



MAR 15 '11 PM 12:10

ds

**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**MONDAY, FEBRUARY 28, 2011 – 7:00PM .**

Present: Chair Beth A. Pitman, Vice-Chair Bruce Desilets, Selectman Cari Kay Robertson and Selectman Peter Baghdasarian. Also present Town Manager Michael Szlosek and Administrative Assistant Tracey Ante. Absent: Clerk Jay Cahill

Timothy Beaudette, Eagle Scout, led with the pledge of allegiance. The Board of Selectmen awarded a commendation to Timothy for receiving the Boy Scouts of America's highest honor, the Eagle Scout Award. Timothy provided great leadership and assisted in the creation of the St. Francis of Assisi Garden for the St. Mary's Church, Uxbridge, Massachusetts.

*NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.*

**I. CALL TO ORDER**

- A. Announcements – Mr. Baghdasarian said there are no plans to close the senior center or reduce the hours.
- B. Citizen's Forum – Ms. Harolyn Thiemke resident of Hitchin Post Lane addressed concerns with closing the senior center. Ms. Jackie Norberg, resident of Landry Lane asked why the Town Manager chose to ignore the Court's decision that Landry Lane is a public way and she requested that the Town not join in the appeal process. She requested the Board take action. The Board will discuss at their next meeting.

**II. PUBLIC HEARING**

New Alcohol License Application – Gia Restaurant, Inc. 785 Quaker Highway – The Chair opened the public hearing. Atty. Mark Wickstrom was present and discussed the new alcohol application for Gia Restaurant Inc., 785 Quaker Highway. The Chairman closed the public hearing. **MOTION by Mr. Baghdasarian to approve the new alcohol license application for Gia Restaurant Inc., 785 Quaker Highway with the hours of operation from 12:00PM to 1:00AM. Seconded by Mr. Desilets, the motion carried unanimously.**

**III. MEETING MINUTES**

Approve 2/14/11 - Meeting Minutes – The Board will review at their next scheduled meeting.  
Approve 2/23/11 – 4:00PM Meeting Minutes – **MOTION by Mr. Desilets to approve the 2/23/11 - 4:00PM Meeting Minutes, as amended. Seconded by Mr. Baghdasarian, the motion carried unanimously.**  
Approve 2/23/11 – 5:30PM Meeting Minutes – **MOTION by Mr. Desilets to approve the 2/23/11 - 5:30PM Meeting Minutes, as amended. Seconded by Mr. Baghdasarian, the motion carried unanimously.**

**IV. OLD BUSINESS**

- A. New High School Project/SBC Meeting Update –Mr. Desilets provided an update to the Board as to the status of the project. The Town Manager discussed the status of the municipal permits. The Planning Board has indicated that a Special Permit is not required for the new High School.
- B. Discussion/Action - Cedar Woods eminent domain taking – Atty. Knapik was present on behalf of the residents of Cedar Woods subdivision. He advised the residents have signed a Memorandum of

Agreement agreeing to pay the towns cost for roadway acceptance and waive the town of any liability. He is working with Town Counsel. Atty. Knapik will draft proposed articles for the Spring Town Meeting Warrant. The Town Manager will follow-up with Town Counsel and prepare a motion. No votes/action were taken. The Board will continue discussions at their next scheduled meeting.

- C. Discussion/Action - FY 2012 Budget – BP – Mr. Genereux, Finance Director was present and discussed his memorandum dated 2/23/11 (attached to the minutes). He advised the COA and the Library addressed the effects of the department budget cuts. He advised the budget is balanced on the municipal side and he recommended the Board move forward as presented on 2/14/11 without changes. Ms. Pitman addressed concerns with Mr. Cahill being absent and suggested the Board hold a special meeting on 3/7/11. MOTION by Ms. Pitman that the Board passover. The motion was not seconded. Discussion ensued. Mr. Baghdasarian made a point that the Board did not have enough time to review. MOTION by Ms. Pitman to accept and support the Town Manager's FY 2012 Budget as presented on 2/14/11. Seconded by Mr. Desilets, the MOTION FAILED 2-2 (Ms. Robertson and Mr. Baghdasarian opposed).

## V. NEW BUSINESS

- A. Appointment – Poll Worker – John Congdon – MOTION by Mr. Baghdasarian to appoint Mr. John Congdon as Poll Worker. Seconded by Ms. Robertson, the motion carried unanimously.
- B. Appointment – Poll Worker – Dorothy Downing – MOTION by Mr. Baghdasarian to appoint Ms. Dorothy Downing as Poll Worker. Seconded by Ms. Robertson, the motion carried unanimously.
- C. SATM Warrant – set open/close date for Spring Annual Town Meeting Warrant (open date 3/1 and close date 3/11) – MOTION by Mr. Desilets to set the opening date of 3/1/11 and a closing date of 3/11/11 at 5:00PM for the Spring Annual Town Meeting Warrant. Seconded by Mr. Baghdasarian, the motion carried unanimously.
- D. Discussion/Action - distribution of fire wood at High School site – DPW Director Benn Sherman addressed concerns with the distribution. Following discussion, MOTION by Ms. Robertson that the Town will auction the sale of the wood received off the Quaker Highway site to a single highest bidder in the Town of Uxbridge by a sealed bid over a period of 4 business days and the date to be determined. Seconded by Mr. Desilets, the motion carried unanimously.
- E. Discussion/Action - Town Manager Review Process: vet out timeline of actions, set expectations – It was the consensus of the Board that the Board did not fulfill a portion of the Town Manager's Contract. The Board will place this as an agenda item for 3/14/11.

## VI. MEMBER ISSUES

The Board had general discussion regarding street lights. Ms. Robertson recommended the Board follow procedure and not task Chief Frietas with additional duties. The Town Manager will review the contract and follow-up with National Grid. The Board had general discussion regarding department permitting fees. The Town Manager will circulate Mr. Baghdasarian's memorandum pertaining to fees to all departments.

## VII. TOWN MANAGER

Ms. Pitman discussed action items for the Town Manager.

- Follow-up Conservation Restriction document with Town Counsel
- Follow-up with National Grid regarding the concern for wellfield and spraying of chemicals
- Winter Maintenance Policy research deeds – three streets - task Assessor
- Website – send notice to departments to submit monthly updates to the office

## VIII. EXECUTIVE SESSION


Discussion/Action - SEIU Step III grievance

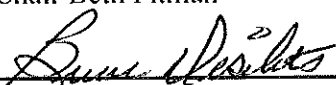
Discussion/Action - Charter contract negotiations

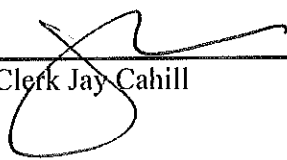
**IX. ADJOURNMENT: NEXT BOS MEETING MONDAY 3/14/11**


**At 10:00PM, MOTION by Mr. Baghdasarian to adjourn the meeting and enter into executive session to discuss SEIU grievance, Charter contract negotiations and Fire Fighter Union contract negotiations with no further business to follow. Seconded by Mr. Desilets, the motion carried unanimously on a role call vote (Pitman – aye, Desilets – aye, Robertson – aye, Baghdasarian – aye).**

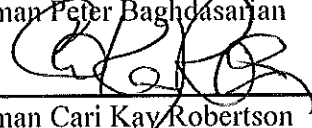
*Minutes respectfully submitted by, Tracey Ante*  
Minutes approved by Board of Selectmen:

  
\_\_\_\_\_  
Chair Beth Pitman

  
\_\_\_\_\_  
Vice Chair Bruce Desilets

  
\_\_\_\_\_  
Clerk Jay Cahill

  
\_\_\_\_\_  
Selectman Peter Baghdasarian

  
\_\_\_\_\_  
Selectman Cari Kay Robertson

3/14/11  
\_\_\_\_\_  
Date Approved

Citizens Forum

LAW OFFICES  
LANE AND HAMER  
A PROFESSIONAL CORPORATION  
100 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588-0496  
TELEPHONE: (508) 234-4400

Bos mtg  
7:15pm  
Lackie 2/28/11  
Norberg  
FACSIMILE: (508) 234-4966  
hlane@laneandhamer.com  
JA

HENRY J. LANE  
SHELLI C. HAMER  
FAITH M. LANE  
KEVIN D. QUINLAN

September 29, 2010

Attorney Jena M. Muñoz  
Louison, Costello, Condon & Pfaff, LLP  
101 Summer Street, 4th Floor  
Boston, MA 02110

Re: Norberg v. Uxbridge

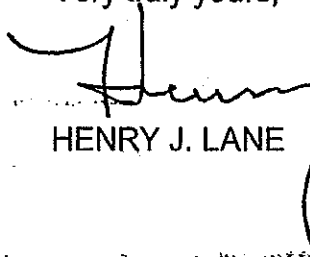
Dear Attorney Muñoz:

The Norbergs have asked me to make contact with you regarding the Town's responsibility for Landry Lane in view of Judge Tucker's decision in the referenced litigation. We understand that the individual defendants have filed an appeal of the Judge's decision, but generally the effectiveness of a judgment is not stayed pending appeal unless a party expressly requests a stay. To our knowledge, none of the parties have requested a stay pending appeal and, therefore, we anticipate that the Town will fulfill its responsibility with regard to maintenance of the "public" portion of the way, including snow removal, pending further order of the court.

In order to avoid any confusion over the matter, I would appreciate it if you would confirm that our understanding with regard to these matters is correct.

Thank you for your attention and assistance in this matter.

Very truly yours,

  
HENRY J. LANE

HJL/dnk

cc: Mr. and Mrs. Norberg ✓

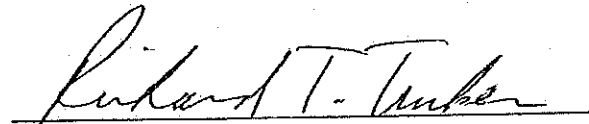
**ORDER AND JUDGMENT**

Upon the evidence submitted, I find and order judgment enter setting forth:

(a) that Landry Lane is a public way for the initial 816.75 feet of its length from its origin at its intersection with Richardson Street, town of Uxbridge;

(b) that the extension of Landry Lane in a westerly direction from the 816.75 foot point measured from Richardson Street, was a "way in existence," as that term is used in G. L. c. 41, § 81L, to the southwesterly corner of Lot 3 as approved ANR by the Planning Board in 1988; and

(c) this matter is remanded to the Planning Board of the town of Uxbridge for further hearings and decisions consistent with this Order.



Richard T. Tucker  
Justice of the Superior Court

DATED: August 20, 2010

LAW OFFICES  
**LANE AND HAMER**  
A PROFESSIONAL CORPORATION  
100 MAIN STREET  
WHITINSVILLE, MASSACHUSETTS 01588-0496  
TELEPHONE: (508) 234-4400

HENRY J. LANE  
SHELLI C. HAMER  
FAITH M. LANE  
KEVIN D. QUINLAN

FACSIMILE: (508) 234-4966  
hlane@laneandhamer.com

December 10, 2009

Board of Selectman  
Town of Uxbridge  
21 South Main Street  
Uxbridge, MA 01569

Re: Landry Lane

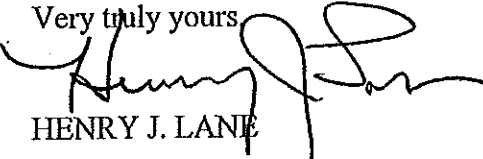
Dear Board Members:

Mr. and Mrs. David Norberg have asked me to make contact with the Board concerning snow plowing services for Landry Lane. As the Board undoubtedly knows, there is currently pending litigation concerning the question of whether Landry Lane is a public way or private way and that matter has not been finally determined. However, as we understand the Board's snowplowing policy, private ways that were in existence prior to 1957 will continue to be plowed in accordance with the Board's policy dated June 23, 2008. Although the actual status of the way may be doubtful, there is no doubt that the way has existed since well before 1957. For quick reference purposes I am enclosing a copy of a 1944 USGS Map which shows the location of Landry Lane.

Since Landry Lane has clearly existed since well before 1957, we would like to confirm that it will continue to be plowed in accordance with the Board's policy.

Thank you for your attention and assistance in this matter.

Very truly yours



HENRY J. LANE

HJL:nal  
Enclosure

cc: Mr. and Mrs. David Norberg  
Attorney Jena Caruso  
James Roberti, Esquire

To: Uxbridge Board of Selectmen  
Date: 28 February, 2011

BOS mtg 2/2/11  
7:05 pm  
Citizens Forum  
TA

I'm here to address the proposed cuts to the Uxbridge Senior Center.

My mom is 88 years old and she goes to the center Mon.-Fri. It isn't just a place for a nutritious lunch or even to socialize. This is my mom's community.

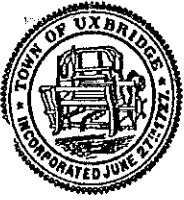
As a former Crisis Intervention SW for over 24 years at Tri-Valley Elder Services, I can verify the most debilitating mental health issue for the elderly is depression. The basic remedy for depression is a supportive community and caring individuals. Both of these assets are present at the Uxbridge Senior Center. In addition, the Senior Center provides transportation to elders who would be homebound if this were not available.

There are 2000 seniors presently in Uxbridge out of a population of 13,000 which is 15% of the population. However, when services are reduced for elders extended working families are impacted; e.g. full time working sons and daughters.

Seniors have contributed taxes to the town of Uxbridge for several years. In some cases, 40, 50, 60, 70 years. These elders have fought in World War II, the Korean War and the War in Vietnam. These seniors support local businesses. They buy their medications at CVS. They buy their food at Hannaford's. They spend money at McDonald's and Koopmans. And these seniors vote!

These cuts are disproportionately targeting the most frail and vulnerable of Uxbridge citizens. They are unacceptable and immoral.

Harolyn Thiemke  
20 Hitchin Post Lane



FEB 24 '11 PM 3:09



**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**MONDAY, FEBRUARY 28, 2011 – 7:00PM**

Authorized Signature \_\_\_\_\_

*T. M. Ante*

**I. CALL TO ORDER**

- A. Announcements
- B. Citizen's Forum

**II. PUBLIC HEARING**

New Alcohol License Application – Gia Restaurant, Inc. 785 Quaker Highway

**III. MEETING MINUTES**

- Approve 2/14/11 - Meeting Minutes
- Approve 2/23/11 – 4:00PM Meeting Minutes
- Approve 2/23/11 – 5:30PM Meeting Minutes

**IV. OLD BUSINESS**

- A. New High School Project/SBC Meeting Update
- B. Discussion/Action - Cedar Woods eminent domain taking
- C. Discussion/Action - FY 2012 Budget

**V. NEW BUSINESS**

- A. Appointment – Poll Worker – John Congdon
- B. Appointment – Poll Worker – Dorothy Downing
- C. SATM Warrant – set open/close date for Spring Annual Town Meeting Warrant (open date ~~2/29~~ 3/1 and close date 3/11)
- D. Discussion/Action - distribution of fire wood at High School site
- E. Discussion/Action - Town Manager Review Process: vet out timeline of actions, set expectations

**VI. MEMBER ISSUES**

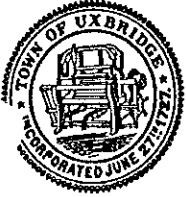
**VII. TOWN MANAGER**

**III. EXECUTIVE SESSION**

- Discussion/Action - SEIU Step III grievance
- Discussion/Action - Charter contract negotiations

**ADJOURNMENT: NEXT BOS MEETING MONDAY 3/14/11**





**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**WEDNESDAY, FEBRUARY 23, 2011 – 5:30PM**

Present: Chair Beth Pitman, Vice Chair Bruce Desilets, Clerk Jay Cahill, Selectman Cari Kay Robertson and Selectman Peter Baghdasarian. Also present Town Manager Michael Szlosek, Administrative Assistant Tracey Ante and Ms. Diana Walden with the BSC Group.

**I. CALL TO ORDER 5:42PM**

- A. Announcements - None
- B. Citizen's Forum – None

**II. OLD BUSINESS**

- A. Discussion/Action NHESP Conservation Restriction – The Board reviewed the Conservation Restriction document. The Board and the Town Manager identified areas of concerns. However, the Board was informed that these were unlikely to be removed away by the Massachusetts Executive Office of Energy and Environmental Affairs. The Board after feeling pressure, voted to accept the Conservation Restriction as written. **MOTION by Mr. Desilets that the Board of Selectmen vote to approve the Conservation Restriction in favor of the Uxbridge Conservation Commission, as required by Massachusetts Natural Heritage and Endangered Species Program, on the Quaker Highway well field property in the form presented, subject to final review and approval by the Massachusetts Executive Office of Energy and Environmental Affairs. Seconded by Mr. Cahill, the motion carried 3-1-1 (Mr. Baghdasarian opposed, Ms. Robertson abstained).**

**III. ADJOURNMENT: Next BOS Meeting Monday 2/28/11**

At 6:15PM, **MOTION** By Mr. Baghdasarian to adjourn the meeting. Seconded by Ms. Robertson, the motion carried unanimously.

*Minutes respectfully submitted by, Tracey Ante*  
Minutes approved by Board of Selectmen:

\_\_\_\_\_  
Chair Beth Pitman

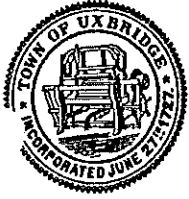
\_\_\_\_\_  
Selectman Peter Baghdasarian

\_\_\_\_\_  
Vice Chair Bruce Desilets

\_\_\_\_\_  
Selectman Cari Kay Robertson

\_\_\_\_\_  
Clerk Jay Cahill

\_\_\_\_\_  
Date Approved



**TOWN OF UXBRIDGE**  
**21 S. MAIN STREET, UXBRIDGE, MA 01569 – 508-278-8600**  
**BOARD OF SELECTMEN'S MEETING MINUTES**  
**BOARD OF SELECTMEN'S MEETING ROOM**  
**WEDNESDAY, FEBRUARY 23, 2011 – 4:00PM**

Present: Chair Beth Pitman, Vice Chair Bruce Desilets, Clerk Jay Cahill, Selectman Cari Kay Robertson and Selectman Peter Baghdasarian. Also present Town Manager Michael Szlosek, Administrative Assistant Tracey Ante, Attorney Bill August and Members of the Cable Advisory Committee Mark Stacy, Al Butler, Joe Leonardo and Barry Giles.

**I. CALL TO ORDER**

- A. Announcements - None
- B. Citizen's Forum - None

**II. OLD BUSINESS**

- A. Discussion/Action Cable Advisory Committee – contract options and negotiations, next steps & timeline, CAC Charge – The Board reviewed the Contract Additions dated 2/14/11 presented and researched by the Cable Advisory Committee (attached to the minutes). Discussion included modulator upgrades/repairs, equipping all town buildings with fiber including the new high school, co-axle upgrades, quality and compliance of service, signal upgrades, channel elimination, length of contract, extended Customer Service hours, reduced fee/percentage to cable subscribers, increase in Senior Citizen discount and upgrade at the Senior Center.

**MOTION by Mr. Cahill that Mr. Desilets and Ms. Robertson assist in negotiating the Charter Contract with the Town Manager. Seconded by Ms. Pitman, the motion carried 4-1 (Mr. Baghdasarian abstained). Mr. Giles will also attend the negotiation sessions.**

Mr. Stacy will forward a letter to the SBC to inquire as to the fiber installation at the new high school. He will contact Tom Cohan with Charter to organize a meeting to commence negotiations. The CAC will appoint a member to participate in negotiations.

**II.**  
**III. MEMBER ISSUES**

**IV. TOWN MANAGER**

ADJOURNMENT: Next BOS Meeting Monday 2/28/11

At 5:50PM MOTION by Mr. Cahill to adjourn the meeting. Seconded by Mr. Desilets, the motion carried unanimously.

*Minutes respectfully submitted by, Jay Cahill and Tracey Ante*  
Minutes approved by Board of Selectmen:

\_\_\_\_\_  
Chair Beth Pitman

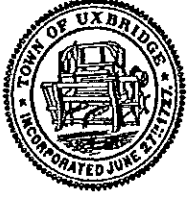
\_\_\_\_\_  
Selectman Peter Baghdasarian

\_\_\_\_\_  
Vice Chair Bruce Desilets

\_\_\_\_\_  
Selectman Cari Kay Robertson

\_\_\_\_\_  
Clerk Jay Cahill

\_\_\_\_\_  
Date Approved



**TOWN OF UXBRIDGE  
OFFICE OF THE BOARD OF SELECTMEN  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605**

FEB 10 '11 PM 3:35



**TOWN OF UXBRIDGE  
PUBLIC HEARING NOTICE  
BOARD OF SELECTMEN'S MEETING ROOM  
UXBRIDGE TOWN HALL  
MONDAY, FEBRUARY 28, 2011 – 7:00PM**

The Uxbridge Board of Selectmen will consider a new Alcohol License for 785 Quaker Highway, Uxbridge, MA. Please contact the Office of the Town Manager for details: (508) 278-8600 ext. 2001.

Respectfully submitted,  
Uxbridge Board of Selectmen

To appear in the Worcester Telegram and Gazette on Tuesday, February 21, 2011.

cc: Applicant

The Commonwealth of Massachusetts  
Alcoholic Beverages Control Commission  
239 Causeway Street  
Boston, MA 02114  
[www.mass.gov/abcc](http://www.mass.gov/abcc)

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION  
MONETARY TRANSMITTAL FORM

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE  
LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER:

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY):

LICENSEE NAME:

ADDRESS:

CITY/TOWN:  STATE  ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> New License   | <input type="checkbox"/> New Officer/Director            | <input type="checkbox"/> Pledge of License          | <input type="checkbox"/> Change Corporate Name      |
| <input type="checkbox"/> Transfer of License      | <input type="checkbox"/> Change of Location              | <input type="checkbox"/> Pledge of Stock            | <input type="checkbox"/> Seasonal to Annual         |
| <input type="checkbox"/> Change of Manager        | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Transfer of Stock          | <input type="checkbox"/> Change of License Type     |
| <input type="checkbox"/> Cordials/Liqueurs Permit | <input type="checkbox"/> New Stockholder                 | <input type="checkbox"/> Issuance of Stock          | <input type="checkbox"/> Other <input type="text"/> |
| <input type="checkbox"/> 6-Day to 7-Day License   | <input type="checkbox"/> Management/Operating Agreement  | <input type="checkbox"/> Wine & Malt to All Alcohol |   |

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL  
FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND  
SUPPORTING DOCUMENTS TO:

ALCOHOLIC BEVERAGES CONTROL COMMISSION  
P. O. BOX 3396  
BOSTON, MA 02241-3396

# Application for Retail Alcoholic Beverage License

City/Town

Uxbrdige

## 1. Transaction:

- New License       New Officer/Director       Transfer of Stock       Issuance of Stock  
 Transfer of License       New Stockholder       Management/Operating Agreement

### The following transactions must be processed as new licenses:

- Seasonal to Annual       6-Day to 7-Day License       Wine & Malt to All Alcohol

**IMPORTANT ATTACHMENTS:** The applicant must attach a vote of the entity authorizing all requested transactions, including the appointment of a Manager of Record or principal representative.

## 2. Type of License:

- \$12 Restaurant       \$12 Hotel       \$12 Club       \$12 Veterans Club  
 \$12 General On-Premise       \$12 Tavern (No Sundays)       \$15 Package Store

## 3. License Category:

- All Alcoholic Beverages       Wine & Malt Beverages Only       Wine or Malt Only  
 Wine & Malt Beverages with Cordials/Liqueurs Permit

## 4. License Class:

- Annual       Seasonal

## 5. Contact Person concerning this application (attorney if applicable)

NAME: Michael V. DeFalco

ADDRESS: 35 Waveland Street

CITY/TOWN: Johnston      STATE: RI      ZIP CODE: 02919

CONTACT PHONE NUMBER: 401-301-7065      FAX NUMBER: 401-270-9476

EMAIL: adellag5@aol.com

**6. Licensee Information:**

Legal Name/Entity of Applicant:(e.g Corporation, LLC, Individual)

Business Name (if different):  Manager of Record:

ABCC License Number (for existing licenses only):

Address of Licensed Premises:  CITY/TOWN:  STATE  ZIP

Business Phone:  Cell Phone:

Email:  Website:

**7. Description of Premises:**

Please provide a complete description of the premises to be licensed. The description should include the location of all entrances and exits.

The property layout is described as follows: Approximately 6118 sq. ft. standing building, with two main entrances/exits in front of the building. There is an exit on each side of the building and an exit in the rear of the building. The building seats approximately 185 people, two dining rooms accommodating approximately 60 and 75 people respectively. There is a lounge/ bar area which seats approximately 50 people.

**IMPORTANT ATTACHMENTS:** The applicant must attach a floor plan with dimensions and square footage for each floor & room.

Occupancy Number:  Seating Capacity:

**8. Occupancy of Premises:**

By what right does the applicant have possession and/or legal occupancy of the premises?

**IMPORTANT ATTACHMENTS:** The applicant must submit a copy of the final lease or documents evidencing a legal right to occupy the premises. Other:

Landlord is a(n):  Other

Name  Phone:

Address:  City/Town:  State  Zip

Initial Lease Term: Beginning Date  Ending Date

Renewal Term:  Options/Extensions at  Years Each

Rent:  per year Rent:  per month

Do the terms of the lease or other arrangement require payments to the Landlord based on a percentage of the alcohol sales?  
Yes  No

**IMPORTANT ATTACHMENTS:** If yes, the Landlord is deemed a person or entity with a financial or beneficial interest in this license. Each individual with an ownership interest in the Landlord must be disclosed in §10 and must submit a completed Personal Information Form attached to this application. Entity formation documents for the Landlord entity must accompany the application to confirm the individuals disclosed.

**9. Licensee Structure:**

The Applicant is a(n):

Corporation

Other:

If the applicant is a Corporation or LLC, complete the following:

State of Incorporation/Organization: Massachusetts

Date of Incorporation/Organization: 1/18/2011

Is the Corporation publicly traded? Yes  No

**10. Interests in this License:**

List all individuals involved in the entity (e.g. corporate stockholders, directors, officers and LLC members and managers) and any person or entity with a direct or indirect, beneficial or financial interest in this license (e.g. landlord with a percentage rent based on alcohol sales).

**IMPORTANT ATTACHMENTS:** All individuals or entities listed below are required to complete a Personal Information Form.

Name	Title	Stock or % Owned	Other Beneficial Interest
Michael V. DeFalco	President/Treasurer	100%	

\*If additional space is needed, please use last page.

**11. Existing Interests in Other Licenses:**

Does any individual listed in §10 have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes  No  If yes, list said interest below:

Name	License Type	Licensee Name & Address
	Please Select	
	Please Select	
	Please Select	
	Please Select	
	Please Select	
	Please Select	
	Please Select	

\*If additional space is needed, please use last page.



**12. Previously Held Interests in Other Licenses:**

Has any individual listed in §10 who has a direct or indirect beneficial interest in this license ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes  No  If yes, list said interest below:

Name	Licensee Name & Address	Date	Reason Terminated
			Please Select
			Please Select
			Please Select

**13. Disclosure of License Disciplinary Action:**

Have any of the disclosed licenses to sell alcoholic beverages listed in §11 and/or §12 ever been suspended, revoked or cancelled? Yes  No  If yes, list said interest below:

Date	License	Reason of Suspension, Revocation or Cancellation

**14. Criminal Record:**

Has any individual listed in §10 or who has a direct or indirect beneficial interest in this license ever been convicted of a municipal, state, federal or military crime? Yes  No

If yes, the individual must provide an affidavit as to any and all charges as well as the disposition.

**15. Citizenship and Residency Requirements for a (§15) Package Store License ONLY:**

- 1. Are all Directors/LLC Managers U.S. Citizens? Yes  No
- 2. Are a majority of Directors/LLC Managers Massachusetts Residents? Yes  No
- 3. Is the License Manager or Principal Representative a U.S. Citizen? Yes  No
- 4. Are all members and partners involved at least twenty-one years old? Yes  No

**16. Citizenship and Residency Requirements for (§12) Restaurant, Hotel, Club, General On Premise, Tavern, Veterans Club License ONLY:**

- 1. Are all Directors/LLC Managers U.S. Citizens? Yes  No
- 2. Are a majority of Directors/LLC Managers Massachusetts Residents? Yes  No
- 3. Is the License Manager or Principal Representative a U.S. Citizen? Yes  No

**17. Costs Associated with License Transaction:**

A. Purchase Price for Real Property:	
B. Purchase Price for Business Assets:	
C. Costs of Renovations/Construction:	\$14,057.00
D. Initial Start-Up Costs:	\$12,000.00
E. Purchase Price for Inventory:	
F. Other: (Specify)	
<b>G: TOTAL COST</b>	\$26,057.00
<b>H. TOTAL CASH</b>	\$26,057.00
<b>I. TOTAL AMOUNT FINANCED</b>	\$0.00

**IMPORTANT ATTACHMENTS:** Submit any and all records, documents and affidavits including loan agreements that explain the source(s) of money for this transaction. Sources of cash should include a minimum of three (3) months of bank statements.

The amounts listed in subsections (H) and (I) must total the amount reflected in (G).

**18. Provide a detailed explanation of the form(s) and source(s) of funding for the costs identified in §17 (include loans, mortgages, lines of credit, notes, personal funds, gifts):**

Initial funds came from personal earnings and savings, drawn from either my other company's account (Falcon Constable Service, Inc. - Citizens Bank account) or from my wife's account (Angela M. DeFalco - Citizens Bank account), or put on a personal Visa Card. I have attached as Appendix A three months of bank statements for both bank accounts, as well as a summary of the above expenses and the source account that paid the expense.

\*If additional space is needed, please use last page.

**19. List each lender and loan amount(s) from which "total amount financed" noted in subsections 17(I) will derive:**

Name	Dollar Amount	Type of Financing

\*If additional space is needed, please use last page.

Does any individual or entity listed in §19 as a source of financing have a direct or indirect, beneficial or financial interest in this license or any other license(s) granted under Chapter 138? Yes  No

If yes, please describe:

**20. Pledge: (i.e. collateral for a loan)**

Is the applicant seeking approval to pledge the license?  Yes  No

If yes, describe terms and conditions and to whom:

If a corporation, is the applicant seeking approval to pledge any of the corporate stock?  Yes  No

If yes, to whom:  Number of Shares

Is the applicant pledging the inventory?  Yes  No If yes, to whom:

**IMPORTANT ATTACHMENTS:** If you are applying for a pledge, submit the pledge agreement, the promissory note and a vote of the Corporation/LLC approving the pledge.

**21. Construction of Premise**

Are the premises being remodeled, redecorated or constructed in any way? If YES, please provide a description of the work being performed on the premises:  Yes  No

Yes, there are minor improvements being made to the interior of the property, (e.g. decorating, cosmetic repairs).

**If all the information is not completed the application may be returned**

## APPLICANT'S STATEMENT

I, Michael V. DeFalco the:  sole proprietor;  partner;  corporate principal;  LLC/LLP member of Gia Restaurant, Inc., hereby submit this application for Retail Alcoholic Beverage Lic. (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statement and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises does not violate any requirement of the ABCC or other state law or local ordinances;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the Application information as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of, the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

Signature: Michael V. DeFalco

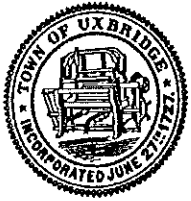
Date 2/10/11

Title President / Treasurer

**Additional Space**

Please note which question you are using this space for.

A large, empty rectangular box with a thin black border, occupying most of the page below the text. It is intended for students to write their answers or notes, with the instruction to note which question they are using the space for.



TOWN OF UXBRIDGE  
OFFICE OF THE FINANCE DIRECTOR  
TOWN TREASURER/COLLECTOR  
21 South Main Street  
Uxbridge, MA 01569-1851  
Phone 508-278-8606/8607 Fax 508-278-3751  
[findir@uxbridge-ma.gov](mailto:findir@uxbridge-ma.gov)

David A. Genereux  
Finance Director

DATE: February 23, 2011  
TO: Michael Szlosek, Town Manager  
FROM: David Genereux, Finance Director *DG*  
RE: BOS concerns regarding the FY 2012 Budget

*typo  
\$60K  
library  
not  
\$80K*

As you know, the Board of Selectmen discussed the proposed FY 2012 budget at its meeting on February 14, 2011. Members expressed concerns with the current staffing level at the Department of Public Works, specifically in the Highway Division. The Board requested a report that details the dollar amounts and effects on three departments in order to fund the salary and benefit costs of one a new full time equipment operator position in the Highway Department, calculated at approximately \$60,000.00.

The actions discussed at the meeting were reducing the Senior Center and Library budgets, and the elimination of a part time position in the Treasurer's Office. While several different scenarios could be considered, we chose the following three possibilities. Responses from the Senior Center and the Library addressing these potential reductions are attached. My response regarding the loss of Treasurer's Clerk is included in the body of the memorandum.

#### Analysis #1 (Cuts in Senior Center, Treasurer, and other budgets)

- Senior Center – The only meaningful reduction possible in the Senior Center is to reduce the Center's lone full time staffer to part time, which realizes savings of \$39,145 in projected salary and benefits cost. The COA director, in her response, reduced the Center's hours from 9:00 AM to 2:00 PM

#### Effects:

1. Potential discontinuation of the hot lunch program – Tri-Valley enters the building to prepare hot lunches for service and delivery at 8:30 am. Opening the center for these hours may require Tri-Valley to relocate, imperiling the delivery of hot meals to seniors and the elimination of the congregate meal program. The Center served 5,167 meals and delivered 19,705 meals in FY 2010.
2. Reduced ridership on Senior Vans – The Senior Center drove to 1,760 medical appointments over the past year, and had overall van ridership of 9,608. Reducing the Center's hours may reduce the availability for rides to medical appointments.

3. Reduction in service to the Center's patrons; Visitors to the centers rely on outreach, assistance with tax returns, wellness checks, outreach, socialization, etc. The Center estimates overall attendance in FY 2010 of 9,500 and phone contacts of 9,487.
- Treasurer's Office – Salary associated with eliminating the part time Treasurer's Clerk position. The Treasurer's Office employs a part time administrative staff member, at a cost of \$17,833. The position was full time until the budget reductions of FY 2004. It has been part time since that period. The Treasurer/Collector's Office employs 3.5 administrative staff members:
    - Two collector's clerks, who process all real estate, personal property, excise, utility and tax title collections. They also produce lien certificates, various reports, reconcile tax activity, and deposit receipts. These postings are 75% manual into the computer. We have been unable to afford to reduce their workload by implementing a lockbox service.
    - One payroll clerk at 30 hours (Up until last year was 37.5); who is responsible for payroll and benefits for all town and school employees.
    - One treasurer's clerk at 19 hours, who is responsible for posting all non-tax payments, state aid and special revenue fund receipts. The position also prepares the Treasurer's cash book, reconciles with accounting, produces 1099's, reconciles account activity, works with the auditors, and assists in the AP warrant transfer process.

**Effect:**

The duties of the treasurer's clerk would have to be spread between the two Collector's clerks, who are already at maximum capacity, especially during the busy collection periods (Four periods for real estate, four periods for water/sewer, one period for excise, and one for tax title). This would affect the timeliness of reconciliation, financial reporting, audit preparation, Schedule A and certification of free cash. The operations of the Treasurer's Office would be severely impeded by the loss of this position. The accounting staff and/or the Finance Director may not assist with the majority of the work performed by the treasurer's clerk, as it would be a violation of internal controls.

- Remaining (\$3,022.00): While the library presents commentary of a loss of this amount of funding in its attachment, I would recommend reductions in other departmental budgets. It would not be a financially prudent decision to risk decertification and the loss of grant monies over a three thousand dollar budget reduction.

**Analysis #2 (Cuts in Senior Center and Library)**

- Senior Center – (\$39,145): See Analysis #1
- Library – (\$20,855): The main effect would be decertification, as this cut would make the library budget reduction significantly disproportionate. With that, the library would lose the ability to inter-loan with other libraries, and would be ineligible for federal/state grants and offsets for FY 2012, and a similar amount in FY 2013, as it takes a full year to regain certification after it has been lost, assuming the funding restored in the following fiscal year. Library summer hours would drop to 24 hours per week and part time positions would be eliminated.

### **Analysis #3 (Cuts in Library)**

- Library - (\$80,000): Decertification, loss of federal and state grants/offsets. In addition, library personnel, materials and services budgets would be reduced; library hours to be 32 hours per week in the winter and 20 hours per week during the summer months. It is likely that the Library would be decertified for a significant period of time, as once budget monies are cut, they are difficult to re-establish without new funding sources.

Finally, the Chair contacted me directly to discuss the possibility of a general salary reduction in order to fully or partially fund the position. The only reduction possible without bargaining would be with the non-union employees and department heads. These positions have generally been level funded since FY 2008, and would have to be reduced by over 7% in order to fund the DPW position.

### **Conclusion and Recommendation:**

The FY 2012 as presented to the Board at the meeting on the 14th remains balanced. The highway supervisor position is included, and the municipal capital budget line is funded with \$100,000. However, every municipal department remains stressed, and additional issues with the School Department regarding the revenue share agreement are unresolved as of this writing.

While these scenarios were requested by the Board over concerns with the staffing level of the DPW, there is little time left to effectively prioritize the elements within the municipal budget. The completed budget, with recommendations, is due to the Finance Committee by March 10, per the Charter.

These changes represent philosophical changes in the services that the Town provides, and as such, should be fully vetted. Under these scenarios, the operations of one to three departments will be negatively affected in order to fill one new full time position, without any guarantee that this single position will accomplish the goal of adequately funding the DPW.

Benn has commented on this discussion via email, and he has expressed concern regarding the reductions in DPW budgets and staffing levels over the past few years. He might opine that a more significant investment in staffing and equipment is required, or a reduction in DPW services must be expected. What to fund, and when, as well as at what expense to other municipal departments should be considered in order to properly address the Board's concerns.

I recommend that the current FY 2012 budget, as proposed on February 14<sup>th</sup>, go forward in its current form (subject to final review), to allow the budget books and Town Manager's budget message to be produced. Furthermore, a review of the services provided by each municipal department should be discussed, over several meetings, allowing for input by others in order to assemble a list of funding priorities for the Town Manager to use in crafting the annual budget. This can certainly take place during a review of the FY 2012 budget, albeit with a potential goal of considering changes later in that fiscal year.

Please contact me with any questions.

Attachments



To: Mike Szlosek, Town Manager, David Genereux,  
Finance Director, Beth Pitman, BOS Chair  
From: Marsha Petrillo, Senior Center  
Director  
Date: February 18, 2011  
Re: FY 12 Reduction in hours at Senior Center

Reduction in the hours of operation at the Senior Center, from a full time operation at 37.5 hours per week, to a part time Senior Center at 20 hours per week, M -F from 9AM to 2PM will result in a savings of \$39,145.00.

### The Effects

- Elimination of the daily congregate meal program.
- Increased isolation leads to loneliness and depression and leaving more and more elders at risk
- Drastic reduction in medical transportation from 4 -6 rides per day to 1 appointment per day (seniors potentially at risk)
- Sharp Reduction in educational, wellness and preventative care programs
- Sharp Reduction in VNA services, AARP Tax Service, SMOC Fuel Assistance & Weatherization Programs
- Reduction in SHINE Assistance especially during Medicare's Open Enrollment period
- Reduction in Medicare, MassHealth, Social Security, SSDI Assistance, Part D and Prescription Drug Assistance
- Reduction in Food Stamps applications
- Drastic Reduction in volunteer opportunities and

volunteer hours

- Reduction in wellness activities such as yoga and computer classes
- Reduced services to Veterans
- Reduced ability to support caregivers - care consultation drastically reduced
- Reduced ability to help elders manage medications
- Increase risk for undetected elder abuse
- Increased institutionalization and nursing home placements
- Decreased referrals for homemaker service, personal care and companionship services
- Sharp decrease in telephone reassurance and assessment

### Impact

Our senior population is the fastest growing population in Uxbridge. If funding for our Center is cut in half we will gravely compromise the current operations, put our citizens at risk, alone and isolated, and thwart innovative programs and services for the next wave of senior citizens.

Senior Centers serve as virtual lifelines between seniors and their communities offering meals, contact, and access to services that allow them to continue living at home. Senior Centers help keep elders out of expensive institutional care settings.

## **Budget Cut Analyses**

**This is a listing of potential impacts to Library services with additional cuts to the already proposed \$6027 reduction from last year's budget figure.**

Analysis #1: Additional cut of \$3022

Effects:

1. Potential loss of certification due to disproportionate cut. The Library would lose funding from the Massachusetts Library Board of Commissioners State Aid Program for the Library Incentive Grant, the Municipal Equalization Grant and the Nonresident Circulation Offset.
2. If Library is decertified, we will be ineligible for state and federal grants.
3. Decertification will impact our membership in the C/WMARS library consortium, restricting our ability to borrow from other municipalities. Collaboration in library services has proved to be a cost-effective method of information sharing and technical support, and boosts buying power for collections, electronic resources and supplies with vendors.
4. Loss of access to state and federally funded online databases and services.
5. Loss of custodial staff position.

Analysis #2: Additional cut of \$20,855

Effects:

1. Decertification as described in Analysis #1. Once a library is decertified, you must go through a full fiscal year to apply for recertification providing funding is restored, possibly taking 1-3 years.
2. Loss of C/WMARS membership and reciprocal borrowing privileges.
3. Inability to use consortium-supported circulation and cataloging software, will have to purchase alternative module and train staff.
4. Loss of library pages to shelve library materials, shelf read and perform basic circulation duties. This will not only burden an already busy staff, but will leave gaps in staffing, particularly during evening hours and Saturdays during Winter Hours.
5. Reduction in Library hours during the summer to 24 hours/week; open Monday 10-8, Tuesday 10-5:30 and Wednesday 11-5:30. This would impact our Summer Reading Program, limit the ability of patrons to obtain materials in a timely fashion for required summer reading and limit access to leisure materials for weekends and vacations.
6. Limited access to public Internet computers and wireless system.
7. Limited access to Museum passes during busy summer months.
8. Reduction in the number of programs offered.
9. Reduction in Library staff during the summer.
10. Reduction in library materials budget.

Analysis #3: Additional cut of \$60,000

Effects:

1. Decertification. Until sufficient monies are returned to the budget, the library cannot attempt to regain certification. This could take 5 years plus with the current economy.
2. Loss of C/WMARS membership and reciprocal borrowing privileges.
3. Inability to use consortium-supported circulation and cataloging software, will have to purchase alternative module and train staff.
4. Loss of library pages to shelve library materials, shelf read and perform basic circulation duties.
5. Limited access to museum passes year round.
6. Limited programming.
7. Limited access to public Internet computers and wireless system.
8. Reduction in Library materials budget.
9. Reduction in Library hours to 32 hours per week during the winter, 20 hours per week during summer months.
10. Reduction in Library staff.

#### **Points to Consider Regarding Decertification and C/WMARS membership**

Full membership in C/WMARS allows:

Circulation software

Cataloging services

Technical and systems support

Statistics and reports

Overdue and billed items notices

Access to eBooks and Overdrive products

Access to electronic resources and databases not funded by the state

Access to the Virtual Catalog

Additionally, membership in CWMARS:

Allows patrons to make their own requests, manage accounts and compile reading histories, pay bills online

Ensures quick delivery of requested items

Boosts collection by having immediate access to other libraries' holdings

Provides access to additional titles in various formats, such as audiobooks and large print

Is cost-effective for delivery of information resources, both print and electronic

Provides opportunities for staff training and networking

Decertification means:

Intensive staff time for interlibrary loan requests

Increased mailing costs

Increased waiting time for requests

Purchase and set up of separate circulation module

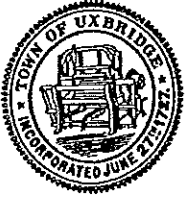
No support for cataloging services

No support for technical services

Increased costs for Internet

Inability to use state-funded databases and electronic resources

Limited access to materials outside the physical library



TOWN OF UXBRIDGE  
OFFICE OF THE FINANCE DIRECTOR  
TOWN TREASURER/COLLECTOR  
21 South Main Street  
Uxbridge, MA 01569-1851  
Phone 508-278-8606/8607 Fax 508-278-3751  
[findir@uxbridge-ma.gov](mailto:findir@uxbridge-ma.gov)

David A. Genereux  
Finance Director

DATE: February 10, 2011  
TO: Michael Szlosek, Town Manager  
FROM: David Genereux, Finance Director  
RE: FY 2012 Budget Projection (Update)

I am writing to update you on progress regarding the FY 2012 budget. As you know, we issued department budget request packets in early January, assuming a ten percent reduction in state aid across all accounts. On January 26<sup>th</sup> the first FY 2012 cherry sheet was made available. Worcester Retirement issued the FY 2012 assessment on January 28<sup>th</sup>. Finally, we received updated health insurance projections and the BVT budget figure yesterday. This allowed us to update the revenue sheet and begin the process of finalizing the FY 2012 budget.

An updated revenue projection sheet is attached. For this projection, the following assumptions are used:

- 1.) State aid, including unrestricted general government aid and Chapter 70, will follow the figures shown in the Governor's budget. While there was discussion at the January 31<sup>st</sup> Selectmen's meeting to base the budget on a ten percent reduction in general government aid, there was no action taken. We have reverted to the traditional approach of using the most recent local aid figures. We will make adjustments to the budget if the local aid figures change.
- 2.) New growth of \$150,000
- 3.) Level local receipts

Revenue, based on this projection, will total \$36,113,887, an increase of \$2,467,662. Much of it is attributable to the debt budget increase for the high school construction borrowing of \$1,665,015.63, which is partially offset by the \$58,883 reimbursement that we have received thus far from the MSBA. We expect to receive several more reimbursements from MSBA before the tax rate is set next fall.

The following changes, actions, or omissions are in the FY 2012 budget:

- BVT operational expense decrease of -2.29%, or -\$41,084;
- Health insurance increase of 13.07%, or \$577,717. This is based on a 17% increase on Fallon products and an 8.5% increase on Blue Cross insurance (Negotiations are ongoing);
- Retirement system decreased assessment of -.44%, or -\$4,715;
- Debt increase of \$2,073,442, or 81.46%, which includes: the high school debt payments mentioned previously, and projected new debt of \$424,725, which includes payments on the new fire apparatus (Approved last fall), 3.5 million in water bonds (Approved in

2008, offset by an inter-fund transfer receipt), and two DPW vehicles (both of which will require a separate article seeking a borrowing authorization should the BOS choose to support these purchases). The borrowing for these items will take place in early June.

- Property/casualty insurance increase of 15% or \$53,563;
- An internal transfer of \$100,000 within the municipal operating budgets to a capital budget, which is located within the unclassified budget, at least on this set of budget sheets;
- There are no raises for any department heads from the General Fund. One salary adjustment, if approved, will be funded by the enterprise budgets;
- One administrative staff member is reduced to part time;
- The highway supervisor position remains fully funded. However, there are no other new positions;
- Stipends are included the building and trade inspectors work on the new high school project;
- A projected 15% increase in fuel expense is included;
- An increase of \$30,000 for veteran's benefits is included. He is already seeking a reserve fund transfer in that amount for this fiscal year.

Budgets affected by the revenue share agreement received an increase .99%, before the application of any health insurance increases.

A summary table for the current FY 2012 budget as apportioned between the Town, School, BVT and Unclassified budgets follows:

Budget	FY 2011 Budget	FY 2012 Budget	Increase/(Decrease) FY 2011	% Increase/(Decrease) FY 2011
Uxbridge Schools	\$16,696,175.00	\$16,624,623.00	(\$71,552.00)	(.43%)
Transportation	\$1,060,784.00	\$1,071,322.00	\$10,538.00	.99%
Good Shepherd	\$120,000.00	\$120,000.00	\$0.00	0.00%
Subtotal	\$17,876,959.00	\$17,815,945.00	(\$61,014.00)	(.34%)
Municipal Budget	\$5,088,608.00	\$5,102,904.00	\$14,300.00	(.28%)
BVT	\$1,797,985.00	\$1,756,901.00	(41,084.00)	(-2.29%)
Fixed Costs	\$8,737,673.00	\$11,438,136.00	\$2,700,463.00	30.91%
Totals	\$33,501,225.00	\$36,113,887.00	\$2,612,662.00	7.80%

The FY 2012 budget, as compiled, is balanced. While many departments saw a reduction in funding, and will struggle to purchase needed supplies and services; all will remain open. I recommend that the Board of Selectmen examine the current version of the budget, and decide whether there are any services that should be reduced or eliminated in order to fund other priorities. Once those decisions are reached, we will assemble and distribute the budget books in preparation for Town Meeting.

Please feel free to contact me with any questions or concerns.

Attachments

	FY 2008 Budgeted Revenues	FY 2009 Budgeted Revenues	FY 2010 Budgeted Revenues	FY 2011 Budgeted Revenues	FY 2012 Revised Revenues
x Levy	16,663,895	17,502,016	18,339,279	18,994,207	19,653,596
Increase allowed by Prop 2 1/2	436,984	437,550	458,482	474,855	491,340
New growth	401,137	399,713	196,446	184,534	150,000
<b>Subtotal</b>	<b>17,502,016</b>	<b>18,339,279</b>	<b>18,994,207</b>	<b>19,653,596</b>	<b>20,294,936</b>
School Debt Exclusion					
1987 Project	(27,421)	0	0	0	0
1996 Project	273,786	648,046	651,531	651,727	648,471
16/146 Water/Sewer Project	20,600	0	0	0	0
Blackstone Valley Tech Capital	0	393	96,704	94,786	92,073
Water Project	131,960	134,230	131,290	133,347	130,200
School Land Purchase	45,469	88,184	97,433	95,308	93,183
Capital Exclusion (Bridge Study)	0	0	0	110,000	0
Uxbridge High School Construction Debt	0	0	0	0	1,606,133
<b>Subtotal Debt Exclusion:</b>	<b>444,394</b>	<b>870,853</b>	<b>976,958</b>	<b>1,085,168</b>	<b>2,570,060</b>
<b>Excess Levy Capacity</b>	<b>(1,059)</b>	<b>(11,023)</b>	<b>(28,512)</b>	<b>(71,184)</b>	
<b>Revenue from taxes:</b>	<b>17,945,351</b>	<b>19,199,109</b>	<b>19,942,653</b>	<b>20,667,580</b>	<b>22,864,996</b>
<b>Percentage of Total Revenue</b>	<b>53.53%</b>	<b>55.33%</b>	<b>59.41%</b>	<b>61.49%</b>	<b>63.31%</b>
Slate Aid					
Chapter 70 Local Share	9,377,789	9,646,402	9,453,474	8,901,203	8,948,989
School Transportation	0	0	0	0	0
School Construction	1,786,632	903,254	903,254	903,254	962,137
Charter Tuition Assessment Reimburse	10,206	5,297	6,211	13,534	13,431
School Choice Receiving Tuition	443,494	430,193	427,964	386,426	299,007
School Lunch	9,393	8,726	9,137	6,994	8,547
Unrestricted General Govt Aid	0	0	1,212,326	1,163,833	1,079,683
Police Career Incentive	0	0	9,575	4,834	4,290
Veteran's Benefits	0	0	38,734	77,416	90,500
State Owned Land	0	0	25,472	24,334	24,244
Exceptions	0	0	58,514	60,591	66,419
Public Library	0	0	11,931	11,479	11,171
Other Aid - Lottery, Highway, etc.	1,886,142	1,911,047	0	0	0
<b>Subtotal State Aid:</b>	<b>13,513,656</b>	<b>12,904,919</b>	<b>12,156,592</b>	<b>11,553,898</b>	<b>11,508,418</b>
Less: State Charges	(88,004)	(88,881)	(84,413)	(76,283)	(78,515)
Less: Offsets to state aid	(473,584)	(456,976)	(449,032)	(404,899)	(318,725)
Less: Tuition Assessments, etc	(1,426,942)	(1,232,379)	(1,165,712)	(1,221,964)	(1,127,101)
<b>Subtotal</b>	<b>(1,988,530)</b>	<b>(1,778,236)</b>	<b>(1,699,157)</b>	<b>(1,703,146)</b>	<b>(1,524,341)</b>
<b>Net State Aid:</b>	<b>11,525,126</b>	<b>11,126,683</b>	<b>10,457,435</b>	<b>9,850,752</b>	<b>9,984,077</b>
<b>Percentage of Total Revenue</b>	<b>34.38%</b>	<b>32.06%</b>	<b>31.15%</b>	<b>29.31%</b>	<b>27.65%</b>
Local Rev					
Motor Vehicle Excise	1,625,900	1,687,900	1,473,976	1,445,000	1,445,000
Penalties and Interest on Taxes	100,000	123,590	124,827	125,000	125,000
Licenses, Fees and Permits	553,584	317,778	175,000	190,000	190,000
Fines and Forfeits	95,000	130,318	125,000	100,000	100,000
Interest Income	175,000	240,000	70,000	21,000	21,000
DPW Engineering (other Revenue)	25,000	12,000	0	0	0
Miscellaneous Recurring	1,138,709	254,700	173,528	237,700	237,700
Miscellaneous Non-Recurring	160,274	49,593	49,585	49,585	49,585
Town Rentals	2,000	2,000	3,500	3,500	3,500
<b>Local Revenues:</b>	<b>3,875,467</b>	<b>2,817,879</b>	<b>2,195,416</b>	<b>2,171,785</b>	<b>2,171,785</b>
Local Ass					
Less: Overlay	(144,880)	(186,164)	(247,668)	(181,671)	(185,000)
Less: Levy space/Cherry Sheet Adjustments	(57,882)	0	0	0	(200,000)
Tax Title	(10,000)	(35,000)	(35,000)	(35,000)	0
<b>Local Assessments</b>	<b>(212,762)</b>	<b>(221,164)</b>	<b>(282,668)</b>	<b>(216,671)</b>	<b>(385,000)</b>
<b>Total Local Revenue Less Assessments</b>	<b>3,662,705</b>	<b>2,596,715</b>	<b>1,912,748</b>	<b>1,955,114</b>	<b>1,786,785</b>
<b>Percentage of Total Revenue</b>	<b>10.33%</b>	<b>7.48%</b>	<b>5.70%</b>	<b>5.82%</b>	<b>4.95%</b>
Other Rev					
Transfer from Stabilization (Good Shepherd)	120,000	120,000	120,000	0	0
Transfer From Stabilization (PD)	0	198,070	0	0	0
Transfer from Excess Overlay	250,000	150,000	50,000	0	0
Transfer from Wetland	20,000	10,000	10,000	10,000	10,000
Interfund Receipts	0	1,299,877	1,074,845	1,127,779	1,468,029
<b>Revenues Ent &amp; Transfers</b>	<b>390,000</b>	<b>1,777,947</b>	<b>1,254,845</b>	<b>1,137,779</b>	<b>1,478,029</b>
<b>Percentage of Total Revenue</b>	<b>1.16%</b>	<b>5.12%</b>	<b>3.74%</b>	<b>3.39%</b>	<b>4.09%</b>
<b>BUDGETARY REVENUE AVAILABLE</b>	<b>33,523,182</b>	<b>34,700,454</b>	<b>33,567,681</b>	<b>33,611,225</b>	<b>36,113,887</b>
<b>NON-BUDGETARY REVENUE</b>	<b>1,930,020</b>	<b>333,338</b>	<b>154,315</b>	<b>0</b>	<b>0</b>
<b>TOTAL REVENUE</b>	<b>35,453,202</b>	<b>35,033,792</b>	<b>33,721,996</b>	<b>33,611,225</b>	<b>36,113,887</b>
<b>TOTAL BUDGET</b>	<b>35,449,702</b>	<b>35,033,793</b>	<b>33,706,996</b>	<b>33,501,225</b>	<b>36,113,887</b>
<b>NON BUDGET WARRANT ARTICLES</b>	<b>3,500</b>	<b>0</b>	<b>15,000</b>	<b>110,000</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>35,453,202</b>	<b>35,033,793</b>	<b>33,721,996</b>	<b>33,611,225</b>	<b>36,113,887</b>

S/D	0	(0)	(0)	(0)	0
Revenue Difference		979,202	(934,703)	43,544	2,502,662
Revenue Less Chapter 70	24,145,393	24,855,982	24,114,207	24,710,022	27,164,898
Good Shepherd			0	(120,000)	0
BVT Regional Assessment Increase Projected Change			(55,292)	(61,412)	41,084
Health Insurance Projected Change			(247,091)	30,801	(314,380)
Medicare Projected Change			(40,000)	0	0
Retirement Projected Change			(62,614)	(8,185)	4,715
Debt Projected Change			(17,061)	(4,198)	(2,073,442)
Prop Liability/Workers Comp Projected Change			(40,500)	(46,575)	(53,563)
Revenue Distribution			(118,875)	412,283	188,207
Subtotal			(581,433)	202,714	(2,207,379)
Total Revenue Less Chap 70/agreement items			23,532,774	24,912,736	24,957,519
Revenue Change			(1,323,208)	798,529	247,497
Percent Change			-5.20%	3.3933%	0.9935%

Breakdown of Miscellaneous Receipts					
Miscellaneous Recurring	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Budget	FY 2011 Budget
Medicare (Part D) Subsidy	30,000	30,000	15,000	8,000	8,000
Supplemental Real Estate Tax Collections	100,000	50,000	15,000	15,000	15,000
Reimbursement Dog funds from other towns	34,700	34,700	34,700	34,700	34,700
Medicare reimbursement	125,000	140,000	108,828	180,000	180,000
Total	1,138,709	254,700	173,528	237,700	237,700

Miscellaneous Non-Recurring					
Taft Fund Parks Employee Benefit Payment	5,027	49,593	49,585	49,585	49,585
Total	160,274	49,593	49,585	49,585	49,585

Interfund Receipts					
Ambulance Ent Revenue/Transfers - Health Benefits		103,591	55,336	50,720	58,025
Ambulance Ent Revenue/Transfers - Retirement		0	28,658	34,107	35,401
Ambulance Ent Revenue/Transfers - Dispatch Salaries		0	16,475	18,949	12,033
Ambulance Ent Revenue/Transfers - Medicare		0	7,466	6,156	3,927
Ambulance Ent Revenue/Transfers - Fuel		0	0	10,000	10,000
Wastewater Fund Revenue/Transfers - Health/Benefits		79,695	37,720	40,799	42,615
Wastewater Fund Revenue/Transfers - Retirement		0	28,971	31,857	33,911
Wastewater Fund Revenue/Transfers - Medicare		0	5,545	4,426	4,037
Wastewater Fund Revenue/Transfers - Fuel		0	0	7,600	7,600
Wastewater Fund Revenue/Transfers - Debt		0	0	141,675	142,771
Water Fund Revenue/Transfers - Health Benefits		94,000	73,086	78,171	50,323
Water Fund Revenue/Transfers - Retirement		0	28,971	31,857	29,551
Water Fund Revenue/Transfers - Medicare		0	6,161	4,426	3,352
Water Fund Revenue/Transfers - Fuel		0	0	9,200	9,200
Water Fund Revenue/Transfers - Debt		0	0	432,559	761,259
Cable Ent Revenue/Transfers - Health/Benefits		9,919	4,962	5,306	19,867
Cable Ent Revenue/Transfers - Retirement		0	10,440	11,480	13,220
Cable Ent Revenue/Transfers - Medicare		0	943	1,304	966
Cafeteria Revolving Fund Transfer - Health		159,626	36,442	38,090	42,316
Cafeteria Revolving Fund Transfer - Retirement		0	15,660	17,220	30,550
Cafeteria Revolving Fund Transfer - Medicare		0	5,106	2,043	7,652
Daycare Revolving Fund Transfer - Health/Benefits		123,542	60,062	61,057	57,429
Daycare Revolving Fund Transfer - Retirement		0	26,100	28,700	30,550
Daycare Revolving Fund Transfer - Medicare		0	5,684	3,202	3,810
Preschool Revolving Fund Transfer - Health/Benefits		26,936	26,031	27,832	30,226
Preschool Revolving Fund Transfer - Medicare		0	2,121	2,043	438
Enterprise Fund Debt Transfer		572,068	565,905	0	0
School Utilities		15,000	15,000	15,000	15,000
Miscellaneous Rounding		9,919	0	0	0
Transfer from BVT Fund		98,081	0	0	0
Cable Access Rental		7,500	12,000	12,000	12,000
Total		1,299,877	1,074,845	1,127,779	1,468,029



Budget Summary								
	FY 08 Expended	FY09 Budget	FY 09 Expended	FY 2010 Budget	FY 2011 Budget	FY 2012 Budget	(Decrease) FY 2011 Budget	% Change
<b>General Government</b>								
Selectmen	0	0	0	20,370	23,381	22,845	(536)	-2.29%
Town Manager	217,555	202,853	192,326	130,716	134,576	131,490	(3,086)	-2.29%
Finance Committee	430	82,025	22,117	5,766	67,250	68,883	1,633	2.43%
Town Accountant	127,973	120,808	114,289	79,683	85,877	110,036	24,159	28.13%
Town Audit	34,600	39,100	30,378	35,600	33,000	24,000	(9,000)	-27.27%
Assessors	123,031	109,495	109,161	97,706	99,830	95,649	(4,181)	-4.19%
Treasurer/Collector	248,132	256,429	256,094	218,720	236,040	236,040	0	0.00%
Town Counsel	88,364	90,000	75,000	36,978	50,000	48,854	(1,146)	-2.29%
Management Info Systems	48,295	40,000	36,224	46,431	38,975	32,405	(6,570)	-16.86%
Tax Title	23,028	35,000	13,813	44,388	0	0	0	0.00%
Town Clerk	90,873	88,515	86,153	81,907	86,088	85,093	(995)	-1.16%
Election Registration	33,632	33,211	26,425	42,987	26,719	22,490	(4,229)	-15.83%
Conservation	32,224	20,236	15,840	19,310	17,547	9,356	(8,191)	-46.68%
Planning	94,221	96,039	77,355	25,951	23,432	15,321	(8,111)	-34.62%
Zoning	2,480	2,482	1,905	2,525	2,845	2,780	(65)	-2.28%
Town Hall	88,125	79,342	67,183	74,300	71,900	70,251	(1,649)	-2.29%
Town Report	4,000	4,000	4,000	4,500	5,000	4,885	(115)	-2.30%
Blanchard School	2,537	3,000	2,889	4,702	3,580	3,498	(82)	-2.29%
Town Common	962	1,200	830	1,200	1,200	1,172	(28)	-2.33%
<b>Subtotal: General Government</b>	<b>\$1,260,462</b>	<b>\$1,303,735</b>	<b>\$1,131,982</b>	<b>\$973,740</b>	<b>\$1,007,240</b>	<b>\$985,048</b>	<b>(\$22,192)</b>	<b>-2.20%</b>
<b>Public Safety</b>								
Police	\$1,496,523	\$1,705,734	\$1,677,527	\$1,618,494	\$1,661,319	\$1,593,492	(67,827)	-4.08%
Fire	\$521,702	\$514,357	\$502,083	\$501,300	\$513,738	\$478,485	(35,273)	-6.87%
Building Inspection	\$82,637	\$60,376	\$59,238	\$58,641	\$59,647	\$69,177	9,530	15.98%
Weights/Measures	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	0	0.00%
Plumbing Inspection	\$17,976	\$18,100	\$16,287	\$16,960	\$16,960	\$26,960	10,000	58.96%
Electrical Inspection	\$18,100	\$18,100	\$16,333	\$16,960	\$16,960	\$26,960	10,000	58.96%
Emergency Mgt	\$275	\$1,000	\$545	\$977	\$977	\$955	(22)	-2.25%
Animal Control	\$33,045	\$41,797	\$34,552	\$38,688	\$38,230	\$35,098	(3,132)	-8.19%
Forestry	\$2,350	\$500	\$323	\$0	\$0	\$0	0	0.00%
<b>Subtotal: Public Safety</b>	<b>\$2,175,106</b>	<b>\$2,362,464</b>	<b>\$2,309,386</b>	<b>\$2,254,520</b>	<b>\$2,310,331</b>	<b>\$2,233,607</b>	<b>(\$76,724)</b>	<b>-3.32%</b>
<b>Education</b>								
Uxbridge Schools	17,753,882	17,712,677	17,532,848	17,022,816	16,696,175	16,624,623	(71,552)	-0.43%
Good Shepherd	120,000	120,000	119,284	120,000	120,000	120,000	0	0.00%
Student Transportation	1,276,431	1,307,417	1,226,061	1,132,784	1,060,784	1,071,322	10,538	0.99%
BVT Regional	1,696,696	1,776,066	1,627,578	1,831,358	1,797,985	1,756,901	(41,084)	-2.29%
<b>Subtotal: Education</b>	<b>20,847,009</b>	<b>20,916,160</b>	<b>20,505,771</b>	<b>20,106,958</b>	<b>19,674,944</b>	<b>19,572,846</b>	<b>-102,098</b>	<b>-0.52%</b>
<b>Department of Public Works</b>								
DPW Engineering	31,433	0	0	0	11,925	11,925	0	n/a
DPW Administration	176,034	177,045	132,912	168,548	156,319	162,625	6,306	4.03%
Highway	527,069	598,010	494,348	526,815	515,232	519,132	3,900	0.76%
Snow/ice	591,668	571,537	571,537	332,415	255,109	255,109	0	0.00%
Street Lighting	46,730	53,000	48,622	51,000	51,000	38,250	(12,750)	-25.00%
LandFill	9,633	16,900	11,498	17,500	20,000	20,000	0	0.00%
<b>Subtotal: DPW</b>	<b>1,382,566</b>	<b>1,416,492</b>	<b>1,258,917</b>	<b>1,096,278</b>	<b>1,009,585</b>	<b>1,007,041</b>	<b>-2,544</b>	<b>-0.25%</b>
<b>Human Services</b>								
Board of Health	67,721	76,174	45,983	74,073	74,073	71,427	(2,646)	-3.57%
Senior Center	102,796	110,189	106,249	108,789	108,989	107,557	(1,432)	-1.31%
Veteran's Benefits	77,050	86,700	79,695	124,420	112,420	142,420	30,000	26.69%
<b>Subtotal: Human Services</b>	<b>247,567</b>	<b>273,063</b>	<b>231,926</b>	<b>307,282</b>	<b>295,482</b>	<b>321,404</b>	<b>25,922</b>	<b>8.77%</b>
<b>Culture &amp; Recreation</b>								
Library	279,805	323,144	255,878	313,308	318,454	311,562	(6,892)	-2.16%
Pout Pond	1,681	1,780	1,597	1,540	4,790	4,790	0	0.00%
Recreation	1,759	5,350	2,796	4,900	4,900	4,788	(112)	-2.29%
Parks	129,713	136,798	107,943	133,642	131,642	128,623	(3,019)	-2.29%
Celebrations	1,528	1,750	1,476	1,710	1,710	1,671	(39)	-2.28%
Historical Comm	4,987	4,150	3,827	4,474	4,474	4,371	(103)	-2.30%
<b>Subtotal: Culture &amp; Recreation</b>	<b>419,471</b>	<b>472,972</b>	<b>373,517</b>	<b>459,574</b>	<b>465,970</b>	<b>455,805</b>	<b>-10,165</b>	<b>-2.18%</b>
<b>Unclassified</b>								
Debt	2,652,247	2,524,201	2,518,141	2,541,262	2,545,460	4,618,902	2,073,442	81.46%
County Retirement	905,849	996,940	849,144	1,069,675	1,067,739	1,063,024	(4,715)	-0.44%
Health Insurance	3,992,534	4,182,546	3,369,445	4,236,987	4,419,259	4,996,976	577,717	13.07%
Medicare Expense	262,601	267,220	226,169	302,220	302,220	302,220	0	0.00%
Retiree Sick Leave	42,348	3,000	1,800	3,000	0	0	0	0.00%
Prop & Liability	151,815	141,000	136,296	162,150	186,472	214,443	27,971	15.00%
Workers Comp	90,980	129,000	81,670	148,350	170,603	196,195	25,592	15.00%
Unemployment	15,000	15,000	0	15,000	15,307	15,459	152	0.99%
School Town Maint	57,631	0	0	0	0	0	0	0.00%
Town Capital	0	0	0	0	0	100,000	100,000	n/a
Medicaid Clerical	29,712	30,000	30,000	30,000	30,613	30,917	304	0.99%
<b>Subtotal: Unclassified</b>	<b>8,200,715</b>	<b>8,288,907</b>	<b>7,212,666</b>	<b>8,508,644</b>	<b>8,737,673</b>	<b>11,538,136</b>	<b>2,800,463</b>	<b>32.05%</b>
<b>Total</b>	<b>34,532,895</b>	<b>35,033,793</b>	<b>33,024,166</b>	<b>33,706,996</b>	<b>33,501,225</b>	<b>36,113,887</b>	<b>2,612,662</b>	<b>7.80%</b>

2/23/11 TA



TOWN OF UXBRIDGE  
BOARD OF SELECTMEN  
Town Hall Room 102  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605

TALENT BANK FORM

Local Government needs citizens to give of their time and talents serving the Town of Uxbridge. This Talent Bank Form has been established to compile a list of interested citizens who are voluntarily willing to serve on Boards, commissions, and committees. Some groups meet often, others require less time, and still others are busy only at specific times of the year. Occasionally, there are requirements for ad hoc committees or sub-committees who are appointed to work on special projects.

If you are interested in serving, please check your preference(s) below and return the completed form to the Town Manager at the address listed above. The form can also be faxed or emailed.

- |   |   |
|---|---|
| <input type="checkbox"/> ADA Committee                    | <input type="checkbox"/> Affordable Housing Committee |
| <input type="checkbox"/> Blanchard Reuse Committee        | <input type="checkbox"/> Board of Health              |
| <input type="checkbox"/> Board of Registrars              | <input type="checkbox"/> Bylaw Review Committee       |
| <input type="checkbox"/> Compensation Advisory Board      | <input type="checkbox"/> Conservation Commission      |
| <input type="checkbox"/> Council on Aging                 | <input type="checkbox"/> Cultural Council             |
| <input type="checkbox"/> Historic Cemetery Committee      | <input type="checkbox"/> Historic Commission          |
| <input type="checkbox"/> Historic District Commission     | <input type="checkbox"/> Housing Authority            |
| <input type="checkbox"/> Industrial Development Committee | <input type="checkbox"/> Land Planning Committee      |
| <input type="checkbox"/> Parade Committee                 | <input type="checkbox"/> Planning Board               |
| <input checked="" type="checkbox"/> Poll Worker           | <input type="checkbox"/> Recreation Commission        |
| <input type="checkbox"/> Scholarship Committee            | <input type="checkbox"/> School Building Committee    |
| <input type="checkbox"/> Town Common Committee            | <input type="checkbox"/> Website Committee            |
| <input type="checkbox"/> Zoning Board of Appeals          | <input type="checkbox"/> Other: _____                 |

NAME: Dorothy C. Downing Are you a registered voter? YES

ADDRESS: 9 Ascor Lane

HOME PHONE: 508-340-5385 WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL ADDRESS: d Downing 0371@aol.com OCCUPATION: RETIRED ARTIST

PLEASE LIST ANY POTENTIAL CONFLICTS OF INTEREST (CURRENT MEMBERSHIPS, BUSINESS AFFILIATION):  
NONE

SPECIAL INTERESTS AND SKILLS: \_\_\_\_\_

EDUCATION AND EXPERIENCE: 17 yrs school BA & 1/2 MA.

REASONS FOR WANTING TO SERVE: Serve community

2/23/11 TA



TOWN OF UXBRIDGE  
BOARD OF SELECTMEN  
Town Hall Room 102  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Fax 508-278-8605

TALENT BANK FORM

Local Government needs citizens to give of their time and talents serving the Town of Uxbridge. This Talent Bank Form has been established to compile a list of interested citizens who are voluntarily willing to serve on Boards, commissions, and committees. Some groups meet often, others require less time, and still others are busy only at specific times of the year. Occasionally, there are requirements for ad hoc committees or sub-committees who are appointed to work on special projects.

If you are interested in serving, please check your preference(s) below and return the completed form to the Town Manager at the address listed above. The form can also be faxed or emailed.

- |   |   |
|---|---|
| <input type="checkbox"/> ADA Committee                    | <input type="checkbox"/> Affordable Housing Committee |
| <input type="checkbox"/> Blanchard Reuse Committee        | <input type="checkbox"/> Board of Health              |
| <input type="checkbox"/> Board of Registrars              | <input type="checkbox"/> Bylaw Review Committee       |
| <input type="checkbox"/> Compensation Advisory Board      | <input type="checkbox"/> Conservation Commission      |
| <input type="checkbox"/> Council on Aging                 | <input type="checkbox"/> Cultural Council             |
| <input type="checkbox"/> Historic Cemetery Committee      | <input type="checkbox"/> Historic Commission          |
| <input type="checkbox"/> Historic District Commission     | <input type="checkbox"/> Housing Authority            |
| <input type="checkbox"/> Industrial Development Committee | <input type="checkbox"/> Land Planning Committee      |
| <input type="checkbox"/> Parade Committee                 | <input type="checkbox"/> Planning Board               |
| <input checked="" type="checkbox"/> Poll Worker           | <input type="checkbox"/> Recreation Commission        |
| <input type="checkbox"/> Scholarship Committee            | <input type="checkbox"/> School Building Committee    |
| <input type="checkbox"/> Town Common Committee            | <input type="checkbox"/> Website Committee            |
| <input type="checkbox"/> Zoning Board of Appeals          | <input type="checkbox"/> Other: _____                 |

NAME: JOHN C. CONGDON Are you a registered voter? YES

ADDRESS: 9 ASCOT LANE

HOME PHONE: \_\_\_\_\_ WORK PHONE: 508-340-5386 FAX: \_\_\_\_\_

EMAIL ADDRESS: jcc@esym.net OCCUPATION: ELECTRICAL ENGR.

PLEASE LIST ANY POTENTIAL CONFLICTS OF INTEREST (CURRENT MEMBERSHIPS, BUSINESS AFFILIATION):  
\_\_\_\_\_

SPECIAL INTERESTS AND SKILLS: \_\_\_\_\_

EDUCATION AND EXPERIENCE: BSEE, MSBA

REASONS FOR WANTING TO SERVE: COMMUNITY INTEREST