

**Town of Uxbridge Board of Selectmen
Meeting Minutes-Regular Session**

July 24, 2006

Roll call

The following persons were present: Chairman Julie Woods, Vice Chair Arthur DuBois, Clerk Dan Stack, Sel. Jim Dwyer, Town Manager Jill Myers, and BOS Assistant Joseph Smith. Absent from the meeting: Sel. Kevin Kuros.

Call to order

Chm. Woods called the meeting to order at 7:00 p.m.

• **Announcements**

- o The Town Manager reported that Finance Director Genereux updated her on the status of the Upper Town Hall and thanked the School Dept. and School Committee volunteers who assisted in the preparation for the school administration office move.
- o Recent volunteer and Committee resignations were noted.

ACTION ITEM: Send a letter of thanks to the members of the Blanchard School Committee and the CMRPC who resigned recently.

• **Citizens Forum**

- o Chm. Woods opened Citizens' Forum at 7:06 p.m.
 - Mr. Howard Fortner addressed the Board regarding his comments made at the June 19, 2006 meeting regarding the Waste Water Treatment facility. Mr. Fortner asked for an update regarding the questions raised by him that evening. Chm. Woods indicated that a response was forthcoming.
- o Having no one else requesting to come before the Board, Chm. Woods closed Citizens' Forum at 7:14 p.m.

Consent Items

- Meeting minutes:
 - o The Board discussed the format of their meeting minutes. They noted for the minutes to not be a transcription of the meeting. Chm. Woods and Town Manager Myers will review the format with the BOS Assistant and submit for approval at the 8/14 BOS meeting.
- Liberty Estates Amendment Approval:
 - o The Board reviewed the amendment submitted for approval by Liberty Estates as well as the recommendation of Kopelman and Paige and Town Planner Floyd Forman. Liberty Estates is requesting to change the name of ownership to another entity prior to closing

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on the affordable units. Both Kopelman and Paige and Mr. Forman suggested the Board approve the amendment.

- o **MSDV by Sel. Dwyer, seconded by Sel. Stack, to approve the amendment to change the ownership to another entity prior to closing on the affordable units. The motion passed unanimously.**

Public Hearings/Appointments

- Co-Chairs from the School Building Committee, John Higgins and Eugene O'Rourke, addressed the Board regarding the status of their Statement of Interest. The document is approximately 90% completed and they anticipate a final draft by July 26. At that time they will issue the document to the School Committee and the Board of Selectmen for review. They would like to be placed on the Board's agenda sometime in the month of August to review the SOI.

ACTION ITEM: Place the SBC on the 8/28 agenda, pending approval from Chm. Woods.

- Chm. Woods solicited a motion to open the Public Hearing on the Lavallee Gravel Permit at 7:33 p.m.
 - **MSDV by Sel. Stack, seconded by Sel. Dwyer, to open the Public Hearing. The motion passed unanimously.**
- Attorney Cove, on behalf of the applicant, in a written letter, requested a continuance to 08/14/06.
 - **MSDV by Sel. Stack, seconded by Sel. Dwyer, to continue the Public Hearing to 8/14/06 as requested. The motion passed unanimously.**

Old Business

- Sewer Betterment Charges-The Board decided to take no action on this matter until the 8/14 meeting to give the Finance Director more time to prepare his responses. Sel. Dwyer recommended the same.
- BOS Appointments-Tim Rice and Judy Stocks to the By-law Review Committee:
 - o **MSDV by Sel. Dwyer, seconded by Sel. DuBois, to appoint Tim Rice and Judy Stocks to the By-law Review Committee with a term to run until the completion of their charge. The motion passed unanimously.**
- Appointment of Town Counsel-Finance Director Genereux addressed the Board on his financial analysis to change counsel from the current Town Counsel, Kopelman and Paige to Merrick, Louison, and Costello. The analysis is made a part of these minutes. Discussion followed regarding an e-mail from Kopelman and Paige that offered to come up with a similar retainer for the Town in order to retain their position as Town Counsel. By consensus, the Board requested that Mr. Genereux and the Town Manager finalize the negotiations regarding the two firms, specifically relating to the retainer option and By-law review. The Board postponed action until the next BOS meeting.
- Consider Town Manager Goals and Objectives-Continued from 7/10

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- The Board discussed with the Town Manager the list of priorities that Ms. Myers set for the 2007 Fiscal Year. The Town Manager identified goals originating from the listing on 6/6/06. Chm. Woods asked that the following language be added to the goals: The Town Manager will allocate sufficient resources to implement or execute, in a timely manner, the policy and action decisions of the Board of Selectmen derived by consensus or majority vote. There was discussion by the Board regarding the various goals and some additions were recommended: Record retention, MIS & GIS management. The Board took no action pending the final review of the goals document and the evaluation form by the Town Manager. The Goals document is made a part of these minutes.
- Discuss Standard Warrant Articles for the Spring Annual Town Meeting –Sel. Dwyer:
 - After discussion by the Board on the process for Town Meeting articles, it was suggested by Sel. DuBois that as soon as the Town Meeting is being prepared for, the standard articles should be set up. It was also suggested that Departments and Boards send a list to the Town Manager and the Finance Director for Town Meeting articles.

New Business

- No New Business was brought before the Board this evening.

Town Manager Report

- The Town Manager presented a written report to the Board of Selectmen. A copy of this report is added to these minutes.

ACTION ITEM: Request the Public Safety Committee to review the BOS Policy on stop signs.

Correspondence/Other Business

- Chairman Woods discussed the 370 Mendon Street address regarding the trailers that are parked there. The Board moved to authorize Nick Gazerro to contact the owner of the property regarding the removal of the trailers.
 - **MSDV by Sel. Dwyer, seconded by Sel. Stack, to authorize Building Inspector Gazerro to notify the owner of 370 Mendon Street regarding the removal of the trailers parked there. The motion passed unanimously.**
- A letter was received by the Town Manager's office from Steve Griff requesting a meeting regarding a settlement of his contempt charge with the court. After discussion the Board by consensus authorized Chm. Woods to send a letter to Mr. Griff informing him that all contact regarding the pending litigation should be handled through Mr. Griff's attorney and Town Counsel.
- The Board reviewed a letter from Mr.Griff's attorney regarding alleged zoning violations by the Habitat. Mr. Griff's attorney is requesting that the Board order the Habitat for Sports to discontinue operations. The Board agreed by consensus to review the Habitat's operations and asked the Town Manager to follow-up with staff and report back at an upcoming meeting.

ACTION ITEM: Send a letter to Mr. Griff regarding the Board's action.

ACTION ITEM: Have the Town Manager investigate the Habitat with respect to Mr. Griff's allegations.

- The Board discussed the letter from the Town Clerk regarding the Poll Workers trained by the State. There were several people added to the list of trained workers. A copy of the document is made a part of these minutes.

ACTION ITEM: Follow up with the Clerk's office to make certain that all of these workers are certified by the State.

Executive Session

- There was no executive session held this evening.

Adjournment

- With no other business before them, at 9:29 p.m., Chm. Woods adjourned the meeting.
 - **MSDV by Sel. Dwyer, seconded by Sel. Stack, to adjourn. The motion passed unanimously.**

Minutes respectfully submitted by Joseph Smith, Assistant to the Board of Selectmen

Minutes approved by Board of Selectmen:

Chairman Julie A. Woods

Selectmen Jim Dwyer

V. Chairman Arthur O. DuBois

Selectmen Kevin Kuros

Clerk Daniel Stack

MSDV: Moved, Seconded, Discussed & Voted

RCV: Roll Call Vote