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TOWN OF UXBRIDGE
BOARD OF SELECTMEN MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, DECEMBER 11, 2017 – 6:30 PM

Video of meeting discussions are available at www.uxbridgetv.org or by request at the Cable Access Department.

Present: Chair/Justin Piccirillo, Vice Chair/Jeffrey Shaw, Selectmen Jennifer Modica, Jim Hogan and Peter Baghdasarian. Also present: Interim Town Manager, David Colton

I. CALL TO ORDER

Take item out of order under III. CALL TO ORDER under Announcements ii. Gift acceptances by Chief Kessler and Chief Lourie:

Chief Lourie discussed two donations totaling \$400 to support six puppies discarded in the Blackstone River. Chief Lourie asked for acceptance of these generous donations with gratitude.

MOTION: Mr. Hogan moved that the Board accept the donations as stated by Chief Lourie with great thanks to the donors. Seconded by Mr. Shaw. The motion carried 5-0-0.

Chief Kessler discussed a donation in the amount of \$500 from Walmart for a grant/donation for a battery-powered saw for the rescue truck.

MOTION: Mr. Hogan moved that the Board accept the donation from Walmart in the amount of \$500. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.

II. EXECUTIVE SESSION

1. Discussion of strategy with respect to collective bargaining. The identity of the collective bargaining unit shall be withheld as public disclosure will compromise the purpose for which the executive session is proposed.

MOTION: Mr. Piccirillo asked for a motion to discuss strategy in respect to collective bargaining. The identity of the collective bargaining unit shall be withheld as public disclosure will compromise the purpose for which the Executive Session is proposed with regular business to follow. So moved by Mr. Hogan. Seconded by Mr. Shaw. The motion carried 5-0-0 by roll call vote (Baghdasarian-aye, Hogan-aye, Shaw-aye, Modica-aye, and Piccirillo-aye).

III. RETURN TO REGULAR BUSINESS - CALL TO ORDER IN OPEN SESSION

1. Announcements

i. Looking for volunteers to fill seats: Affordable Housing Committee, Cable Advisory Committee, Cultural Council, Housing Authority, Library Trustees, Open Space Committee, Parade Committee, Town Common Committee, Zoning Board of Appeals, and *Water / Sewer Advisory Committee*

2. Citizens' Forum – No one wished to be heard.

IV. PUBLIC HEARING

1. Pole hearing: National Grid request to relocate pole P 107-61 off private property to grassy island area at 775 Quaker Highway (continued from 11/27)

National Grid was not present. **MOTION: Mr. Piccirillo asked that the Board continue the Pole Hearing on January 8, 2018. So moved by Mr. Hogan. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.**

V. NEW BUSINESS

1. Eagle Scout Ceremony request for Selectman at 1/7/18 event

Ms. Modica volunteered to attend ceremony.

2. Department of Revenue Capital Planning Analysis — Discussion and taking of any actions related thereto

Mr. Colton prepared a memo summarizing the report listing several recommendations he suggests including: implementing standardized forms, bylaw change at Spring ATM to revise threshold for capital projects down to \$25K, complete an assessment and inventory of town assets, transfer funds exceeding the recommended 5% in the general stabilization fund to the capital stabilization fund, stop emptying free cash and maintain a set balance for carryover to the following year and use the rest of non-recurring capital costs, restore the non-exempt debt service budget to a minimum of 5% of budget, conduct a water and sewer study, and evaluate adoption of a local options meals tax.

Mr. Ed Maharay from the Capital Planning Committee discussed looking at asset inventory to assist with pulling together the operating budget, increase of free cash, limit general stabilization fund to 5% of revenue and transfer excess to capital stabilization, review revenue numbers as well as look at snow and ice budget.

The Board had a discussion on inventory and changing the by-law. The Board will review existing policies and make necessary recommendations at an upcoming meeting as well as have Mr. Sherman discuss water and sewer rates at a future meeting.

3. 2018 License Renewals — Discussions and taking of any actions related thereto

The Board reviewed the 2018 license renewals and everything appeared to be in order. A few licensees were awaiting scheduled building/fire inspections. The recommendation was to move forward with approval and hold said licenses until inspections are complete.

MOTION: Mr. Piccirillo asked for a motion to approve the 2018 license renewals as attached. The Administrative Assistant would hold licenses for any licensees that are awaiting a building/fire inspection until complete. So moved by Mr. Hogan. Seconded by Mr. Shaw. The motion carried 5-0-0.

There was discussion on reviewing the Board's CORI policy along with evaluating the licensing processes. The Administrative Assistant plans to review at the beginning of the year and will follow-up as necessary.

4. 2018 MMA Meeting Discussion relating to attendance and costs; and taking of any actions related thereto

Annual MMA Meeting will be held in January 19/20 in Boston. **MOTION: Mr. Hogan moved that the Board expenditure up to 6 people to attend the MMA 2018 Conference. Seconded by Ms. Modica. The motion carried 4-0-1. Mr. Baghdasarian abstained.**

5. Set licensing fees for storage of flammable and combustible liquids, flammable solids, or

Flammable gasses, or take any actions related thereto.

There was a general discussion on the one-time new licensing fee. It was determined that additional information should be gathered and presented to the Board at a future date to determine fee.

6. Approval of Invoices

Review and approve Interim Town Manager invoices. **MOTION Mr. Hogan made a motion that the Board approve the invoices dated November 22 & 29, 2017. Seconded by Mr. Shaw. The motion carried 5-0-0.**

MOTION Mr. Hogan made a motion to allow the Chair to approve invoices for the month of December to include appropriate timesheets. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.

VI. OLD BUSINESS

1. Green Community Designation Update and Request — Discussion and taking of any actions related thereto

Mr. Colton mentioned towns are put on a 5-year plan to reduce energy consumption by 20% and towns receive money in form of grants from the state. The Board mentioned that Criteria 1, 2, and 5 would need annual town meeting approval. The Board determined that the new Town Manager should coordinate efforts to put a plan together.

2. Discuss FYI 6-17 Board / Committee / Departmental reports, or take any action related thereto

The Board reviewed and discussed the proposed BOS report for the Annual Report. The Board agreed to make amendments as follows: Second paragraph change of date December 2017 to 2016, strike out paragraphs 4 and 6. Second sentence, paragraph 6 change two law firms to one law firm and strike Hassett & Donnelly, PC. **MOTION: Ms. Modica made a motion to approve the report with amendments. Seconded by Mr. Hogan. The motion carried 5-0-0.**

3. Discussion relating to marijuana establishments, or any actions related thereto

The Board reviewed Article X: Amend the Zoning Bylaws for Marijuana Establishments and Medical Marijuana Treatments Centers. The Chair made some updates based upon previous feedback. Ms. Modica would like to have further discussions on the Marijuana Overlay District (MOD) at the next scheduled meeting. The Board had a discussion on two distinct zoning districts. Additional research is needed, and the Board will continue discussions at a future meeting.

4. Receive recommendations from Town Manager Review Committee, discuss Town Manager interview process and/or take any actions related thereto

In preparation for the December 12th meeting, the Board reviewed questions as well as the report submitted by the TM Search Committee. The Board discussed and finalized the process for the December 12th meeting.

VII. MEMBER ISSUES

There was discussion on the following topics:

- BOS goals and objectives
- Town counsel expenses
- Double poles on S. Main Street. Mr. Colton stated the town is waiting for Verizon

VIII. TOWN MANAGER REPORT

Report attached to minutes. The Board did not have questions.

IX. MINUTES

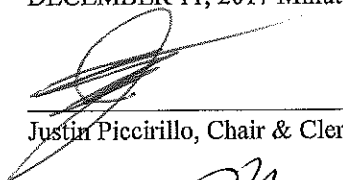
Passed over. No motion or vote was held.

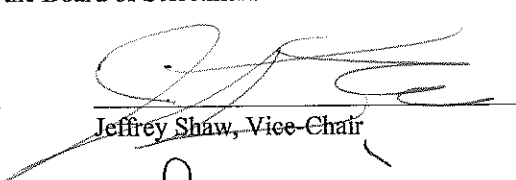
X. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN'S MEETING: 1/8/18

MOTION: Mr. Piccirillo asked for a motion to adjourn. So moved by Mr. Hogan. Seconded by Mr. Baghdasarian. The motion carried 5-0-0.

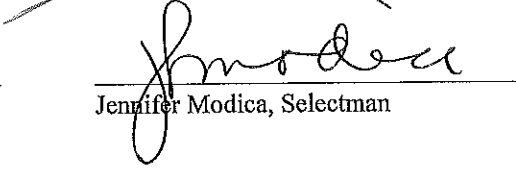
Minutes respectfully submitted by Ellen Welch.

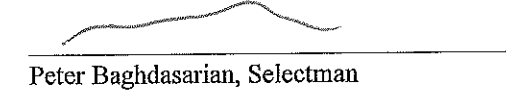
DECEMBER 11, 2017 Minutes approved by the Board of Selectmen:


Justin Piccirillo, Chair & Clerk


Jeffrey Shaw, Vice-Chair


James Hogan, Selectman


Jennifer Modica, Selectman


Peter Baghdasarian, Selectman

Date Approved: 1/22/18

Interim Town Manager's Report

December 11, 2017

This is the third report of my tenure as Interim Town Manager for the Town of Uxbridge. In the last two weeks I have:

- Held a Department Head Meeting to discuss capital planning.
- Had a brief introductory meeting with the Capital Committee Chair. I hope to meet with the committee before month's end.
- Met with Chief Laurie to familiarize myself with the PD and related issues
- Discussed double poles with Benn Sherman. We are awaiting a response from Verizon.
- Attended an Economic Development meeting at the Blackstone Valley Chamber of Commerce
- Advertised and began accepting resumes for the Town Account position. I will begin preliminary interviews this week.
- Finalized the job description for Economic Development Coordinator and advertised with Dec 21, 2017 deadline.
- Reviewed the DLS Capital Planning Analysis and made recommendations to be discussed at the Dec 11, 2017 Selectmen's meeting.
- Reviewed and signed all warrants and payrolls.
- Attended the December 4, 2017 special meeting of the Board of Selectmen and assisted with the preparation of questions for the Town Manger Candidates.

This week, in addition to the above, I will continue meeting as many employees and committee chairs as possible, and follow-up on actions taken by the Board.

Respectfully submitted,

David A. Colton

Interim Town Manager