

**BOARD OF SELECTMEN  
REGULAR SESSION MEETING MINUTES  
September 24, 2007**

**CALL TO ORDER:** Chm. Woods called the meeting to order at 7:00 p.m. The following persons were present: Chm. Julie Woods, Vice Chm. Kevin Kuros, Clerk Michael Potaski, Sel. Jim Dwyer, Sel. Dan Stack, Town Manager Jill Myers and BOS Assistant Tracy Leavitt. Also present was Town Counsel Patrick Costello.

**ANNOUNCEMENTS:** There were no announcements

**CITIZEN'S FORUM:** No-one wished to speak at Citizens Forum

**PUBLIC HEARINGS/SCHEDULED APPOINTMENTS:**

Poll Worker Appointment: Mary Poirer: Chm. Woods read aloud the talent bank form.

**MSDV by Sel. Dwyer, seconded by Sel. Stack to appoint Mary Poirier as a Poll Worker. The motion passed unanimously.**

***ACTION ITEM:*** Send Mary Poirier a letter and notify the Town Clerk.

Appoint Delegate to the Blackstone River and Canal Commission: Chm. Woods, current delegate briefed the Board regarding this appointment.

**MSDV by Sel. Kuros, seconded by Sel. Potaski to designate Chm. Woods as our delegate to the Blackstone River and Canal Commission. The motion passed 4-0-1, Chm. Woods abstained.**

**TOWN MANAGER REPORT:** Ms. Myers reviewed her written report. (A copy is attached to these minutes)

Public Hearing 7:15 pm Class II License for Advanced Auto, Inc. – Vote approval contingent upon the passing of the 20-day waiver from the ZBA (10-3-07): Chm. Woods opened the public hearing at 7:17 p.m. Jason Malo of Advanced Auto, Inc. informed the Board they are just adding another dimension to the business. No-one was present to speak for or against. Ms. Myers noted that if the Board votes to approve they must vote contingent upon the ZBA approval and the 20-day appeal period. Chm. Woods closed the public hearing at 7:19 p.m.

**MSDV by Sel. Dwyer, seconded by Sel. Stack to approve the license contingent upon the passing on 10-3-07 and the 20-day appeal period. The motion passed unanimously.**

Water and Sewer Commissioners Meeting 7:15 p.m. – Continued discussion from 9/17: (Separate Minutes)

**MSDV by Sel. Stack, seconded by Sel. Dwyer to recess the Board of Selectmen meeting. The motion passed unanimously.**

**OLD BUSINESS:**

Review Gravel Permit Application Form Final Draft and Draft Letter to Gravel Operators – Rachel Landry: Rachel Landry reviewed the application with the Board. The Board noted a few changes. Town Counsel suggested that the BOS adopt a regulation pertaining to the application form as allowed by the section 10 bylaw.

***ACTION ITEM:*** Bring application back after changes have been made for final approval.

**MSDV by Sel. Dwyer, seconded by Sel. Stack to make the revisions as noted and then send to all Committees, Boards and staff for their review. The motion passed unanimously.**

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Chm. Woods reviewed the draft letter to be sent to all current Gravel Operators. There was consensus among the Board to draft 4 separate letters and specify zoning bylaw requirements per zone.

***ACTION ITEM: Rachel Landry to draft 4 separate letters and present at the next BOS meeting.***

**NEW BUSINESS:**

Affordable Housing: Summerfield – Review LIP: Megan DiPrete: Ms. Myers read aloud the e-mail from the Director of Planning and Economic Development, Megan DiPrete. (A copy is attached to these minutes) The developer, George Yankowich informed the Board that currently there are fifteen units set aside and two lotteries will be held. Mr. Yankowich noted that CHAPA expects applicants to be a family of 1 or 2 and the price is set at \$140,000. He noted that currently two affordable units are under construction and they expect to start the lottery process after the first of the year.

**MSDV by Sel. Stack, seconded by Sel. Dwyer to authorize the BOS chairman to sign the LIP. The motion passed unanimously.**

**OLD BUSINESS: Continued**

Signing of the Fall Annual Town Meeting (FATM) Warrant: Ms. Myers noted the updates for the Board; and the additional article.

**MSDV by Sel. Dwyer, seconded by Sel. Stack to call a Special Town meeting within the Fall Annual Town Meeting to be held on November 20, 2007 to address the adoption of statutes for the water supply system. The motion passed unanimously.**

**MSDV by Sel. Stack, seconded by Sel. Stack to sign the Fall Annual Town Meeting Warrant. The motion passed unanimously.**

Proposed Letter Addressing Concerns of Fiscal Operations: Chm. Woods read aloud the response letter from Town Counsel. (A copy of the letter is attached to these minutes). The consensus was that the matter was resolved with Town Counsel's response.

**MSDV by Sel. Stack, seconded by Sel. Kuros that the letter dated 9/24/07 is forwarded to Mr. Fortner. The motion passed 4-0-1, Sel. Dwyer abstained.**

***ACTION ITEM: Provide Howard Fortner a copy of the letter accompanied with a cover letter stating the issue is resolved.***

BOS/TM Goals and Objectives: Ms. Myers reviewed her language suggestions. The Board noted a few concerns with the wording regarding goals one and two. Ms. Myers asked that goals one and two be postponed until the next BOS meeting, so that she can make the wording with staff responsible. The Board agreed that the remaining three goals would be part of the final five goals to be voted. Chm. Woods asked that the Board table their goals to a future meeting, the Board agreed.

Budget Summit (9/19) – Follow-up Discussions: Chm. Woods reviewed the homework; discussion of core services. Mr. Genereux highlighted his presentation from 9/19. He stated that at a basic level of service and fixed costs we are facing a \$1.2 million dollar deficit for FY09. He noted that the number will not remain at \$1.2 million it will be much higher as we work through FY09 budget requests and collective bargaining. Mr. Genereux stated that no department would be able to function properly if cutting 25% across the board. He ended by saying one way to get to \$1.2 million would be to cut the Library and Senior Center. Sel. Potaski questioned whether the Library could be paid for through the Trust Fund rather than town. He also questioned

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the staffing of all departments. Chm. Woods stated that the lack of action now only delays the consequences. Sel. Stack said he was in favor of the override last year and most likely again this year however, he recognizes we need additional income.

**ACTIONITEM:** Continue discussion to next meeting

Blanchard Building and Committee Update:

**MSDV by Sel. Kuros, seconded by Sel. Potaski to dissolve the existing Blanchard Re-use Committee recognizing they have fully completed their charge. The motion passed unanimously.**

Sexual Harassment Policy Review: Attorney Costello noted comments to the draft provided to him as shown on the document in the BOS meeting packet. The Board presented no questions.

**MSDV by Sel. Dwyer, second by Sel. Stack to accept the policy. The motion passed unanimously.**

**NEW BUSINESS: Continued:**

Mass Recycles Paper Campaign: Chm. Woods read the staff memo and resolution.

**MSDV by Sel. Potaski, seconded by Sel. Dwyer to support and sign the resolution. The motion passed unanimously.**

Street layout: acorn Drive and Constitution Way – Vote Intentions:

**MSDV by Sel. Dwyer, seconded by Sel. Stack to vote the Board’s intention to lay-out Acorn Drive and Constitution Way as public ways. The motion passed unanimously.**

**CONSENT ITEMS:**

Acceptance of Meeting Minutes form 6/25 Regular Session: Chm. Woods noted a concern about what staff included as Grant Fletcher’s comment and asked that the meeting tape be reviewed for accuracy.

**CORRESPONDENCE/ OTHER BUSINESS:** Sel. Dwyer requested to return to the agenda item, “announcements” as it was skipped. He announced that he intends to vacate the BOS position as of 10/19/07, but will be available until that date. He is moving to another town to be closer to family. He noted that the transition occurred very quickly. The BOS wished him well, noting service for 2 ½ years.

Scheduling of a special BOS meeting to further address items not fully covered tonight, namely BOS/TM Goals and Objectives and Budget Summit 9/19/07 recap and “homework” assignment. By consensus – Monday 10/1 at 4pm – 5:30pm.

**EXECUTIVE SESSION (MGL c.39, §23B):** At 10:15 pm with no business to follow:

**MSDV by Sel. Dwyer seconded by Sel. Stack to enter into executive session to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government’s bargaining or litigating position. Also, an executive session now may be convened to conduct strategy sessions in preparation for negotiations with non-union personnel: potential litigation settlement. The motion passed Dwyer – aye, Potaski – aye, Kuros – aye, Woods – aye, Stack – aye.**

**ADJOURNMENT:** At 11:30 p.m.

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**MSDV by Sel. Stack, seconded by Sel. Kuros to adjourn. The motion passed unanimously.**

*Minutes respectfully submitted by,  
Tracy Leavitt, Assistant to the Board of Selectmen*

Minutes approved by Board of Selectmen:

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Chairman Julie A. Woods

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Sel. James F. Dwyer

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V. Chairman Kevin J. Kuros

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Sel. Dan Stack

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Clerk Michael Potaski

MSDV: Moved, Seconded, Discussed & Voted  
RCV: Roll Call Vote