



TOWN OF UXBRIDGE
ADHOC GOALING AND EVALUATION COMMITTEE MEETING MINUTES

MEETING DATE: MARCH 1, 2012 TIME: 6:30PM

PLACE: LOWER TOWN HALL

In attendance were: Mr. Jay Cahill, Mr. Peter Petrillo, Mrs. Kelly Bickford, Mr. Christian Carrier, Mr. Harry Romasco, Mr. Sean Hendricks (Non-Voting Member).

I. Meeting Opening

The meeting was opened at 6:30pm on March 1, 2012 by Mr. Cahill

Mr. Cahill lead the group in the pledge of allegiance.

Mrs. Bickford swore in the following committee members: Mr. Peter Petrillo, Mr. Jay Cahill, Mr. Christian Carrier, and Mr. Harry Romasco.

II. Meeting Expectations and Goals

Mr. Cahill reviewed expectations and goals for the meeting.

III. Review of charge

Mr. Cahill reviewed the committee charge.

IV. Framework Topics

The group reviewed the Policy for the evaluation of the Town Manager including setting goals that was adopted for use by the Board of Selectmen in FY '12.

The group agreed to bring forth at the next meeting recommendations for adoption of high-level categories to be used in goal setting and evaluation.

V. Meeting Schedule

The committee unanimously agreed to set the next meeting agenda on March 29, 2011 at 6:00pm.

VI. Member Forum

The committee set forth formal appointments.

Motion by Mr. Romasco to appoint Mr. Cahill as the Chair of the Adhoc Goaling and Evaluation Committee. Second by Mr. Carrier. The vote passed 4-0-1. Mr. Cahill Abstained.

Motion by Mr. Romasco to appoint Mrs. Bickford as the clerk of the Adhoc Goaling and Evaluation Committee. Second by Mr. Cahill. The vote passed 4-0-1. Mrs. Bickford Abstained.

Motion by Mr. Romasco to appoint Mr. Carrier as the Vice Chair of the Adhoc Goaling and Evaluation Committee. Second by Mr. Cahill. The vote passed 5-0.



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VII. Set Next Meeting Agenda & Action Items

The board unanimously agreed to the action item of preparing a list of high-level scope categories to be used in goal setting and evaluation.

VIII. Adjournment

Motion by Mr. Carrier to adjourn. Second by Mrs. Bickford. The vote passed 5-0.

Minutes respectfully submitted by Mr. Jay Cahill

Minutes approved by Committee:

Chairman Jay Cahill

Vice Chairman Christian Carrier

Clerk Kelly Bickford

Harry Romasco

Peter Petrillo

Date Approved