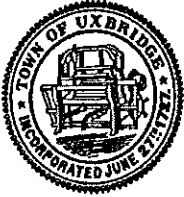


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TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600
BOARD OF SELECTMEN'S MEETING MINUTES
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, FEBRUARY 13, 2012 – 7:00PM

Present: Chair Bruce Desilets, Vice Chair Beth A. Pitman and Clerk Peter A. Petrillo. Also present, Town Manager Sean Hendricks. Absent: Selectman Cari Kay Robertson and Selectman Jay Cahill.

I. CALL TO ORDER (not to exceed 20 minutes)

- A. Announcements – Mr. Desilets read a statement on behalf of the Board of Selectmen addressing conduct of Town business. Candidate packages for the Annual Town Election are available for pick up at the Town Clerk's office. Nomination papers are due to the Town Clerk's Office Tuesday, 4/3 by 5:00pm. The Town Manager announced the Swearing-in Ceremony for William Kessler Fire Chief of the Town of Uxbridge is Wednesday, 2/15 at 5:30pm Lower Town Hall.
- B. Citizen's Forum – Mr. Peter Baghdasarian discussed gravel permits. Mr. Mark Stacy discussed concerns with the new High School project.

II. MEETING MINUTES – Discussion/Action/Vote
1/23/12 Meeting Minutes – The Board passed over.

III. OLD BUSINESS - Discussion/Action/Vote

- A. New High School Project/SBC Meeting Update – Mr. Desilets updated the Board.
- B. Town Manager Agreement – Following discussion, **MOTION: I, Mr. Petrillo, move that the Board approve the amended Town Manager's Agreement dated February 9, 2012. Seconded by Ms. Pitman, the motion carried unanimously.**
- C. Town Manger Goals/Evaluation

- Goals – **MOTION: I, Ms. Pitman, move that the Board approve the FY12 Town Manager Goals as follows:**

Goal #1 – To develop and communicate to the Board of Selectmen a financial plan and options for a level funded budget in FY'13 that does not raise the local real-estate tax within the allowable 2.5%.

Goal #2 – To develop, communicate and begin the initial implementation of a Personnel System Plan for Town of Uxbridge Employees adhering to the requirements specified in the Uxbridge Home Rule Charter.

Goal #3 – To develop, communicate and begin the implementation of a Grant Application plan for the Town of Uxbridge that will serve as a guideline for best practice in the active pursuit of available grants that may be leveraged by the town.

Seconded by Mr. Petrillo, the motion carried unanimously.

- Evaluation Form – The Board passed over.
- Subcommittee Appointments – Mr. Desilets announced at the last meeting, the Board voted to form a subcommittee to address the long-term framework for the timely and orderly creation, review and evaluation of the Board of Selectmen and Town Manager Goals. Following discussion, **MOTION: I, Ms. Pitman, move that the Board appoint Jay Cahill as the Chair of the subcommittee and authorize him as the appointing authority of said subcommittee. Seconded by Mr. Petrillo, the motion carried unanimously. Mr. Cahill will contact the interested candidates.**

D. Board of Selectmen Goals – The Board passed over.

IV. NEW BUSINESS - Discussion/Action/Vote

- A. Affidavit of Continued Use (MGL 61B) – 180 Henry Street – **MOTION: I, Ms. Pitman, move that the Board approve the Affidavit of Continued Use for 180 Henry Street, Uxbridge, MA and authorize the Chair to sign. Seconded by Mr. Petrillo, the motion carried unanimously.**
- B. Appointment – Board of Registrars - Jeffrey T. Shaw – **MOTION: I, Mr. Petrillo, move that the Board appoint Jeffrey Shaw to the Board of Registrars. Seconded by Mr. Desilets, the motion carried unanimously.**
- C. Appointment – Board of Registrars - Dierdra Cahill – **MOTION: I, Ms. Pitman, move that the Board appoint Dierdra Cahill to the Board of Registrars. Seconded by Mr. Petrillo, the motion carried unanimously.**

V. MEMBER ISSUES

The Board had general discussion.

VI. TOWN MANAGER

The Town Manager touched base on the following topics.

- enforcement of the town bylaws
- progress of the Community Gardens
- Police Dept. ratified contract
- Coalition of Caring event
- Building Inspector injury

VII. ADJOURNMENT: NEXT BOS MEETING WEDNESDAY, FEBRUARY 22, 2012 – 6:00PM

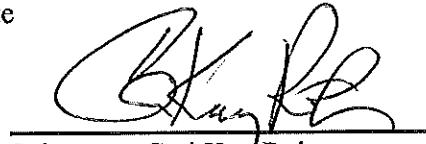
At 7:30PM, MOTION: I, Ms. Pitman, move that the Board adjourn the meeting. Seconded by Mr. Petrillo, the motion carried unanimously.

Minutes respectfully submitted by, Tracey Ante
Minutes approved by Board of Selectmen:

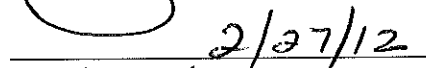

Chair Bruce Desilets


Vice Chair Beth A. Pitman


Clerk Peter A. Petrillo


Selectman Cari Kay Robertson


Selectman Jay Cahill

 2/27/12
Date Approved