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**TOWN OF UXBRIDGE  
BOARD OF SELECTMEN'S MEETING MINUTES  
BOARD OF SELECTMEN'S MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MASS  
MONDAY, FEBRUARY 27, 2017 – 6:30PM**

Present: Vice Chair Jeff Shaw, Clerk Jim Hogan, Selectman Peter Baghdasarian and Selectman Justin Piccirillo. Staff present: Town Manager David Genereux.  
Not Present: Chair Jennifer Modica,

**I. CALL TO ORDER**

1. Announcements – The Town Manager announced that the Board of Health is seeking input from Residents in setting goals for the future. Please email [ddelannoy@uxbridge-ma.gov](mailto:ddelannoy@uxbridge-ma.gov) with your recommendatons/feedback.
2. Citizen's Forum –  
Mr. Brian Plasko, 14 Wall Street addressed concerns with a granite wall that was damaged back in April 2016. He has not heard a response back. There has been further damage to the wall. The Town Manager will follow-up with staff and the town's insurance carrier and provide feedback accordingly.

Mr. Andrew Chase, 4 Park Street addressed concerns with drainage/water run-off issues on his property. The Town Manager will follow-up with the DPW Director and the town's insurance carrier and provide feedback accordingly.

Residents were present and touched base on some of the following topics:

- Sewer bylaw/fees/BOS role was Water & Sewer Commissioners
- Annual Report - quality/errors/omissions
- Municipal Services
- Resident's are working with the Planning Board on the soil importation/gravel bylaw taking into consideration the AG's comments
- BOS/TM Responsibilities/emails

**II. NEW BUSINESS**

1. First Holiday Night Bonfire @ Serendipity- authorize the Fire Chief to issue a permit for a date at his discretion in consultation with the Public Safety Committee – Chief Kessler advised the Board that First Holiday Night bonfire is tentatively scheduled for Saturday, March 11<sup>th</sup>, weather permitting. - **MOTION: I, Mr. Hogan, move that the Board authorize the Fire Chief to issue a permit for a date at his discretion in consultation with the Public Safety Committee. Seconded by Mr. Baghdasarian, the motion carried 4-0.**
2. Spring Annual Town Meeting Warrant 5/9/17 – placement of articles on warrant  
**MOTION: I, Mr. Hogan, move that the Board place the articles on the Spring Annual Town Meeting warrant as noted in the memorandum dated February 23, 2017 (attached to the minutes), as amended, and to include the Sunday pouring hours warrant article. Seconded by Mr. Shaw, the motion carried 4-0.**
3. Water & Sewer Rate Discussion – The Town Manager discussed preliminary water and sewer rates. The Public Hearing is scheduled for Monday, March 13<sup>th</sup>. Following discussion, the Town Manager will provide further analysis/rate structure based on usage.

**III. OLD BUSINESS**

1. Zoning Bylaws – discussion on how to proceed – There was general discussion. Prior to proceeding, it was the consensus of the Board to review the bylaws pre-codification.
2. License Agreement – 175 Providence Street – for Vegetation Management Easement – Mr. Ernest Mello with Zero Point and also representing Palombo Solar LLC and Palombo B Solar was present and discussed the license agreement. There was general discussion on the property. It was the consensus of the Board to not support a town meeting warrant article for a deed easement. The license agreement is in perpetuity. **MOTION: I, Mr. Hogan, move that the Board approve the License Agreement for 175 Providence Street. Seconded by Mr. Baghdasarian, the motion carried 4-0.**

**IV. MEMBER ISSUES**

There was general discussion on the following topics:

- Permitting/inspectional fees/reduction
- Establish a Procedure for posting Emergency Meetings
- Appointment inquiry – ZBA/PB – Staff declined appointment – The TM will follow-up.
- Movement for more elected versus appointment positions
- Records Request by Mr. Piccirillo incomplete (harassment claims) – Mr. Piccirillo will stop by the office to review the files.

**V. TOWN MANAGER**

The Town Manager report is attached to the minutes.

**VI. MEETING MINUTES**

2/13/17 Executive Session Meeting Minutes

**MOTION: I, Mr. Hogan, move that the Board approve the 2/13/17 Executive Session Meeting Minutes, Seconded by Mr. Baghdasarian, the motion carried 4-0.**

2/15/17 Regular Session Meeting Minutes – The Board passed over.

2/22/17 Regular Session Meeting Minutes

**MOTION: I, Mr. Piccirillo, move that the Board approve the 2/22/17 Regular Session Meeting Minutes, Seconded by Mr. Baghdasarian, the motion carried 3-0-1.**

**VII. EXECUTIVE SESSION**

32 S. Main Street – consider purchase/negotiations

**MOTION: I, Mr. Baghdasarian, move that the Board enter into Executive Session to discuss strategy/negotiations to consider purchasing 32 S. Main Street. Seconded by Mr. Hogan, the motion carried 4-0 by roll call vote (Shaw – aye, Hogan – aye, Baghdasarian – aye, Piccirillo - aye).**

**VIII. ADJOURNMENT: NEXT SCHEDULED BOARD OF SELECTMEN'S MEETING 3/13/17**

*Minutes respectfully submitted by, Tracey Ante.*

Minutes approved by Board of Selectmen:

  
 \_\_\_\_\_  
 Jennifer Modica, Chair

  
 \_\_\_\_\_  
 Jeff Shaw, Vice Chair

  
 \_\_\_\_\_  
 Jim Hogan, Clerk

\_\_\_\_\_  
 Peter Baghdasarian, Selectman

  
 \_\_\_\_\_  
 Justin Piccirillo, Selectman

Date 13 MAR 2017



**TOWN OF UXBRIDGE  
TOWN MANAGER  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605  
[dgenereux@uxbridge-ma.gov](mailto:dgenereux@uxbridge-ma.gov)**

**David Genereux  
Town Manager**

February 27, 2017

To: Board of Selectmen  
From: David Genereux, Town Manager

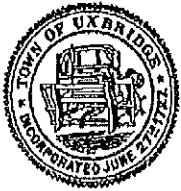
**RE: Town Manager Report**

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I am pleased to provide the Board of Selectmen with a report of current activities of the Town Manager's Office.

- FY18 Budget Completed
- Preparation/draft Spring Annual Town Meeting warrant/placement memorandum
- Preliminary review water and sewer rates
- Research/process various records requests
- Update/Title Search – 175 Providence Street – Vegetative License/Easement
- Attended/conducted various meetings
  - Department Head Meeting
  - Library of Trustees
  - Permitting Boards
  - Meeting with Emergency Management Personnel

Please contact me with any questions.



TOWN MANAGER  
Town Hall Room 102  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605

FEB 28 '17 AM 11:50

February 23, 2017

Received by  
Uxbridge  
Town Clerk

From: David Genereux, Town Manager  
To: Board of Selectmen

**RE: Proposed Warrant Articles**

Listed below is a list of draft articles for discussion and/or placement on the Spring Annual Town Meeting warrant by the Board of Selectmen. Please be advised that the wording of the articles themselves are subject to change.

**ARTICLE 1: TRANSFER TO STABILIZATION**

To see if the Town will vote to transfer and appropriate a sum or sums, including Free Cash to the Stabilization Fund Account.

Or take any action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 2: INTER/INTRA DEPARTMENTAL TRANSFERS**

To see if the Town will vote to transfer from available funds a sum of money to balance certain line items within the FY17 budget approved under Articles 4, 7, 8, & 9 of the May 10, 2016 Annual Town Meeting or its continued date, or to/from any other enterprise and/or enterprise capital fund;

Or take any action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 3: FY 2017 STABILIZATION FUND TRANSFER – SNOW AND ICE DEFICIT**

To see if the Town will vote to transfer from the Town Stabilization Fund a sum of money to balance the snow and ice account for FY 17 deficits incurred pursuant to MGL Chapter 44 §31 D;

Or take any action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 4: TOWN BUDGET**

To see if the Town will vote to fix compensation of all officials of the Town, provide for a reserve fund, determine sums to be raised and appropriated, including those from available funds, in order to defray expenses including debt and interest for fiscal year 2018 (FY18) – approve the budget;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 5: CMRPC PER CAPITA RATE/APPROPRIATION**

To see if the Town will vote to approve a per capita rate of \_\_\_\_\_, as assessed upon the population of 13,457 persons in the Town of Uxbridge, as listed on the 2010 national census, and in doing so, vote to confirm the amount of \$\_\_\_\_\_ appropriated for this purpose in Article 4 to pay the Town's portion of the FY 2018 operating expenses of the Central Massachusetts Regional Planning Commission (CMRPC) pursuant to MGL Chapter 40B, Section 7;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 6: WASTEWATER DEPARTMENT BUDGET (ENTERPRISE FUND)**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, or otherwise provide a sum or sums of money for the salaries, expenses and debt service of the Sewer Department (Wastewater) Enterprise Fund for the ensuing fiscal year, such sums of money to be offset by revenues of the Sewer Department Enterprise Fund received during fiscal year 2018;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 7: WATER DEPARTMENT ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds, or otherwise provide a sum or sums of money for the salaries, expenses and debt service of the Water Department Enterprise Fund for the ensuing fiscal year, such sums of money to be offset by revenues of the Water Department Enterprise Fund received during fiscal year 2018;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 8: CABLE PEG ACCESS TELEVISION ENTERPRISE FUND BUDGET**

To see if the Town will vote to appropriate a sum or sums of money for the salaries and expenses of the Community Access Television budget for the ensuing fiscal year, such sums of money to be offset revenues received during FY 2018 by the Cable PEG Access Enterprise Fund;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 9: CAPITAL PURCHASES**

To see if the Town will vote to appropriate a sum or sums of money for capital purchases and/or projects as recommended by the Town Manager in conjunction with the Capital Planning Committee;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 10: REVOLVING FUND ACCOUNTS**

To see if the Town will vote to establish and authorize GLc.44, §53E ½ revolving funds for the continuation of: Library book repairs, not to exceed \$15,000, derived from late fines and fees, under the Library Trustees; recreation program costs, not to exceed \$10,000, derived from program fees, under the Recreation Committee; compost bin costs, not to exceed \$2,000, derived from compost bin sales, under the Board of Health; operational and restoration costs associated with the Uxbridge Community Garden, not to exceed \$12,000, to be derived from user fees and donations, under the Community Garden Committee; first aid/CPR training, not to exceed \$10,000, derived from course tuition and fees, under the Fire Chief; securing and/or demolition of buildings deemed unsafe and associated site cleanup, not to exceed \$30,000, derived from fees charged for those activities and 2.5% of permit revenue generated by the Inspectional Services Department, under the said department; Operation and restoration costs associated with Pout Pond; under the Pout Pond Recreation Committee, not to exceed \$12,000, derived from user and activity fees and concession sales; School Transportation, for the purposes of receiving payments for said program; under the Superintendent/School Committee, not to exceed \$250,000, to pay for related expenses; Uxbridge Dog Park Activities, for construction related and operational costs associated with the Uxbridge Dog Park; under the Dog Park Committee, not to exceed \$12,000, derived from user fees, donations, sponsorships, and/or purchases of memorial bricks;

Or take any other action relating thereto.

**SPONSOR:** Town Manager

**ARTICLE 11: DEPARTMENTS REVOLVING FUND**

To see if the Town will vote to amend the General Bylaws of the Town by adding a new Chapter 2 as set forth below, titled "Department Revolving Funds" to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44 § 53E ½, or take any other action relative thereto.

§ 2-1 **Purpose:** This by-law establishes and authorizes revolving funds for use by town, departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E ½.

§ 2-2 **Expenditure Limitations:** A department or agency head, board, committee, or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations;

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting on or before July 1 of that fiscal year, or any increased amount

of that authorization that is later approved during that fiscal year by the Selectboard and Finance Committee.

§ 2-3 **Interest:** Interest Earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

§ 2-4 **Procedure and Reports:** Except as provided in General Laws Chapter 44 § 53E ½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of town monies and the expenditure and payment of town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collection credited to the fund, the encumbrances and expenditures charged to each fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

1. Authorized Revolving Funds The table establishes
  - A. Each revolving fund authorized for use by a town department, board, committee, agency or officer,
  - B. The department or agency head, board, committee or officer authorized to spend from each fund,
  - C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant,
  - D. The expenses of the program or activity for which each fund may be used,
  - E. Any restrictions or conditions on expenditures from each fund,
  - F. Any reporting or other requirements that apply to each fund, and
  - G. The fiscal years each fund shall operation under this by-law.

Or take any action relating thereto.

**SPONSOR:** Town Manager

ARTICLE 11 CONTINUED

A	B	C	D	E	F	G
Revolving Fund	Department, Board, Committee, Agency or Officer Authorized to Spend from Fund	Fees, Charges or Other Receipts Credited to Fund	Program Activity Expenses Payable from Fund	Restrictions or Conditions on Expenses Payable from Fund	Other Requirements/Reports	Fiscal Years
Pout Pond	Pout Pond Recreation Committee	User/activity fees, donations, and concession sales	Expense, supplies and services, including salaries or wages for seasonal workers, required to operate Pout Pond	Salaries, wages and/or benefits for full time employees shall not be paid from the fund	Monthly report to be issued by Town Accountant to Pout Pond Committee.	Fiscal Year 2019 forward
Securing and/or Demolition of Buildings	Inspectional Services	Fees charged for securing or demolition of unsafe buildings and 2.5% of permit revenue generated by department	Supplies, expenses, and contractual services required to perform securing, removal, and mediation of unsafe building sites	Salaries, wages and/or benefits for employees shall not be paid from the fund		Fiscal Year 2019 forward
First Aid/CPR Training	Fire Chief	Course tuition, fees and donations	Supplies, expenses, and contractual services required for training activities	Salaries, wages and/or benefits for employees shall not be paid from the fund		Fiscal Year 2019 forward
Uxbridge Community Gardens	Uxbridge Community Gardens	User fees and donations	Supplies, expenses, and contractual services required for maintaining the Gardens site	Salaries, wages and/or benefits for employees shall not be paid from the fund	Monthly reports to be issued by Town Accountant to Recreation Committee	Fiscal Year 2019 forward
Compost Bins	Board of Health	Compost bin sales	Purchase of compost bins	Salaries, wages and/or benefits for employees shall not be paid from the fund		Fiscal Year 2019 forward
Recreation Programs	Recreation Committee	Program fees	Supplies, expenses, fees, and contractual services required to maintain Recreation Committee programs	Salaries, wages and/or benefits for employees shall not be paid from the fund	Monthly report to be issued by Town Accountant to Recreation Committee.	Fiscal Year 2019 forward
Library book repairs	Library of Trustees	Late fines and fees	Supplies, expenses, and contractual services required for library book repairs or replacement	Salaries, wages and/or benefits for employees shall not be paid from the fund		Fiscal Year 2019 forward
School Transportation	Superintendent/School Committee	Compensation for employees, contracted services and payments for equipment and materials to run program	Activities associated with student transportation	Salaries, wages and/or benefits for employees shall not be paid from the fund	Monthly report to be issued by Town Accountant to Recreation Committee	Fiscal Year 2019 forward
Dog Park Activities	Dog Park Committee	Construction related and operational costs associated with the Uxbridge Dog Park	Activities related to the Uxbridge Dog Park	Salaries, wages and/or benefits for employees shall not be paid from the fund	Monthly report to be issued by Town Accountant to Dog Park Committee	Fiscal Year 2019 forward



## ARTICLE 12: GRANT OF EASEMENT

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the Massachusetts Electric Company as follows:

The TOWN OF UXBRIDGE, a municipal corporation having an address of 21 South Main Street, Uxbridge, Massachusetts (hereinafter referred to as the Grantor), for consideration of One (\$1.00) Dollar, grants to MASSACHUSETTS ELECTRIC COMPANY, a Massachusetts corporation with its usual place of business at 40 Sylvan Road, Waltham, Massachusetts 02451 (hereinafter referred to as the Grantee) with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, an "UNDERGROUND ELECTRIC DISTRIBUTION SYSTEM" (hereinafter referred to as the "UNDERGROUND SYSTEM") located in Uxbridge, Worcester County, Massachusetts, consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances thereto for the transmission of intelligence and the furnishing of electric service to the herein described premises and to service others, and without limiting the generality of the foregoing, but specifically including the following equipment; namely: manholes, manhole openings, bollards, handholes, junction boxes, transformers, transformer vaults, padmounts, padmount transformers and all housings, connectors, switches, conduits, cables and wires all located within the easement area of the hereinafter described property.

Said "UNDERGROUND SYSTEM" is located in, through, under, over, across and upon a parcel of land situated on the southwesterly side of South Main Street, being more particularly shown on a Plan of Land recorded with the Worcester District Registry of Deeds in Plan Book 259, Plan 40.

Property Address: 31 South Main Street, Uxbridge, MA (WORCESTER COUNTY)

And further, said "UNDERGROUND SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Grantor) is approximately shown on a sketch entitled: "National Grid; ELECTRIC DISTRIBUTION CONSTRUCTION EASEMENT; PROPERTY OWNER: TOWN OF UXBRIDGE; ADDRESS: 31 SOUTH MAIN ST, FIRE STATION; WR: 23298989; SKETCH TO ACCOMPANY EASEMENT FOR: INSTALLING 150 KVA TRANSFORMER AND +/- 100' #2 PRIMARY CABLE TO SERVE NEW BUILDING; DATE: 12/21/2016; DRAWN BY: M. MILLETTE; DRAWING NOT TO SCALE. DISTANCES ARE APPROXIMATE," a reduced copy of said sketch is attached hereto as "Exhibit A" and recorded herewith, copies of which are in the possession of the Grantor and Grantee herein, but the final definitive locations of said "UNDERGROUND SYSTEM" shall become established by and upon the installation and erection thereof by the Grantee.

Also with the further perpetual right and easement from time to time to pass and repass over, across and upon said land of the Grantor as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate, patrol and otherwise change said

"UNDERGROUND SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantee, its successors and assigns, and to clear and keep cleared the portions and areas of the premises wherein the "UNDERGROUND SYSTEM" is located as shown on the sketch herein referred to, of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may in the opinion and judgment of the Grantee interfere with the safe and efficient operation and maintenance of the "UNDERGROUND SYSTEM" and other related electrical equipment. However, said Grantee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

If said herein referred to locations as approximately shown on the sketch herein also referred to are unsuitable for the purposes of the Grantee, its successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated and shown on the sketch above referred to by proper amendment or amendments thereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the Underground System may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent may be withheld by the Grantee in its sole discretion.

It is the intention of the Grantor to grant to the Grantee, its successors and assigns, all the rights and easements aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within the Grantor's land an "UNDERGROUND SYSTEM" for the transmission of intelligence and for supplying electric service for the building, buildings or proposed buildings shown on the last herein referred to sketch or amended sketch and the right to service others from said "UNDERGROUND SYSTEM" .

It is agreed that said "UNDERGROUND SYSTEM" and all necessary appurtenances thereto, shall remain the property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns, shall pay all taxes assessed thereon.

For Grantor's title, see deed dated March 9, 1861, recorded with the Worcester District Registry of Deeds in Book 643, Page 41.

and to authorize the Selectmen to execute any documents or instruments necessary to effect said easement upon such terms as they deem to be in the best interest of the town, or take any other action relating thereto.

SPONSOR: Town Manager

**ARTICLE 13: ACCEPTANCE OF M.G.L. CHAPTER 138, SECTION 33B -  
EARLY SALES OF ALCOHOL ON SUNDAYS AND SELECTED HOLIDAYS**

To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, §33B, which will allow the local licensing authority to authorize licensees under section twelve to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on Sunday; or take any action relative thereto.

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to the Massachusetts Electric Company as follows:

**SPONSOR:** Town Manager

**ARTICLE 14: NON-CRIMINAL DISPOSITION**

To see if the Town will vote to amend the General Bylaws of the Town by adding a new Chapter 232 as set forth below, titled "Non Criminal Disposition" for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws 40§ 21 D.

§ 1-109. Violations and penalty - municipal infractions.

A. Any bylaw of the Town of Uxbridge or any rule or regulation of its officers, boards or departments, the violation of which is subject to a specific penalty, may, in the discretion of the town official who is the appropriate enforcing person, be enforced in the method provided in MGL c. 40, § 21D. The noncriminal fine for each such violation, if not otherwise specified, shall be \$100.

B. "Enforcing person," as used in this section, shall mean any police officer of the Town of Uxbridge, with respect to any offense, and the Building Inspector, a person designated by the Conservation Commission, a person designated by the Board of Health, the Director of Public Works, the Dog Officer and such other officials as the Board of Selectmen may from time to time designate, each with respect to violation of bylaws and rules and regulations within their respective jurisdictions. Each such person as is here designated an "enforcing person" may appoint a deputy enforcing person to serve in his or her absence or disability. The names of each enforcing person and of each deputy enforcing person shall be kept on file in the office of the Town Manager. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto. Police officers shall in all cases be considered enforcing persons for the purpose of this provision.

C. Unless otherwise provided, each day a violation continues shall constitute a separate and repeat violation.

**SPONSOR:** Town Manager