



TOWN OF UXBRIDGE
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, JULY 24, 2017 – 6:30PM

Video of meeting discussions are available at www.uxbridgetv.org or by request at the Cable Access department.

Present: Chair / Clerk Justin Piccirillo, Vice-Chair Jeff Shaw, Selectman Peter Baghdasarian, Selectman Jim Hogan and Selectman Jennifer Modica. Also present: Town Manager David Genereux.

I. CALL TO ORDER

The Chair called the joint meeting of the Board of Selectmen and Board of Health to order.

1. Announcements:

Mr. Piccirillo made a request from the Board of Selectmen for citizens that would like to serve on the Water and Sewer Advisory Committee and reiterated a previous request for citizens and voters to provide feedback and opinions to the Town Manager and the Board about how the two positions are doing with their job for the town.

Mr. Piccirillo stated the Town Manager and the Board are looking for volunteers to fill vacancies: Affordable Housing Committee, Cable Advisory Committee, Conservation Commission, Cultural Counsel, Historic Commission, Housing Authority, Parade Committee, Planning Board, Town Common Committee and Zoning Board of Appeals. Anyone interested may submit a Talent Bank Form to the Town Manager's office.

http://www.uxbridge-ma.gov/Pages/UxbridgeMA_Manager/talentbank.pdf

2. Citizens' Forum

Citizens were present and discussed the following topics:

- Lack of Community Development Block Grants
 - The Town Manager discussed some of Uxbridge's grant obstacles
- Pay to Ride program, Walking to School, Child safety
 - Mr. Brian Plasko requested that DPW address the Hartford Ave and Linwood crosswalk not being visible enough
 - Mr. Hogan requested that DPW review all the sidewalks/crosswalks within 1.5 miles of the school to make sure they are properly marked and repainted as needed before the start of school

II. NEW BUSINESS

-Town Meetings

- Electronic voting system presentation by the Town Clerk, Kelly Dumas.
 - Functions, benefits, efficiency, privacy, demonstration, costs, system sharing, and Q &A's.
 - The Town Moderator voiced his support

- Alternate venue other than the High School for Town Meetings
 - The Town Manager said he would send out an email to the BOS to set up a time so the Board could view the facility.
- Town Manager's carry-over FY17 vacation time
 - 63 hours to be used in the Fall after Town Meeting

MOTION: I, Mr. Hogan, move that the Board of Selectman allow the Town Manager to carry over 63 hours of vacation time from FY2017. Seconded by Mr. Baghdasarian. The Motion carried 5-0.

-Just FOIA (Freedom of Information Act) tracking software operating expense

- Passed over and will be taken up at Town Meeting.
- The Town Manager gave a brief description of the software's purpose

-32 South Main Street

- Requested permission to remove granite blocks from the site
- The Town Manager gave the Board a status update of the Town's acquisition of the property and that no previous discussion was had regarding the removal of the blocks other than the one that one that said "Bank Building" on it. He stated it was a change of condition and the Board should review it.
- The Board had discussion on the matter. One citizen spoke to the matter.

MOTION: I, Mr. Hogan, move that the Town allow the previous owner to remove the single stone that lists that building as the old Bank Building item but that the rest of the stones remain. Seconded by Mr. Shaw. The Motion carried 5-0.

-Appointments; Joint Meeting with the Board of Health (BOH)

Board of Health opened their meeting

- Discussion was held regarding the informal policy for multiple appointments / elected positions
- The BOS reviewed Dr. Lindenmayer's background and she spoke to the Board and her desire to help the Town. Mr. Baghdasarian spoke with Dr. Lindenmayer regarding the duties and his concerns.

BOS MOTION: I, Mr. Shaw, move that the Board of Selectmen appoint Joanne Lindenmayer to the Board of Health. Seconded by Mr. Hogan. The Motion carried 5-0. The Board of Health also voted unanimously to appoint Dr. Lindenmayer to the Uxbridge Board of Health.

Board of Health voted to adjourn their meeting.

-Appointment: Cultural Counsel

MOTION I: I, Mr. Hogan, move that the Board of Selectmen (re)appoint Jennifer Lutton to the Cultural Counsel. Seconded by Mr. Shaw. The Motion carried 5-0.

III. OLD BUSINESS

-Discussion of creating a position to address economic development

- The Chair touched on previous needs of the Town; developing a commercial base, planning, grant writing. He proposed creating a position that would report to the TM with funding from the Stabilization fund until the next budget cycle.
- Feedback amongst the Board was provided.
- Residents asked questions and made suggestions. One resident spoke and stated the need for a grant writer, infrastructure, and better ways to deal with business.

-Discussion of Zoning Bylaw changes regarding State marijuana legislation

- Proposals were discussed for a warrant article involving temporary moratorium; legality relating to differences between temporary moratorium and prohibition
- Residents provided general commentary
- The Town Manager said he would ask Town Counsel about the legality of a temporary moratorium

-Zoning Bylaw review

- The Chair reviewed the last meeting's changes and questions that were raised

-FY2018 Board of Selectmen Goals and Objectives

- The Chair previously submitted a draft he prepared, read them into the record, and asked for the Board's feedback on adopting the goals and objectives; Mr. Shaw provided commentary. No other members had questions or comments.

MOTION I: I, Mr. Hogan, move that the Board of Selectmen adopt the Board of Selectmen goals as amended. Seconded by Mr. Shaw. The Motion carried 4-0-1. (Mrs. Modica abstained)

-FY2018 Town Manager Goals and Objectives and adjusting the time of the annual review

- The Chair proposed moving the timing of the review from August to being in line with the budget cycle.
- He read into record the examples of goals and objects previously discussed.
- General discussion was had regarding the details, challenges, and the time schedule. It was noted that the Town Manager would be out on medical leave for two months.

MOTION I: I, Mr. Hogan, move that the Board of Selectmen set the following Town Manager goals between now and 2018 to be the following 3 items: 1) the item for the appointment process as amended, to report to the Board, 2) to set the goals and objectives for staff as written and 3) to be in the process of taking or have a

documented plan for your continuing education as a Town Manager. Seconded by Mr. Shaw. The Motion carried 4-0-1 (Mr. Baghdasarian abstained).

-Discuss Town Policy for interactions with Town Counsel and choose a Selectman to draft a Town Policy.

- Mr. Piccirillo researched other town's policies and shared that information with the Board.
- The Board discussed the BOS current policy, other towns' policies, executive session, confidentiality, record keeping of Town Counsel interactions.
- The Chair asked for a volunteer to draft the policy. There were no volunteers. The Chair agreed to undertake the task.

IV. MEMBER ISSUES

1. Mr. Hogan discussed the agenda posting times
2. Mrs. Modica discussed the SWAT information, water and sewer charge, Meeting Minutes


V. TOWN MANAGER REPORT

1. Mr. Genereux stated he spoke with Town Counsel and Attorney Pat Costello would agree to go on for another year at \$175 an hour; an increase of \$25. Mr. Genereux stated it would need to be voted on at the next meeting.
2. Mr. Genereux stated Special Counsel would remain until the litigation was over
3. Mr. Genereux stated he would provide a written update of the finance dept. and email it to the Board along with the full Town Manager Report (attached in addendum to these minutes)

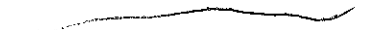
Chair said he would add an agenda item for the following meeting to vote on reappointing existing counsel or sending out an RFP (request for proposal)

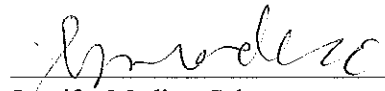
**VI. ADJOURNMENT: NEXT REGULAR BOARD OF SELECMEN'S MEETING: 8/14/17
MOTION: I, Mr. Hogan, move to adjourn the meeting. Seconded by Mr. Baghdasarian.
The Motion carried 5-0.**

Minutes approved by the Board of Selectmen:


Justin Piccirillo, Chair & Clerk


Jeffrey Shaw, Vice-Chair


Peter Baghdasarian, Selectman


Jennifer Modica, Selectman

James Hogan, Selectman

Date _____



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David A. Genereux
Town Manager

MEMORANDUM

TO: Board of Selectmen

FROM: David Genereux, Town Manager

DATE: July 19, 2017

SUBJECT: Town Manager's Report for the BOS Meeting of July 24, 2017

I am pleased to offer the following report of the Town Manager's activities since July 14, 2017. This is an abbreviated report, as I was on vacation from July 11 through the 17th.

QUESTIONS FROM TOWN OFFICIALS (TO) AND/OR THE GENERAL PUBLIC (GP)

I fielded inquiries regarding the following topics:

- Valuation issue on properties (GP)
- Whether the Town has any programs for first time homebuyers (GP)
- Town IT budgeting and forecast (TO)

ELECTRONIC PERMITTING

No resolution as of yet. Our call has been pushed back until next week.

OTHER

- Met with representative from Good Energy regarding municipal aggregation for citizens. Potential savings per household of 5% or more. I will be requesting an agenda item for a future meeting for discussion by the Board.
- Currently working on the municipal portion of the end-of-year report for the schools. Next project is the budget update for the Fall Annual Town Meeting.
- Attended the Fire Station Building Committee Meeting.
- There will be turnover in the Finance Department. One employee has submitted notice. An additional employment change in that department is likely.
- Worked with DPW to coordinate removal of scrub brush behind the Library to prepare the Cove lot as the Library's primary parking area.
- Completed public records request for Jim Dwyer (See read file)

Please contact me with any questions.