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**TOWN OF UXBRIDGE
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN'S MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MASS
MONDAY, JUNE 12, 2017 – 6:30PM**

Present: Chair Jennifer Modica, Vice Chair Jeff Shaw, Clerk Jim Hogan, Selectman Peter Baghdasarian and Selectman Justin Piccirillo. Also present Town Manager David Genereux and Administrative Assistant Tracey Ante. (Ms. Ante left the meeting at 8:30pm. Ms. Modica left the meeting at 9:00pm.)

I. CALL TO ORDER

1. Announcements

Ms. Modica read a written statement relating to the recent activity at town meeting defunding budgets, effects on operations and events that have occurred throughout the past year (statement attached to the minutes). Following her statement, Ms. Modica resigned from her position as Chair. **MOTION: I, Ms. Modica, move that the Board re-org. Seconded by Mr. Piccirillo, the motion carried 4-1 (Mr. Baghdasarian opposed. Mr. Baghdasarian suggested that the Board not re-org at this time until the Board decides on what it wants to do. He noted that the Board should have a separate meeting for this agenda item.)** Following discussion, the re-org agenda item was taken out of agenda item order. Mr. Shaw, acting as Vice Chair led the meeting into the re-org.

Mr. Piccirillo expressed an interest in serving as Chair of the Board of Selectmen. He expressed concerns with the functions of the Town Manager's office, lack of transparency and the role of the Board of Selectmen. He pointed out controversies with the manager signing letters of support and the number of pending lawsuits throughout the town. He said the Board needs to "do better". He recommended the town start planning ahead, improve the zoning bylaws and improve the town's financial position. It was the consensus of several members to move forward with the re-org.

MOTION: I, Mr. Hogan, move that the Board appoint Mr. Piccirillo as Chair. Seconded by Mr. Shaw, the motion carried 3-0-2 (Ms. Modica and Mr. Baghdasarian abstained).

MOTION: I, Mr. Hogan, move that the Board appoint Mr. Shaw as Vice Chair. Seconded by Mr. Piccirillo, the motion carried 3-0-2 (Mr. Shaw and Mr. Baghdasarian abstained).

MOTION: I, Mr. Hogan, move that the Board appoint Mr. Baghdasarian as Clerk. Seconded by Mr. Shaw. Mr. Baghdasarian declined. MOTION FAILED. MOTION: I, Mr. Hogan, move to reconsider and appoint Mr. Piccirillo as Clerk. Seconded by Mr. Baghdasarian, the motion carried 4-1 (Mr. Piccirillo opposed).

Announcements continued

The First Holiday Night Bonfire is Saturday, June 17th, 5-9pm at Serendipity.

2. Citizen's Forum

Mr. Jim Dwyer provided a handout to the Board for discussion later for an agenda item relating to Section III, New Business, #8 – Acting as Water & Sewer Commissioners (attached to the minutes). He briefly touched base on those topics and his concerns. He also informed the Board that he submitted a records request inquiring about water and sewer enterprise funds. He was not sure who completed the request. He inquired as the Board acting as Water & Sewer Commissioners if they had the opportunity to review the material. There were no comments. The Board will continue discussions under the agenda item topic.

Mr. Norman Silbor inquired as to why he has not heard back from Board members as to his concerns addressed at the last Citizen's Forum on the conduct of the Town Moderator at Town Meeting. Mr. Silbor advised the Board that per the order of the moderator, he was dragged by the arm out of town meeting by an officer. He advised the Board that the moderator did not have the authority to do so. His constitutional rights have been violated. He has suffered much stress and anxiety. He warned the members that if the Board does not address the issue he will seek other action. It was noted that the Board does not control town meeting and it falls under the jurisdiction of the moderator. Mr. Piccirillo advised Mr. Silbor he will contact the moderator. Mr. Piccirillo will follow-up with Mr. Silbor.

II. PUBLIC HEARING – CONTINUED

1. Pole Hearing – National Grid to request to install a new joint owned pole on Providence Street pole # 19-25 for a new solar project

The Chair opened the public hearing. Ms. Crystal Tognazzi with National Grid was present and advised the Board that the solar company and Mr. Burns, abutter, have come to a contractual agreement. Mr. Burns reiterated to the Board that he withdrew his complaint. **MOTION: I, Mr. Shaw, move that the Board close the public hearing. Seconded by Mr. Hogan, the motion carried 5-0. MOTION: I, Mr. Shaw, move that the Board approve the request from National Grid to install a new joint owned pole on Providence Street pole # 19-25, plan # 21026790 dated 3/31/17. Seconded by Mr. Hogan, the motion carried 5-0.**

III. NEW BUSINESS

1. Re-org – *Agenda item taken up under announcements.*
2. Gift Acceptance – Police Department – Chief Lourie announced that the donation is to the Police Association and therefore acceptance is not necessary by the Board. However, he wished to thank the anonymous donor for the donation to the motorcycle unit. The Board thanked the donor.
3. Update Blanchard School – Endorse Land Development Agreement – Extension (Uxbridge Housing Associates) – Mr. Harry Romasco, Mr. John Juhl and Mr. Michael Potaski were present on behalf of the Uxbridge Housing Associates. Mr. Romasco informed the Board that the project is progressing. He provided an update on the timeline and financing of the project. A site visit was conducted by DHCD, members of Uxbridge Housing Associates and the Town Manager last week. It is anticipated that the closing date will be at the end of September with construction commencing shortly thereafter. The targeted move in date is early 2019. Mr. Romasco thanked the Town Manager, Board of Selectmen and the community for their support of the housing project. Following discussion, **MOTION: I, Mr. Hogan, move that the Board endorse the Land**

Development Agreement Extension for the Blanchard housing project. Seconded by Mr. Baghdasarian, the motion carried 5-0.

4. License Agreement Mass Electric Co. for “Overhead System” – 175 Providence Street (solar farm project) – Mr. Genereux advised the Board that the license agreement is necessary for the overhead, underground and crossover of utility lines to accommodate a solar project on a portion of town owned property. The solar company will ultimately be seeking an easement; which will require town meeting tentatively scheduled for fall town meeting. **MOTION: I, Mr. Hogan, move that the Board endorse the License Agreement between the Town of Uxbridge and Mass Electric Co. for the “Overhead System” for 175 Providence Street. Seconded by Mr. Baghdasarian, the motion carried 5-0.**
5. Kantech door system – South Fire Station - Chief William Kessler discussed the Kantech door system proposed to be installed at the existing and new fire station and the benefits related thereto. The Fire Station Building Committee supports the installation of the system. Chief Jeffrey Lourie advised the Board of his experience with this type of security door system and highly recommends the installation. There was discussion on costs associated with the system versus re-keying doors. The system is approximately \$9,700. To re-key the doors the costs is approximately \$2,000. Following discussion, **MOTION: I, Mr. Hogan, move that the Board approve the installation of the Kantech door system for the fire station buildings. Seconded by Ms. Modica, the motion carried 3-1-1 (Mr. Piccirillo opposed, Mr. Baghdasarian abstained).**
6. Street lights – LED conversion – The Town Manager briefly discussed the conversion. Information was previously forwarded to the Board identifying the conversion and cost savings. **MOTION: I, Mr. Hogan, move that the Board approve the Street Light LED conversion. Seconded by Mr. Shaw, the motion carried 5-0.**
7. Town Counsel – Request for Proposal – The Town Manager advised the Board that Town Counsel will not be seeking re-appointment. The Town Manager is seeking approval from the Board to move forward for a RFP. **MOTION: I, Mr. Hogan, move that the Board move forward with a Request for Proposal for Town Counsel. Seconded by Mr. Shaw, the motion carried 5-0.**
8. Acting as Water & Sewer Commissioners
 - Set FY18 Fair Use Sewer Fee
 - Discuss creation of Water and Sewer Advisory Committee
 - Structure a plan for creation of Water and Sewer Commission for possible FATM action

Also present for discussion was DPW Director, Benn Sherman and Mr. Jim Dwyer.

The Town Manager provided an overview of the water and sewer rate structure. Rates are recommended by calculating estimated annual revenues and comparing them against the projected enterprise fund budget, with the goal to be close to break even, based on last year’s usage. Revenue is calculated by miscellaneous revenue and rates. Rates are based on consumption factors. There was discussion on number of users, usage period, billing cycle, tier structure and CIF calculations.

There was further discussion on creating a Water and Sewer Advisory Committee and the creating a structured plan for the commissioners. It was the consensus of the Board to seek

volunteers to form a Water and Sewer Advisory Committee to assist in water and sewer operations to advise the Board on on-going matters. No votes or action was taken.

IV. OLD BUSINESS

1. Zoning Bylaws – The Board will continue discussions at their next scheduled meeting.
2. Set Fee – Soil Importation/Earth Removal (Planning Board) – Mr. Barry Desruisseaux, Vice Chair of the Planning Board was present and reviewed the timeline for processing applications and recommended application fee for soil importation projects.

Following discussion, MOTION: I, Mr. Shaw, move that the Board set the application fee at \$300. The motion was not seconded.

Following additional discussion, the Board reconsidered. MOTION: I, Mr. Hogan, move that the Board set the revolving account fee and application fee at \$1200/\$400, respectively. Seconded by Mr. Piccirillo the motion did not carry 2-2 (Mr. Shaw and Mr. Baghdasarian opposed.)

Following further discussion, the Board again reconsidered. **MOTION: I, Mr. Hogan, move that the Board set the revolving account fee and application fee at \$800/\$400, respectively, with the condition that the fees be reviewed and confirmed at the end of fiscal year 2018. Seconded by Mr. Shaw, the motion carried 3-0-1 (Mr. Baghdasarian abstained).**

V. MEMBER ISSUES

There was discussion on a mini split for the BOS room to accommodate an AC unit.

VI. TOWN MANAGER

The Town Manager report is attached to the minutes.


VII. MEETING MINUTES

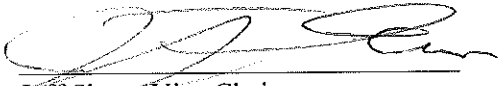
5/22/17 Meeting Minutes – MOTION: I, Mr. Shaw, move that the Board approve the 5/22/17 Meeting Minutes. Seconded by Mr. Hogan, the motion carried 4-0 (Ms. Modica was not present for the vote).


VIII. ADJOURNMENT: NEXT REGULAR SCHEDULED BOARD OF SELECTMEN'S MEETING 6/26/17

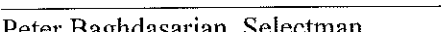
At 11:00 PM, Mr. Piccirillo adjourned the meeting.

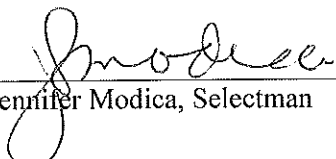
Minutes respectfully submitted by, Tracey Ante.
Minutes approved by Board of Selectmen:


Justin Piccirillo, Chair/Clerk

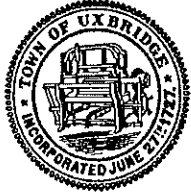

Jeff Shaw, Vice Chair


Jim Hogan, Selectman


Peter Baghdasarian, Selectman


Jennifer Modica, Selectman

Date 10 July 2017



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David A. Genereux
Town Manager

MEMORANDUM

TO: Board of Selectmen
FROM: David Genereux, Town Manager
DATE: June 8, 2017
SUBJECT: Town Manager's Report for the BOS Meeting of June 12, 2017

I am pleased to offer the following report of the Town Manager's activities since May 22, 2017.

TOWN MEETINGS

The Tax Recap Sheet has been updated online with the results of the Spring Annual and Special Town Meetings.

UNION CONTRACT NEGOTIATIONS

The Fire and DPW union contracts were settled on May 22. SEIU is the only remaining municipal union to be negotiated, and I believe that the contract will be settled by June 30.

LEGAL

Progress is being made on a legal matter regarding property that has been discussed in executive session. There is the possibility that we will be moving forward with additional action by the Board shortly.

SCHOOL CENTRAL OFFICE LEASE

We have advertised the unique acquisition (by lease) of the Cove property in the Central Register. I have completed the draft lease agreement and have resubmitted it to the Cove's for commentary.

MCCLUSKEY SCHOOL

Superintendent Carney, Representative Kuros and I met with a developer on May 22 to explore redevelopment opportunities of the McCluskey School, should the School Committee decide to close the building. While they impressed with the structure and its location, they believe that there are challenges in redeveloping it for residential use, as the floor plan is challenging and there is a lack of exterior windows in each classroom. They will be investigating further and getting back to us.

POLICE/FIRE IOD INSURANCE

We went out to bid on the Police/Fire IOD policy that is currently covered by Chubb through Cabot Risk. For FY 2018, Chubb returned a quote of \$29,932 for \$100,000 per incident coverage with a \$10,000 deductible. The Hartford, through Braley & Wellington returned a quote of \$13,797 for \$200,000 per incident coverage with no deductible, a savings of \$16,135 on the premium, plus any deductible costs that may accrue. Based on process deductible payments, I believe that the switch will save an additional \$30,000.

FY 2016/2017 AUDITS

The auditors will be onsite during the week of June 12 finishing the FY 2016 audit. They will return in late July to commence the FY 2017 audit. The FY 2017 year end close preparation has already started. I have been very involved in those preparations.

STAFF

The Manager's Office coverage has been stretched thin due to leave that is typically taken this time of year. We have still managed to keep everything current.

SOLAR LEASE (100 ACRE LOT)

I am in the process of redoing the RFP for the lease of land on Sutton Street for solar purposes. If a developer submits and is chosen, the Town will realize two incomes, the lease payment (Which is anticipated to be used for improvements on the Sutton Street site) and taxation or PILOT on the installed equipment. I expect that the RFP will have a due date in late August.

OTHER EVENTS

- Attended Public Safety, Capital, and Fire Station Building Committee meetings.
- Attended Public Safety day on May 20th
- Attended and spoke at a Court of Honor for Eagle Scout Zachary Jordan on May 20.
- Attended and spoke at the Memorial Day parade on May 29th.

Please contact me with any questions.