7.24
Annual Sewer Charge	\$564.00	\$587.02	23.02
Annual Water CIF 1	\$27.64	25.88	(1.76)
Annual Water CIF 2	\$97.88	88.76	(9.12)
Annual Sewer CIF 1	\$31.64	27.80	(3.84)
Annual Sewer CIF 2	\$14.52	12.60	(1.92)
Annual Sewer CIF 3	\$14.52	7.60	(6.92)
Total:	1,045.40	1,052.10	6.70
Water Ave Change			(3.64)
Sewer Ave Change			10.34

* Average usage change is based on consumption for the first 3 billing cycles in FY 2008 as compared to the first 3 billing cycles in FY 2009

FY 10 WATER AND SEWER RATES

All rates effective April 2009

Bills may be a combination of multiple rates and fees

Considered for Adoption March 9, 2009

USAGE RATES (UR) -- WATER (W) -- SEWER (S)

	UNITS	RANGE	RATE	
UR-W-1	cubic feet	0-800	\$21.65	For water consumption billed quarterly
		801-3000	\$2.71 / 100 cf	
		3000+	\$3.15 / 100cf	
UR-W-2	cubic feet	all usage	\$3.69 / 100cf	For irrigation use billed quarterly
UR-S-1	cubic feet	0-800	\$39.60	For sewer disposal billed quarterly
		801+	\$5.26 / 100cf	
UR-S-2	flat rate		\$123.00	For sewer disposal on well water billed quarterly
UR-S-3	campers	per dump	\$10	For sewer disposal of campers billed at time of disposal
UR-S-IND	industrial	all usage	TBD	For future use
UR-S-4	septage	1000 gal	\$70 / 1000 gal	For septage disposal at time of disposal
UR-SP-1				Special rates for future use
UR-MR-1				Maintenance rates for future use
UR-LL-1				Life line rates for future use

CAPITAL IMPROVEMENT FEE (CIF) -- WATER (W) -- SEWER (S)		
CIF-W-1	existing debt	\$6.47
CIF-W-2	water tank	\$22.19
CIF-W-3		
CIF-W-4		
CIF-S-1	existing debt	\$6.95
CIF-S-2	lime silo	\$3.15
CIF-S-3	replace roofs	\$1.90
CIF-S-4		

These fees are based on project costs (yearly debt and interest) and charged proportionally to the number of dwelling units or equivalents as of December 31st of the prior year, for the life of the project payments. Each CIF to be charged separately Commercial and Industrial equivalents will be based on the following:
 Water equivalents based on 1" service size for 1st equivalent and 1 equivalent per 1/2" dia over 1".
 Sewer equivalents based on residential equivalents (330 GPD) for septic design per CMR 310 15.203 (Title 5) as amended.

The Commissioners may also proportion project costs based on benefits to the Town to other means of funding.

CONNECTION CHARGES (CC) -- WATER (W) -- SEWER (S)			
	UNITS	RANGE	RATE
CC-W	per dia.	up to 1"	\$5,000
		over 1"	
		per 1/2" dia	\$1,200
CC-S	per dwelling unit equivalents		\$3,000

This rate replaces the System Development Charge (SDC) for water connections based on the size of service at curb. Any increase in pipe size requires recalculation. Fire service lines are also charged under this rate as well as multiple connections.

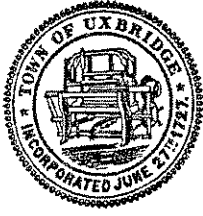
This rate replaces the Sewer Privilege Fee (SPF) and is based on dwelling unit residential equivalents. All multi-unit buildings will be charged per number of dwelling units. Commercial and Industrial charges will be based on single family dwelling residential equivalents (330 GPD) for septic design per CMR 310 15.203 (Title 5) as amended. Any change of use requires recalculation.

TAFT HILL @ SUMMERFIELD
NORTHWIND PARTNERS MA, LLC

SEWER BETTERMENT FEE

	<u>UNITS</u>	<u>FEE</u>	<u>TOTAL</u>
TAFT HILL @ SUMMERFIELD	1	831.00	\$831.00
	129	415.50	53,599.50
GROSS TAFT HILL ASSESSMENTS	<u>130</u>		<u>54,430.50</u>
DOUGLAS ST	38	415.50	15,789.00
DEW LANE	3	415.50	1,246.50
TOTAL CREDITS	<u>41</u>		<u>17,035.50</u> *
NET ASSESSMENT FEES TO TAFT HILL			<u>\$37,395.00</u>
UNIT ASSESSMENT FEE TO TAFT HILL			<u>\$287.66</u>

* Taft Hill was given credit for every property that was passed on Douglas St. according to the betterment policy, regardless of how many have connected to date.



UXBRIDGE POLICE DEPARTMENT

275 Douglas Street, Uxbridge, MA 01569-1851
Telephone 508-278-7755 Fax 508-278-7874
www.uxbridgepolice.com

Scott J. Freitas
Chief of Police

Monthly report February, 2009

To: Town Manager Michael Szlosek

Date: 3-5-09

The following is a list of activity for the Uxbridge Police Department for February, 2009:

During the month, dispatch received, responded to and/or dispatched 713 calls for service to the Police, Fire or EMS. As stated before, last year (2007) we responded to an all time high of 12,263 calls for service. Last year (the third highest) we responded to 11,689 calls. For January and February, this year compared to both of the above mentioned years the following numbers indicate the calls for service: 2007-1770; 2008-1721; and 2009 - 1614. 17.5% of this month's calls were Fire/EMS related, which usually also required a police response and 82.5% were strictly police related.

26 Motor vehicle citations were issued that included 38 separate violations.

12 Motor Vehicle Accidents were investigated with 6 injuries out of 18 occupants. This number is 14 less than the number of collisions last month. There were no "Click it or ticket" enforcement activities in February. As you know the department received another year of funding for that effort. The department continues to redeploy some of our enforcement activities when available to attempt to reduce the numbers. During the month we did not deploy our message board in high accident areas around town in an effort to make a difference in accidents, because of the cold winter weather. We will resume in the spring.. Speed sign deployment has stopped until the spring and better weather. Drivers age 36 to 45 were the most likely operators in these collisions. This is not a change from last month. Persons under 21 years of age accounted for 2 of the operators. In 2008, the major age group, involved in collisions was age was still 36 to 45. As we have said over the last few months, with the new driver training laws, the under age 19 collision numbers we thought would remain low. This month none of the operators were under age 19. Overall, the number of under 19 operators involved in collisions in 2008 were 43. In 2007 the number was 61. That is a decrease of 18 operators or a 29.5% decrease. One person was totally ejected during a February collision. All operators of motor vehicles need to buckle up, obey the speed limit, and drive courteously. Also during the winter although it sounds silly and people should not need to be reminded, please allow a little extra time to get to your destinations and watch out for slippery roads. This month all but 1 person involved in collisions had their seat belt on. As stated earlier that person was ejected. I am confident that increased seatbelt use will help reduce injuries. During the last few months, we mentioned the advertising campaign

in the center of town regarding seatbelt use. The advertising of the seat belt percentage and encouragement of seatbelt use in the center of town seemed to work. Seat belt use in September was 70% which is a decrease since the June 2008 high of 80%. In August a survey of operators at the High School (students and non students) showed that use was between 75 and 82% over the 3 day rolling average. A new survey at the High School will probably take place in early 2009.

20 arrests or applications for criminal complaints were made this month. This is 3 less than last month. Sunday was the day in which the most arrests occurred with Friday second. The majority of arrests were of people in the 18 to 24 year age range. In total there were 3 juveniles arrested during the month. In total this month there was 1 arrest in Uxbridge for driving under the influence of alcohol, and there were 3 domestic violence arrests.

16% of the crimes solved by police in February were committed by individuals under the age of 18. If you look at that compared to the actual number of Juvenile arrests, it indicates at least anecdotally that a small number of youth are committing a large number of the juvenile offenses. Parental involvement with their children can go a long way in reducing the number of juvenile offenders even further.

We encourage all residents to lock their vehicle at home at night. Please report all suspicious activity to the police as soon as possible.

Efforts have begun to combat incidents of underage drinking based on a grant by the Executive Office of Public Safety and Security.

As stated in earlier months, beware of internet scams as they continue to affect many residents of Uxbridge and all over the country. The newest one involves calls by persons saying they are from the IRS and wanting personal information from you so you can get your economic stimulus check. The scam also includes alleged IRS emails. The IRS is not making these calls. To get the check you need only file your annual tax return. The scams can be checked out at a variety of websites including but not limited to the IACP website at www.idsafety.org.

Check our website www.uxbridgepolice.com for crime prevention resources and other information. Remember, we are not the bedroom community of years ago and people need to use common sense crime prevention practices.

Continued Reminder: there is restricted traffic for vehicles over 6 tons gross registered weight on E. Hartford Avenue at Whitin Street. Any vehicle must yield to pedestrians on the Hecla Street bridge beyond the DPW Headquarters and the bridge is narrow on Laurel St. You can expect bridge narrowing in other areas of town in the near future.

Mass Highway has also restricted the weight limit for vehicles over the "skull Rock" bridge on Millville Rd to 7 tons. (14,000 lbs) That is the size of many trucks. The bridge is just south of Susan Parkway. You will probably be seeing an increase in traffic on the Quaker Highway and Blackstone St.

Training: Officers Benjamin Smoot, Paul Stuczynski, Kevin MacDonald and Josiah Morrissette completed In service training in Boylston. Officer Brian MacDonald, Dispatcher Melanie Blodgett-O'Toole, Dispatcher Joseph Lefebvre and I attended recertification training as CPR and First Responder Instructors. Additional training for

fiscal year 2009 is ramping up in as many areas as possible. We are attempting to offer as much training as possible given the limited budget.

Emergency Management: The C.E.R.T. team continued its training on a monthly basis and they have been a huge help over this past year. I wish to thank them for their efforts at the large funeral at the end of the month when the town lost one of its finest, School Superintendent Dan Stefanilo. I continue to serve on the Central MA Homeland Security Council and as a subset of that I am one of the central region's representatives to the Statewide NIMS advisory council and the statewide police deployment committee.

Grants: In January we were notified that the Governor has deleted community policing monies for the next fiscal year in his FY 2010 budget. That will put a big dent in our efforts to assist in many of the community events that we have in Uxbridge. This year's monies are expected to run out in early December of 2009. We are continuing to make other grant submissions and we will report on them as they become available.

Animal Control: The Animal Control officer responded to at least 29 complaints during the month in Uxbridge. Uxbridge Animal Control also assisted in incidents involving wild animals and once again continued to work with the MSPCA regarding some cruelty to animal cases and has been conducting ongoing kennel inspections.

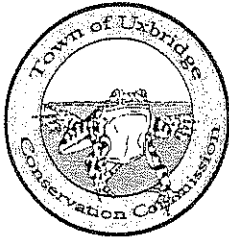
Anyone interested in a per diem ACO position can contact the Uxbridge Police Department for application forms and a job description. This is a stipend position to cover weekends and holidays.

Residents are reminded that their dog should be relicensed by March 31, 2009. Late fees now apply. The kennel process takes more time now (people who own more than 3 dogs) so please get your kennel applications at the town clerk as soon as possible. Those that have not obtained their required kennel licenses are reminded to get the process going as investigations are now beginning regarding those who did not renew their kennel licenses in 2008 and may not be grandfathered into renewals if they have issues regarding zoning because they are might no longer be considered preexisting/non conforming.

The animal control bylaw and links to the kennel regulations are on the police department website at www.uxbridgepolice.com

Animal control will be sponsoring the annual rabies clinic. Information on the clinic is available on the cable runner and at www.uxbridgepolice.com under the animal control section.

Respectfully,
Scott Freitas



TOWN OF UXBRIDGE
CONSERVATION COMMISSION

21 South Main Street
Uxbridge, Massachusetts 01569
508.278.8610

MEMORANDUM

Date: March 4, 2009
To: Michael Szlosek, Town Manager
From: Tonya Brainsky, Conservation Administrator
Subject: February 2009 Monthly Report

The Conservation Commission was scheduled to meet twice during the month of February. The meetings were scheduled for January 2nd and 17th, 2009. In addition to the regularly scheduled Conservation Commission meetings, a Land Use Subcommittee meeting was scheduled for February 9th, 2009 but was canceled.

Application Activity: was low in February.

Two Notices of Intent had been carried over from the last meeting held in February. These two hearings still remain on the agenda requiring the submission of revised plans or additional information.

The Conservation did not receive any new Notices of Intent during the month of February.

A single Certificate of Compliance was issued. This was the reissuance of a Certificate of Compliance for DEP File #312-718, 43 Arnold Drive that had originally been issued in December of 2006. The Certificate was never recorded at the registry of deeds, therefore the new property owner requested the reissuance to finalize the project.

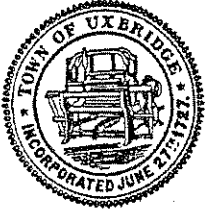
Other Business:

During the February 17th meeting, the Commission voted to amend the existing Land Use Regulations for Pout Pond to allow recreational hunting as permitted by the Commonwealth of Massachusetts. The discussion on the topic of hunting on the property had begun in December.

The Commission also voted to support a Warrant Article to establish a revolving fund for Pout Pond. This fund would consist of fees charged for use of the facilities at the Pond.

Respectfully submitted,

Tonya R. Brainsky
Conservation Administrator



TOWN OF UXBRIDGE
Dept. of Planning & Economic Development
21 South Main Street
Uxbridge, MA 01569-1851
508-278-6487

TO: Michael Szlosek
FROM: Charles Lutton/Tracey Ante
DATE: March 2, 2009
RE: February 2009 Monthly Report

Development/Projects:

Bernat Mill/Downtown. The Downtown "Connections" plan included several recommendations for increasing physical connections between the "downtown" and "Bernat" properties, and the owners of the Bernat site have continued to work closely with the Town with these connections in mind. Based on the recommendations in the *Connections* plan, funding was pursued and the Town was appropriated \$3.7m through the 2008 Transportation Bond. Early indications are that a portion of that money may be released to the Town in the coming months to pursue downtown infrastructure improvements.

In a related matter, the Regional Planning Commission has initiated an effort to see that Route 122 is designated as a Scenic Byway, a federal designation. It was apparently designated as a State Scenic Byway in the 1980's.

Blackstone Valley Bike Path. The development of the Blackstone Valley Bikeway in Uxbridge includes portions of Segment 2 (from the Millville line to the crossing of the Blackstone under Millville Rd.) and Segment 3 (from that point, north into a through DCR land and the Northbridge line). Mass Highway, the project proponent, is still working to finalize the project shift which transfers some of the Millville work from Segment 1 (Blackstone and Millville) into Segment 2. This will result in a revised schedule for design and permitting of Segment 2, since the "new" portion will need to be brought to 75%, as is the rest of the Segment 2 design

Segment 3 (which runs from where the Blackstone River passes underneath Millville Road, roughly along the P&W Railroad north, to the Stanley Woolen site, and the state-owned DCR land, across Hartford Ave and into Northbridge) has been evaluated relative to potential alternative layouts, to ensure that the path is off-road in accordance with the Selectmen's earlier request, and to ensure that the proposed location is cost effective and appropriate. Long term maintenance responsibility and associated costs remain a primary concern.

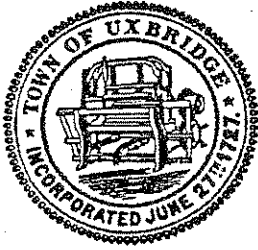
Municipal staff from the affected communities continue to review the proposed alignment and coordinate efforts to facilitate the continued development of the project. Accordingly, and in

conjunction with the Blackstone River Valley National Heritage Corridor Commission, Uxbridge joined the Boards of Selectmen of all Mass BV Bikeway communities in sending a letter to the Commissioners of DCR and MHD advocating continued vigilance, and focus on Right of Way, construction/design costs, and long-term maintenance issues.

Development/Permitting Matters:

Selected projects are highlighted below:

- **Hammond Estates.** This project was previously found in default, and demand for production of surety has been made of the surety company. This office continues to work to effect the production of surety from the surety company and their attorneys to the Town.
- **Holbrook Farm Estates.** The Board of Selectmen and the Planning Board voted unanimously in the affirmative to seek surety for project completion under the direction of the Planning Board.
- **Stanley Woolen Mill.** The Mill is in the Historic Mill Adaptive Reuse Overlay zone, and enjoys the same regulatory provisions as previously authorized for the Waucantuck site. A special permit application for redevelopment of this site was filed last spring, and the public hearing closed in December. The Planning Board issued a Decision to approve the application for a Special Permit for redevelopment of the mill. Much of the parking is shown located on state land, through an agreement with the State DCR. The Blackstone Bike Path is expected to be located along this property, as well. The applicant has recently met with the state's Bike Path consultant.
- **Waucantuck Mill.** More than a year after the Town was told that demolition would begin, the developer secured a demolition permit for this site in January and demo work commenced.



Town of Uxbridge, Inspector of Buildings

21 South Main Street

Uxbridge, MA 01569

Phone # (508) 278-8603 Fax # (508) 278-0709

Email: building.inspector@uxbridge-ma.gov

To: Michael Szlosek
From: Glenn Hand
Date: March 3, 2009
Re: February Building Department report

In the month of February the building inspector was called and responded to a fire related to a pellet stove. Issued a letter of zoning violation which was delivered to the property owner via Uxbridge Police Department. Responded to request for zoning determination letters. Met with an engineer for a small commercial project in South Uxbridge to review conceptual plans and permitting requirements. Spoke with several homeowners about up and coming project for the spring. Working on updating Building department forms with new code references to be posted on the Town website. Staff in process of performing a fee schedule comparison of one & two family building department fees for surrounding towns.

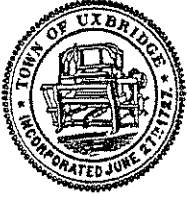
The number of permits issued and the fee to be collected are as follows:

Building permits	10	Fees collected:	\$ 650.00
Electric permits	11	Fees collected:	\$ 745.00
Plumbing permits	5	Fees collected:	\$ 192.00
Gas permits	6	Fees collected:	\$ 165.00
Total Collected			\$ 1,752.00

Various categories of building permits for the month of February:

0	Commercial (New)	0	Residential (New)
1	Commercial (Reno, additions, etc.)	9	Residential (Reno, additions & etc.)
0	Commercial (Demo)	0	Residential (Demo)

0 Certificate of Occupancy was issued for New House/Condo during February



TOWN OF UXBRIDGE
OFFICE OF THE PRINCIPAL ASSESSOR
BOARD OF ASSESSORS
21 South Main Street
Uxbridge, MA 01569-1851
Phone 508-278-8602 Fax 508-278-6393
assessor@uxbridge-ma.gov

David C. Utakis, MAA
Principal Assessor

DATE: March 3, 2009
TO: Michael Szlosek, Town Manager
FROM: David C. Utakis, Principal Assessor
RE: Monthly Report – January 2008

February 2009 Monthly Report

Real estate tax assessment has gotten so complicated that assessors today have to stop to think what year they are working in at any given moment. Here are some examples of where we are now:

- We are processing the 101 Fiscal Year 2009 tax abatement requests submitted by many taxpayers who think today's market value should be their assessed value.
- We have to explain that those values were derived based on a Jan. 1, 2008 assessed value which came from a review of calendar year 2007 market conditions.
- The 2008 market conditions will be the basis for the FY2010 assessed valuations which we are evaluating.
- Properties that are sold during calendar year 2009 will be the basis for assessed valuations in FY2011.

This office has 90 days from the date of an abatement application to take action. Applications must have been delivered to assessors or mailed on or before the Feb. 2 deadline. Plans are to make decisions on those applications and notify property owners of the results by the end of March. Administrative Assistant Barbara Harris will send notifications of abatement decisions as they are made. Those who are not happy with the result may appeal the decision to the state Appellate Tax Board.

February marked the beginning of the triennial state Department of Revenue (DOR) certification process. Real Estate Research Consultants (RRC) was hired to complete the commercial, industrial, multi-family and personal property portions of the certification. The residential portion will be done in house by the assessor. About 87% of real estate parcels here are residential. RRC staff already started to visit local businesses to update information. Recently returned income and expense reports, which are required of income generating properties for use in the valuation process, are being reviewed as part of the certification process. This information along with forms of list are requested of business owners each year

A data collector hired by assessors to assist with our cyclical inspection needs has been all over town looking at properties which have not been seen by our staff since before 2000. The inspector carries identification provided by the town. He will continue to make a number of house calls during the next few months to verify our property records. Residents are asked to cooperate as best they can. The assessor will also be in the field looking at building permit and sales activity. Staff from the DOR

may also be in the field verifying the accuracy of our work. All of these people carry appropriate credentials.

February also marked the mailing of the first batch of automobile excise tax bills. Ms. Harris has already processed 75 abatements with many more expected. She has also handled at least 200 telephone inquiries regarding the recently mailed excise bills. A second batch of excise bills is expected to go out soon which is expected to include many of the newly registered vehicles along with a number of trucks and motorcycles which the Registry of Motor Vehicles omitted from the original commitment of bills state wide.

Last month we reported some progress in the reduction of the backlog of single family homes on the market and we still have some houses that have been on the market for more than a year. The number of Uxbridge real estate listing for sale increased from 123 to 141. Fifteen of the 36 condo listings are new since Jan. 1. Thirty-Six of the 80 single family property homes are new since Jan. 1. These numbers suggest some turnover of inventory and some marketing of proposed new construction. Among the new listings we continue to see a few bank sales or short sales which continue to adversely affect normal sales. We see very few properties built by developers for speculation.



Joseph H. Kaplan
Uxbridge Town Clerk
21 South Main Street
Uxbridge, MA 01569
Tel. 508-278-3156 Fax. 508-278-3154
Email: town.clerk@uxbridge.ma.us

TO: Michael Szlosek, Town Manager
FR: Joe Kaplan, Town Clerk
RE: Town Clerk Monthly Report (February 2009)
DT: 03 March 2009

The following is the February 2009 Report for the Office of the Town Clerk.

VITAL RECORDS

In the month of February 2009, we processed the following public record request –

Birth Certificates: 40

Marriage Certificates: 10

Intentions of Marriage: 2

Death Certificates: 6

Total number of vital record requests processed: 58

We are required to file a monthly report regarding the number of births, marriages, and deaths that we have processed with the Commonwealth's Bureau of Vital Statistics. We issued and reported the following –

Birth Certificates: 4

Marriage Certificates: 3

Death Certificates: 11

Intentions of Marriage: 7

Total number reported to the Bureau of Vital Statistics: 25

REQUESTS/CERTIFICATES/LICENSES ISSUED

Business Certificates issued, including renewals: 16

Dog Licenses: 175

Kennel Licenses: 3

Notaries Performed: 29

Street List Books Sold: 2

Raffles: 0

Total number issued: 225

TURNOVER

Our office issues dogs licenses and kennel licenses, and we process funds collected for the licenses, late fees, and fines by the Animal Control Officer. We also collect fees for vital records and other services.

The total amount collected by the Town Clerk's Office turned over to the Treasurer/Collector's Office for the month of February was \$2,448.00

VOTER REGISTRATION

We processed thirty two (32) voter registration applications. The state voter registration forms are multi-purpose; they may be used to register to vote, change party affiliation, or to notify the registrars of a change in name or Uxbridge address.

Voter registration is available at the Town Clerk's Office during normal office hours or special registration hours, and through numerous state agencies including the Registry of Motor Vehicles. Voters may also obtain a mail-in registration form to complete and return via the U. S. postal system. Mail-in registration forms are available at the library and the Senior Center. Residents were provided with an opportunity to request mail-in forms on their census forms. All requests have been honored.

One Hundred Seven (107) voters were removed from the voter registration roles in February. Voters are removed when we receive official notice that they have moved or deceased, or that they have registered in another jurisdiction. Voters may also request that their names be removed from the voter registration roles. We also remove voters based on information received from the annual census.

PUBLIC OUTREACH

I participated in the VRIS* User Group conference call meeting of 11 February 2009. As a member of this committee run out of the Secretary of the Commonwealth's Office, I advocated for updated language on voter acknowledgement letters to include the importance of answering the census to keep one's registration status current. The Secretary of State's Office is currently considering proposed language that I authored and submitted.

*Voter Registration Information System

CUSTOMER SERVICE

Public inquires and requests are received via email, postal mail, telephone, and in person over-the-counter.

- Research and Genealogy
- Swearing in of committee members, new police officers, and public officials
- Voter Registration
- General Election Questions
- Absentee Voting Processing and Over-the-Counter Voting

- Intake and Processing of new vital records
- Certified copies of vital records (both archival & computer generated)
- DBA Certificates
- Marriage Intentions
- Fuel Storage & Raffle Permits
- Voter and Census Information
- Miscellaneous Inquiry

DEPARTMENTAL SERVICE

We serve as the official public record-keeper of the town. All public meeting notices and agendas must be time-stamped and then posted through our office. We also receive and maintain records of town boards and committees.

We are responsible for certifying election results, submitting election results to the state, and keeping updated records of all town appointments made by the Town Manager, Board of Selectmen, and Town Moderator.

BOARD OF REGISTRARS

Voter signatories on warrant articles submitted for town meeting articles are being verified as they are submitted.

TOWN MEETING OF 18 November 2008

The Attorney General's Office approved Article 26 of the Fall Annual Town Meeting, which is a proposed amendment to the Town's Home Rule Charter to change the Board of Health from an appointed board to an elected board. The vote under Article 26 is actually a vote to approve an order proposing a charter amendment with such order being placed on the 2009 municipal election ballot. If passed by the voters, election of Board of Health members will begin with the 2010 town election.

ANNUAL CENSUS (2009)

All data entry is complete, and continuing on a daily basis, when returns are received, for the 2009 Annual Town Census.

PERSONNEL

We are very pleased that Cathy Thornton and Bill Oncay have been placed to assist our department through the Senior Work-off Program.

We thank Marjorie Baca for her very good work and contributions during her placement with us through the Senior Work-off Program earlier this year.

Respectfully Submitted,

Joe Kaplan
Town Clerk