

**TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA
BOARD OF SELECTMEN MEETING
BOARD OF SELECTMEN'S MEETING
MONDAY, SEPTEMBER 13, 2010 – 7:**

Present: Chair Beth Pitman, Vice-Chair Bruce Desilets, Clerk Kay Robertson and Selectman Peter Baghdasarian. Also present Szlosek and Administrative Assistant Tracey Ante.

I. CALL TO ORDER AT 7:00PM

- A. Announcements – Mr. Desilets announced Pout Pond hydro seeded this week. He requested assistance from The Sheriff's Dept. is assisting with the painting of the advised he visited the Town Park and noticed a sign requested the Town Manager organize clean up effort Baghdasarian stated that the Charlie Smith Memorial formal park. Ms. Pitman announced 9/14 is the State Town Meeting Warrant closes on 9/17. On 9/18 there for the Charles R, Smith Memorial Park, on 9/19 there hosting a Spaghetti supper at the VFW and 9/26 there Dedication for Titus Ebbeling. The Planning Board 9/22 for the FATM articles pertaining to street acceptance offering a seminar on 10/14 "Who's Taking Care of care giving services. Lastly, Ms. Pitman announced Hibernians will be hosting an Exhibit of Irish History Blackstone Public Library in Blackstone on 10/16.
- B. Citizen's Forum – Ms. Tara Corcoran, 35 Cassie Lane street acceptance. She advised the Elliott property is. However, Atty. Lane is confident this will be finalized. Once finalized she will forward the remaining materials had no objections on waiting for the additional street

II. APPROVE MEETING MINUTES

8/25 Executive Session Meeting Minutes – MOTION
8/27/10 Executive Session Meeting Minutes

sign "Property Available" with a phone number. Follow consensus of the Board to hold off on the RFP and place The Town Manager will follow-up with the School to as sign. The Board will discuss pursuing the RFP at a future

- B. **FATM Warrant** – Discuss articles and vote to include **Article 1 Reports** – It was the consensus of the Board to **FATM Warrant**.

Article 2 Transfer of General Fund Retained Earnings to
The Board had general discussion relating to the article the Board to delete the language heading "General Fund replace with "Unexpended Fund Balance".

Ms. Ante advised the Chair that due to the timing of the for the Board this evening is to review/discuss the prop would like to sponsor for the FATM Warrant. It was s special meeting on 9/20 to vote the inclusion of the art Board's recommendations. The Warrant is scheduled

Life Science - Mr. Baghdasarian discussed a proposed Science (attached to the minutes). Ms. Ante advised I had no concerns with the proposed article. Following **Mr. Baghdasarian that the Board sponsor the article** Seconded by Mr. Desilets, the motion carried unanim

Retreat Lot - Mr. Baghdasarian discussed the Retreat Planning Board and the requirement of a Special Per Board that the Planning Board eliminated that require on behalf of the Planning Board for explanation. The discussions at their next meeting. Ms. Ante will cont to invite him to the next scheduled BOS meeting.

Fire Dept. Articles - Engine 4 and Car 1 - Mr. David sponsoring two additional articles in a memorandum the minutes). Chief Ostroskey was present and disc warrant articles. He discussed the poor condition and Mr. Genereux discussed the borrowing authorization capital planning, maintenance plan, alternate vehicle value. **MOTION by Mr. Cahill that the Board sp 4 as referenced in the memorandum dated 9/13/1**

project description and area, proposed protection measures, local organizations. The Board discussed the importance of municipality use, projected revenue, borrowing method and Subject to DOR notification, **MOTION by Mr. Baghdadi, Crossen Article. Seconded by Mr. Desilets, the motion Robertson opposed).** (Memorandums attached to the agenda will continue discussions at a future meeting.

Farnum House – Mr. Genereux advised he had discussed the Cove, Historical District Commission with regard to the Farnum House. Discussion included the necessity of the product, designating as a Massachusetts Landmark and with the State Historical Commission associated with the Genereux will follow-up with the State Historical Commission Board accordingly. Following discussion, **MOTION by Mr. the Farnum House warrant article. Seconded by Mr. carried unanimously.**

- C. Town Manager goals – Mr. Cahill distributed a handout to the Town Manager. He discussed goals, missions, plans and Discussion included evaluation procedure, use of a rating maintaining the community's financial health, improve enhancing employee and union relations, economic development town communications and involvement. The Town Manager feedback on the handout to the Board by 9/22. The Board discussions at their next scheduled meeting.

IV. NEW BUSINESS

- A. Discussion and appointment of Charter Review Commission the Charter requirement for the formation of a Charter Commission. Discussion included Charter requirements, elected commissioners. Following discussion, it was the consensus of the Board to accept the Forms from the public to serve on this committee. The Board Committees and Moderator provide an update to the Board. Final appointments will be November 8, 2010.
- B. Application – Common Victualler License – Yummies Drive Up Street – Following discussion, **MOTION by Mr. Baghdadi, Common Victualler License to Yummies Drive Up Street, Mill, 146 Mendon Street. Seconded by Mr Cahill, carried unanimously.**
- C. Appointments – Republican Town Committee – Mr. Baghdadi

E. Julia Drive – James Lynch – Review/vote, Planning Board of Completeness – Mr. Lynch was present and addressed inspection report issued by DPW and concerns with purs DPW Director, Benn Sherman was present and discussed completion, costs associated thereto and the work that has completed by the residents. It was discussed that the Pla deemed the road complete and therefore it is the Town's the project. Dr. Lutton, Planning Board Chair advised it October 2008 subject to a Spring inspection. Discussion requirement of drainage hoods, early release of the bond Staff turnover in both the DPW and Planning Dept. Mr would be required by the Planning Board granting any v Planning Board has a statutory requirement to release th Determination of Completeness is issued by the Board. **Robertson that the Town is taking responsibility for structures being deemed acceptable per the Graves 10/23/08 and per the memorandum from the Director Economic Development dated January 21, 2009 as a proceeding with the street acceptance for Julia Drive Desilets, the motion carried unanimously.** Mr. Bagh concerns with the Town taking responsibility but had n Board waiving the drainage hood requirement. Mr. Ly releases from the lenders. However, he advised he had swale on his property which lies outside of the current advised if the Board required an easement he would ha Mr. Sherman explained the function and placement of Lynch's property. He recommended moving the ease rewriting the legal description. However, a change in plan would require new approval by the lenders. With is not responsible for maintaining the drainage swale. recommended the resident maintain the swale. Mr. L maintaining the drainage swale on his property. It wa to amend the prior motion. **MOTION by Ms. Rober recognizes that the Certificate of Compliance was on 5/19/08 and there are no objections to the Plan with the documents per the Graves Engineering le the memorandum from the Director of Planning a dated 1/21/09 as acceptable documents for proceed acceptance for Julia Drive. Seconded by Mr. Des unanimously.**

F. Cedar Woods Subdivision – Anthony & Giacomo W

- performance of Town Counsel and advise the Board at the meeting.
- H. Appointment – Poll Worker – Judith Salzberg – **MOTION** **Baghdasarian to appoint Ms. Judith Salzberg as Poll Worker. Mr. Desilets, the motion carried unanimously.**
 - I. Discussion/appointment Acting Town Manager – The Town Manager as Acting Town Manager is dictated by the Charter. The Board and the Town Manager to make no change.
 - J. Hiring Plan Uxbridge Police Department – Chief Freitas discussed the Hiring Plan for the Uxbridge Police Department civil service procedures, requirements and training. No action was taken within the next couple of months.
 - K. Review/vote designating the Farnum House as Massachusetts Landmark requiring Town Meeting Action for matching. Discussed this agenda item under New Business – FATH.
 - L. Uxbridge Women’s Club – Town Common – erect sign. There is a policy that prevents the use of a second sign on the property. Recommended Ms. Ante contact the Women’s Club and get permission from the Town Common Committee.

V. MEMBER ISSUES

Mr. Cahill discussed the Open Meeting Law correspondence from the Milford Legal Dept. (Attached to the minutes).
URL: gmoody@townofmilford.com

The Board will meet on 9/20 to vote the inclusion of the a Warrant.

VI. TOWN MANAGER


VII. EXECUTIVE SESSION (MGL c.39, §23B)

- A. Update Police and DPW Union negotiations
- B. CMLEC Amendment – The Board discussed if Executive Session was the consensus of the Board to move this item to open session. Chief Landry advised the Board received a letter from Chief Landry and Chief Freitas were present and discussed the letter. Chief Landry advised he will honor the CMLEC Agreement and the issue is resolved.
- C. Update Department Personnel issues

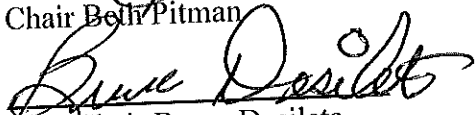
VIII. ADJOURNMENT: Next BOS Meeting September 20, 2010
At 1:00AM, MOTION by Mr. Cahill to adjourn the meeting session to discuss Police Union contract negotiations with no follow. Seconded by Ms. Pitman, the motion carried unanimously (Pitman – aye, Desilets – aye, Cahill – aye, Robertson – aye,

Minutes respectfully submitted by, Tracey Ante

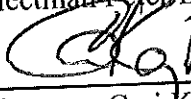
Minutes approved by Board of Selectmen:



Chair Beth Pitman



Vice Chair Bruce Desilets

Selectman Peter B


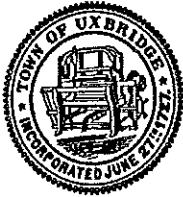
Selectman Cari K

Clerk Jay Cahill

10/12

Da

DVD
BOS Agenda meeting packet 9/13/10
Any additional material received at the BOS meeting



TOWN OF UXBRIDGE
21 S. MAIN STREET, UXBRIDGE, MA 01569 – PHONE 508-278
BOARD OF SELECTMEN'S MEETING
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, SEPTEMBER 13, 2010 – 7:00PM

Authorized Signature _____

T M Ante

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- I. CALL TO ORDER AT 7:00PM
 - A. Announcements
 - B. Citizen's Forum

 - II. APPROVE MEETING MINUTES
 - 8/25 Executive Session Meeting Minutes
 - 8/25 Regular Session Meeting Minutes

 - III. OLD BUSINESS
 - A. Update Blanchard – recommend RFP
 - B. FATM Warrant – Discuss articles and vote to include BOS articles
 - C. Town Manager goals

 - IV. NEW BUSINESS
 - A. Discussion and appointment of Charter Review Committee
 - B. Application – Common Victualler License – Yummies Drive Up, 14
 - C. Appointments – Republican Town Committee – Mr. Jeffrey Shaw a
 - D. Update DPW - Cnossen Wellfield
 - E. Julia Drive – James Lynch – Review/vote Planning Board issuance
Completeness
 - F. Cedar Woods Subdivision – Anthony & Giacomo Way – Update R
 - G. Town Counsel – Update RFP
 - H. Appointment – Poll Worker – Judith Salzberg
 - I. Discussion/appointment Acting Town Manager
 - J. Hiring Plan Uxbridge Police Department
 - K. Review/vote designating the Farnum House as Massachusetts Histo
Town Meeting Action for matching grants
 - L. Uxbridge Women's Club – Town Common – erect sign

 - V. MEMBER ISSUES

 - VI. TOWN MANAGER



Who's Taking Care of Mom and Dad? An Overview of Caregiving Services

Thursday, October 14th 7-8

Uxbridge Senior Center, 36 So. Main

*This forum is sponsored by Tri-Valley
the Uxbridge Council on Aging*

Uxbridge Free Public Library

Ann

TOWN HALL
21 SOUTH MAIN ST
HOURS: MON, TUE, THU:
7:30AM - 5:00PM;
WED: 8:00AM - 7:00PM

Uxbridge

Massachusetts

DIRECTIONS



BOARDS &
COMMITTEES

DEPARTMENTS

FOR

GIS / DEED
INFO

PAY BILLS

E

NOTICES

NEW TOWN HALL HOURS

VIDEO STREAMING NOW
AVAILABLE AT
UXBRIDGE.MA.GOV

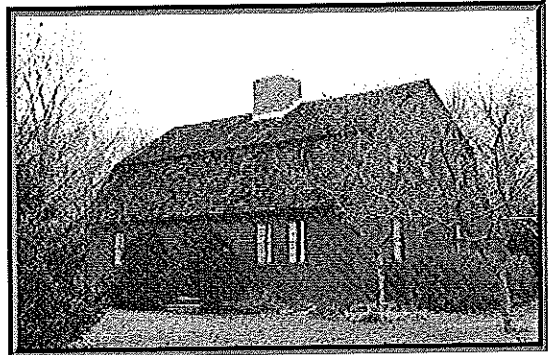
AGENDAS
BOS 9/13

SBC 9/15

MAY 25 ELECTION
RESULTS



WEBSITE SURVEY



Town Hall Hours: Mon, Tue, Thu, 7:30am - 5:00pm; Wed 8:00am - 7:00pm

Town Hall will be open on Sept. 17, 2010 from 7:30am to 5:00pm. Sept. 16, 2010 is the last day to submit Warrant articles for Fall Town Meeting.

Important Election/Town Meeting Dates:

- September 14, 2010 - State Primary - Polls open 7am to 8pm at UHS.
- October 13, 2010 - Last day to register to vote for the Nov. 2, 2010 State Election, Town Clerk's Office will be open until 8pm.
- October 27, 2010 - Last day to register to vote for the Nov. 16, 2010 Fall Town Meeting, Town Clerk's Office will be open until 8pm.
- November 2, 2010 - Election Day - Polls open 7am to 8pm at UHS.
- November 16, 2010 - Fall Town Meeting, 7pm at UHS.

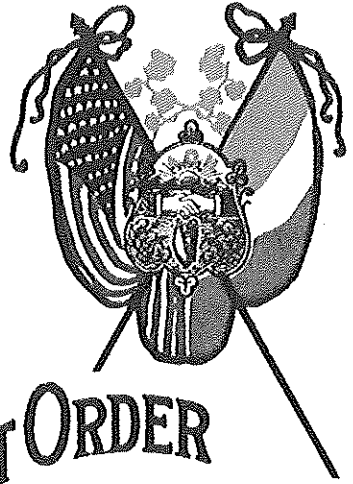


TOWN CHARTER | GENERAL BYLAWS RECODIFIED 11/2007 | ZONING BYLAWS RECODIFIED 11/2007
 2006 TOWN REPORT | 2007 TOWN REPORT | 2008 TOWN REPORT | FY2007 TOWN BUDGET | FY2008 TOWN BUDGET
 HOME | LIBRARY | POLICE | SCHOOLS

ALL DOCUMENTS ON THIS WEBSITE ARE FOR INFORMATION PURPOSES ONLY. OFFICIAL CERTIFIED DOCUMENTS MUST BE OBTAINED FROM THE TOWN CLERK'S OFFICE.

EMAILS SENT TO/FROM THE UXBRIDGE-MA.GOV DOMAIN ARE DEEMED TO BE PUBLIC DOCUMENTS BY THE MA SECRETARY OF STATE, UNLESS SPECIFICALLY EXEMPTED BY LAW.

THIS SITE IS BEST VIEWED AT 1024X768 RESOLUTION (MEDIUM TEXT SIZE)
PAGE UPDATED SEPTEMBER 09, 2010.



ANCIENT ORDER OF HIBERNIANS

INCORPORATED

Organized in New York City, May 4, 1836

September 7, 2010

*Beth Pitman
Chair of the Board of Selectmen
Town of Uxbridge
21 South Main Street
Uxbridge, MA*

Chairwoman Pitman and Honorable Members:

Ancient Order of Hibernians, Division 17, of Blackstone, Massachusetts will host History and Heritage at the Blackstone Public Library in Blackstone Massachusetts commence on October 16, 2010. A Black Granite Monument will be unveiled at the Library, dedicated to the men and women of Irish heritage and recognizing their contributions to the Blackstone Valley. The exhibit will reflect the history of the Irish men and women of the Blackstone Valley from the early nineteenth century.

The event will commence at 10:00 am with a mass at St Paul's Church, on St. Paul's Street, Massachusetts. The mass will be celebrated by the Most Rev. Robert J. McManus, Bishop of Worcester. The day will continue after mass with a parade march from St. Paul's Church to the Blackstone Public Library where the monument will be commemorated.

Da
An
Jan
P.O
Bl

Tracey Ante

From: Denise Mussulli [thepeoplefirstfoodpantry@msn.com]
Sent: Wednesday, August 11, 2010 3:38 PM
To: undisclosed-recipients
Subject: 1st Annual Pasta dinner-please forward
Follow Up Flag: Follow up
Flag Status: Red
Attachments: Annual Pasta Dinner volunteer list.xlsx

I've attached a spreadsheet listing all of the volunteer opportunities that are available. We have many open opportunities. If you would like to sign on to help by volunteering, bring an item or would like to make a monetary donation for the event, please e-mail me. We are having our first pasta dinner to help raise much needed funds for capital projects as well as for those in need. If you would like to make a dessert for the Bake Table (not the coffee table) please contact Dana Coyne at danacoyne@verizon.net. Baked goods and Theme baskets should be brought the night of the event (Sat. 9/18 between 3- 4 pm--dinner starts at 5 pm) Please bring (not baked goods) donations off at the food pantry by 8/31. Please put the donation label "PASTA DINNER". This is so your donation doesn't get stocked on our shelves!!!

For all of those who have already donated, THANK YOU!!! We couldn't do this without you!

Ticket info:

Tickets are \$8 for adults and \$6 for children and seniors. Children under 3 are free.

Tickets are available starting next week from Denise Mussulli 278-5506, Rotary Club (508-481-1246), the Back Door Vacuum shop at 432 North Main Street Uxbridge (508-278-2257), or Woman's club member Amie Hyman 278-2257.

Thanks for all you do!

Denise

To see if the Town will vote to amend in its entirety article 13 p
Annual Town Meeting by amending Chapter 400 of the Town o
Laws in the following manner:

1. Amend ARTICLE X, DEFINITIONS by adding:

"Life Science and Life Science Technology: Any of the s
science and technology that deal with living organisms an
The use, production, manufacture, or storage of Recomb
without first obtaining a PERMIT issued by the Board of

2. Amend Appendix A, Table of Use Regulations by adding
Uses" the following:

"Life Science and Life Science Technology"
and by placing the letters "N" in the columns R-A, R-B, R-C
the columns "B" and "I".

And by adding to the "Key" at the end of the table of uses:

**"The use, production, manufacture, or storage of Recomb
prohibited without first obtaining a PERMIT issued by th**

RECEIVED

SEP 18 2010

BOARD OF SELECTMEN
UXBRIDGE, MA

8:30 am

PB

9/13 → PB commented

D...
D...

Re: PD
Hiring
from

Hiring Plans

Currently have 2 full time vacancies and one Of

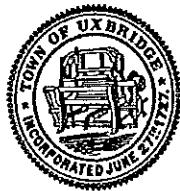
1 Officer has been appointed to fill one of the va
Academy in New Braintree. He is scheduled to g
January 21, 2011

We are currently in the process of filling the sec
Deadline for candidates to sign the first list sent
(also called the reemployment list) is the 15 of t
as that date passes we will either hire off of that
not enough candidates, we will call for our part t
any of those if they want to be a candidate for th
potential candidates off of that list who could be
hire some one who needs the full time academy
training Either October 18th or November 15th. C
in either April or May.

We have 2 sergeant vacancies and have an in ho
exam scheduled in October. When civil service
and certifies a list we will attempt to fill those v

We currently have 3 part time officers on the rol
department and 2 60A part time officers on the r
process of hiring 5 to 6 more part time officers.
background investigation application packets fro
with a deadline of September 15th for those to be
Interviews and background check will then begi

DRAFT
MOTIONS, RECOMMENDATIONS & COMMENTARY S



ANNUAL TOWN MEETING WARE
TUESDAY, NOVEMBER 16, 2010 – 7:00 P
HIGH SCHOOL AUDITORIUM
62 CAPRON STREET, UXBRIDGE, MASSACHU

WORCESTER, S.S.

TO EITHER OF THE CONSTABLES OF THE TOWN, IN SAID
GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, YOU ARE DIRECTED TO
THE TOWN OF UXBRIDGE, QUALIFIED TO VOTE IN THE TOWN ELECTIONS AND IN THE
HIGH SCHOOL AUDITORIUM, IN PRECINCT 2, IN SAID UXBRIDGE, ON THE F

** * **

The amount of General Fund Retained Earnings (Free Cash), as certified by [Date] is (\$). Certified Retained Earnings for the Enterprise Funds are as follows: Water Enterprise Fund – (\$) and Ambulance Enterprise Fund – (\$).

The term General Fund Retained Earnings is a more descriptive wording of what is commonly known as "Free Cash". The Finance Committee believes that Free Cash is a misnomer, as it represents the amount of money remaining after all general fund activities for the fiscal year, plus any unanticipated deficits or fund liabilities that are recorded.

ARTICLE 1: REPORTS

To hear the report of any outstanding committee and act thereon.

SPONSOR:

RECOMMENDATION OF THE BOARD OF SELECTMEN:

RECOMMENDATION OF THE FINANCE COMMITTEE:

VOTE NEEDED: N/A

ARTICLE 2: TRANSFER OF GENERAL FUND RETAINED EARNINGS TO ENTERPRISE FUND

To see if the Town will vote to transfer and appropriate a sum or sums,

VOTE NEEDED: Requires a 2/3rds vote to transfer to Stabilization per

ARTICLE 5: PRIOR YEAR BILLS

To see if the Town will vote to raise and appropriate, or transfer from
required to pay prior fiscal year's bill(s), or take any other action related to

SPONSOR:

MOTION: *Move that the Town vote to transfer and appropriate an
chart, which represent amounts unpaid on FY 2010 bills, for any purpose
expended from the latter accounts, each item being considered a separate*

COMMENTARY: *The Town requires that all bills outstanding at
submitted to Accounting by July 15th. If the bill is not available, funds
later date. These invoices, for varying reasons, were not brought forward.
2010 departmental funds were turned back as part of the General Fund
process.*

Payee/Department	Amount Due	Department	Account Number

RECOMMENDATION OF THE BOARD OF SELECTMEN:

RECOMMENDATION OF THE FINANCE COMMITTEE:

VOTE NEEDED: Requires a 4/5th's majority vote

ARTICLE 6: FY11 BUDGET AMENDMENTS

To see if the Town will vote to transfer from available funds, including
stabilization and enterprise retained earnings, and appropriate, or to raise
budget reductions, in order to balance the FY 2011 Town Budget approved
10 of the May 11, 2010 Annual Town Meeting, or take any other action related to

SPONSOR:

COMMENTARY: *The purpose of the article is to make adjustments to
voted at the Spring Annual Town Meeting; including new appropriations.
Please see the spreadsheets at the back of this booklet for comparisons.
Spring Annual Town Meeting and the budget that will be in place if
below are enacted.*

MOTION: *Move that the Town vote to reduce, raise, transfer and appropriate
the following chart for any purpose for which funds may be expended,
item being considered a separate appropriation for FY11:*

Budget Line	Amount	Further
-------------	--------	---------

ARTICLE 9: ACCEPTANCE OF M.G.L. CHAPTER 59, SECTION

To see if the Town will vote to accept the provisions of M.G.L. Chapter 59, Section 1, 2011, to exempt assessment of taxes for personal property accounts valued at \$1,000.00 or take any action relative thereto.

SPONSOR:

COMMENTARY: *The article requests acceptance of a section of M.G.L. Chapter 59, Section 1, to establish a minimum fair cash value for personal property tax accounts. The minimum value is being established at \$1,000.00 because the costs associated with billing and payments for low value accounts may exceed the amount to be collected. There are currently 25 accounts with a minimum value, twenty five accounts, with an average valuation of \$523.00. These accounts will be exempt from billing, effective for FY 2012. Total effect on the tax levied on these accounts is \$164.15.*

MOTION: *Move that the Town vote to accept the provisions of M.G.L. Chapter 59, Section 1, effective July 1, 2011, to exempt assessment of taxes for personal property accounts valued less than \$1,000.00.*

VOTE NEEDED: Requires a simple majority vote.

ARTICLE XX: STREET ACCEPTANCE – ROSE LANE

To see if the Town will vote to Accept as a public way the street known as Rose Lane, owned by the Board of Selectmen, and further authorize the Board of Selectmen, in the name and behalf of the town, to acquire by gift, easements and appurtenant rights in and for said way for public use; or take any other action relating thereto.

SPONSOR: Citizen's Petition

Commentary:

MOTION:

RECOMMENDATION OF THE BOARD OF SELECTMEN:

RECOMMENDATION OF THE FINANCE COMMITTEE;

RECOMMENDATION OF THE PLANNING BOARD:

ARTICLE XX: STREET ACCEPTANCE – JODIE CIRCLE

To see if the Town will vote to (a) to accept as public way Jodie Circle owned by the Board of Selectmen, a copy of which layouts are on file with the Town Clerk; (b) to see if the Board of Selectmen, in the name and behalf of the town, to acquire by gift, purchase or otherwise, the necessary fee interests or easements and appurtenant rights in and for said way for public use; which public ways are used in the town; and (c) to see what sums the Town will transfer from available funds for such purposes; or take any other action relating thereto.

SPONSOR: Citizen's Petition

Commentary:

MOTION:

RECOMMENDATION OF THE BOARD OF SELECTMEN:

RECOMMENDATION OF THE FINANCE COMMITTEE;

RECOMMENDATION OF THE PLANNING BOARD:

ARTICLE XX: STREET ACCEPTANCE – CASSIE LANE

To see if the Town will vote to accept as public way the street known as Cassie Lane, Board of Selectmen, in the name and behalf of the Town, to acquire by purchase the rights in and for said way for the purposes for which public ways are used, and take action relating thereto.

SPONSOR: Citizen's Petition

Commentary:

MOTION:

RECOMMENDATION OF THE BOARD OF SELECTMEN:

RECOMMENDATION OF THE FINANCE COMMITTEE;

RECOMMENDATION OF THE PLANNING BOARD:

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UXBRIDGE

COMMON VICTUALLER LICENSE APPLICATION

Date: 9/7/10

TO THE LOCAL LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions thereof:

Yummies Drive-Up LLC Brenda Chan
FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION

STATE CLEARLY THE PURPOSE FOR WHICH THE LICENSE IS REQUESTED:

Yummies is a food concession trailer selling beverages to be purchased by consumers. It includes gourmet sandwiches, lobster rolls. The concession trailer will be a 50'5".
GIVE LOCATION BY STREET AND NUMBER:

initial set up address: Stanley Mill 146 Mendon

IN SAID CITY/TOWN IN ACCORDANCE WITH THE RULES AND REGULATIONS MADE BY THE STATUTES:

Uxbridge, MA 01569

I certify under the penalties of perjury that I, to my best knowledge and belief, have filed and paid all state taxes required under law.

Yummies Drive-Up LLC
SIGNATURE OF APPLICANT OR CORPORATE NAME - MANDATORY

Brenda Chan
CORPORATE OFFICER

001035276
SOCIAL SECURITY OR FEDERAL ID#*

* Your social security number will be furnished to the Massachusetts Department of Revenue for tax filing or tax payment obligations. Licensees who fail to correct their non-filing or delinquency

James Lynch
53 Julia Drive
Uxbridge, MA 01569
508-278-7433
jimlynch@verizon.net
August 26, 2010

Ms. Beth Pitman
Chairperson of the Board of Selectman
Town of Uxbridge
21 South Main Street
Uxbridge, MA 01569

Dear Ms. Pitman:

I am writing to request that matters pertaining to the road acceptance be included as an agenda item on the next BOS meeting (September 14, 2010). The residents are requesting a review of both Planning Board and DPW condition of the road.

The following is some historical data related to our request:

In the fall of 2008, the Planning Board hired the firm of Graves Engineering for a review of Julia Drive for public road acceptance. This review was completed and a report was sent to the builder J.A. Taylor Construction Company. The report listed items. Taylor completed these items and requested a reinspection by Graves Engineering. The reinspection report was completed on October 14, 2008. All items on the list were completed to the satisfaction of the Planning Board. Determination of Completeness for Julia Drive on January 14, 2009. Taylor returned the surety money for the road.

Specifics of our request:

Item #9 of the Graves Engineering report states:

“We understand that, earlier this year, Uxbridge DPW inspected road structures and found them to be acceptable, therefore we did not return during our sight visit”

October 23, 2008

Megan DiPrete, AICP
Uxbridge Planning Board
21 South Main Street
Uxbridge, MA 01569

**Subject: Julia Drive (Maple Grove Subdivision)
As-built/Acceptance Plan Review**

Dear Ms. DiPrete:

The Uxbridge Planning Board has requested that Graves Engineering (Maple Grove Subdivision) for public road acceptance. This letter is a review letter dated September 23, 2008 based upon a second site visit on October 20, 2008. For clarity, comments from our previous letter are *italicized*, with **bold**. Previous comment numbering has been maintained.

Please note that second inspection was performed at the request of the Construction Company, Inc. through the project engineer, Andrews Sullivan. A letter to the Uxbridge Planning Board dated October 17, 2008. Review comments have been received by GEI therefore all plan comments remain outstanding.

Construction Comments:

- 1. In general, the roadways, curbing and infrastructure appears to be in good condition. We understand that earlier this year, repairs were made to several areas of the roadway under the supervision of the Uxbridge DPW and Megan DiPrete.*
Acknowledged. No further comment required.
- 2. The stormwater basin was inspected and it appears to be adequately vegetated. There are considerable amounts of exposed ledge and rocks. Several observed isolated areas of standing water and emergent vegetation were noted. Without knowledge of the design intent, it appears that the basin is functioning as intended to be so or not.*
Acknowledged. No further comment required.
- 3. Access to the stormwater basin is over a wide drainage easement area. The easement is a sac that is considerably overgrown. The easement must be cleared to provide proper access to the basin.*
Acknowledged. The easement has been cleared.
- 4. The stormwater basin must be mowed and/or trimmed. Woody vegetation is present from the basin impoundment structure (bottom and all berms including the berm).*
Acknowledged. The basin has been mowed and trimmed.

18. *The plan represents that a portion of the sidewalk at the Hazel
the right of way and encroaches on private property. An easement*

19. *The as-built plan must reference the datum (assumed or otherwise)*

20. *Pipe material should be labeled as HDPE, not ADS which is a ma*

Should you have any questions, please feel free to contact me (x103).

Respectfully submitted,
Graves Engineering, Inc.



Michael Andrade, P.E.
Project Manager

through March 2004 as shown on the plan filed at the Registry of Deeds for the purpose of meeting the cost and expense of the Town in completing subdivision services work as specified in the approved subdivision plan, said funds to the direction of the Planning Board. Seconded by Mr. Desruisseaux, the motion carried unanimously.

Cedar Woods I, projects default, consider referring to Selectmen for action by Mr. Stefanick to ask the Board of Selectmen to enforce surety in accordance with MGL Chapter 41 Section 81U, in the amount of \$93,341.99 from the proceeds posted for the subdivision identified as "Cedar Woods I", drawn by Shea Development Inc., Mendon, MA, dated March 24, 1998, with revisions through May 13, 1998, filed at the Registry of Deeds Plan Book 729 Plan 32, for the purpose of meeting the Town in completing subdivision way and municipal services work as specified in the subdivision plan, said funds to be expended by and under the direction of the Board by Mr. Desruisseaux, the motion carried unanimously.

Davis Heights. – Request for bond reduction. Ms. DiPrete advised the Board that all complete and no as-built plans have been received. She also informed the Board that a bond has been established for final inspections. Mr. Mark Anderson with Heritage Engineering and spoke on behalf of the applicant. He advised an engineering account was set up with the Planning office to proceed forward in the Spring for final inspections. Mr. Mark Anderson reduce surety to \$86,307. Seconded by Mr. Stefanick, the motion carried unanimously.

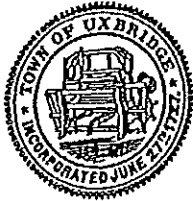
Foxwoods Estates – Request for Determination of Completeness. Ms. DiPrete advised the Board that all built plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness for the subdivision inspection. Seconded by Ms. Bernier, the motion carried unanimously.

Maple Grove – Request for Determination of Completeness. Ms. DiPrete advised the Board that all plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness for the subdivision inspection. Seconded by Ms. Bernier, the motion carried unanimously.

Meadowside - Request for Determination of Completeness. Ms. DiPrete advised the Board that all plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness for the subdivision inspection. Seconded by Ms. Bernier, the motion carried unanimously.

Meadowside – Request for bond reduction. No action was taken by the Board.

Potential revisions to Subdivision Regulations, Zoning Bylaws - The Board will have discussions at their upcoming meetings. Ms. DiPrete will continue to prepare



TOWN OF UXBRIDGE
Dept. of Planning & Economic Development
21 South Main Street
Uxbridge, MA 01569-1851
508-278-6487
plandev@uxbridge-ma.gov

January 21, 2009

Mr. John Taylor
JA Taylor Construction Co. Inc.
P.O. Box 143
Linwood, MA 01525

RE: Maple Grove Estates Subdivision

Dear Mr. Taylor:

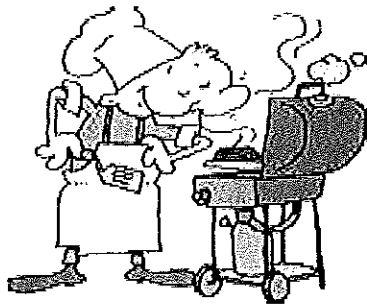
At a regular Planning Board Meeting on January 14, 2009 the Board determined the Determination of Completeness, pending Spring inspection for Maple Grove Estates Subdivision.

If you have any questions, please contact this office.

Sincerely,

Megan T. DiPrete, AICP
Director of Planning & Economic Development

Uxbridge Woman's Club S



and



BARBEQUE at the Communi

Oct 2nd – Saturday 11:30

Featuring: BBQ Ribs, Pulled Pork, Co
Baked Beans with an Apple C

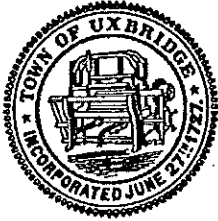
Tickets: \$10

And

Community Yard Sale on the To

Oct 2nd – Saturday 9-2

Secure your table space f



Town of Uxbridge
Planning Board
21 South Main Street
Uxbridge, MA 01569
(508) 278-8600, ext 2013

Memorandum

To: Board of Selectmen
From: Planning Board
Date: September 9, 2010
Re: Fall Annual Town Meeting Warrant Articles

At their regular scheduled meeting on September 8, 2010, the Board reviewed in detail two (2) warrant articles for the Fall Annual Town Meeting. The Board voted to submit the two (2) attached articles for consideration at the Fall Annual Town Meeting.

cc: Michael Szlosek, Town Manager
Kelly Poulin, Town Clerk

/dh

shall forward a copy of the application to the Police Chief, Fire Chief, Highway Engineer.

E. Design Requirements

1. Lots to be served shall have at least the minimum required from the Zoning By-law in effect at the time they were created.
2. Lots to be served by a common driveway must meet the dimension law in effect at the time they were created.
3. The common driveway shall be located entirely within the boundaries thereby.
4. The Grade of the Common Driveway shall not exceed 10% unless a waiver of this requirement after a determination that said grade provides reasonable access for vehicles.
5. The Driveway Centerline intersection with the street centerline shall be 45 degrees.
6. No driveway will be constructed that ties to an accepted Town road drainage.

F. Construction and Operational Requirements

1. No driveway will be constructed that ties to an accepted Town road drainage.
2. The Common Driveway shall have a minimum cleared width equal to three hundred (300) feet in length, and twenty-foot (20) feet wide at the entrance and exit, and three hundred (300) feet in length.
3. Driveways shall be constructed with a durable material, grade

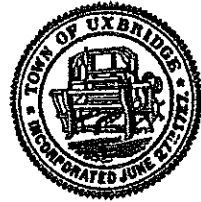
To see if the Town will vote to amend Chapter 400 ARTICLE VI I Regulations of the ZONING BYLAWS by inserting the following currently reserved section 400-32 to be titled RETREAT LOTS:

For the purpose of providing reasonable use of backland, for single use, there may be established so called retreat lots, also called hammer head lots, the building upon which may be authorized by subject to the following conditions:

- A. Such lot shall be entirely within residential zoning district R-Agriculture Zone.
- B. Such lot shall have a minimum street frontage of 30 feet and more than 30 feet at all points between the street and the nearest building.
- C. The area of such lot shall be at least 1.5 times the minimum required.
- D. Such lot shall otherwise be in compliance with all other rules and Zoning Bylaws applicable to the zoning district in which such lot is located.
- E. Such lot shall not have contiguous frontage with any other lot owned by an individual, group of individuals, or other common entity that has been granted a building permit pursuant to this section.
- F. No building permit shall be issued pursuant to this section for a building situated on a public way/private way in the Town of Uxbridge.
- G. Any dwelling constructed on such lot shall be a single-family dwelling.
- H. Once a retreat lot with reduced frontage is approved by the town, it can not be subsequently divided into further lots.

Or take any other action related thereto.

Approved by



POLICY OF THE BOARD OF SELECTMEN

Town Common Bulletin Board

The Town of Uxbridge, through the Town Common Preservation Commission and the Board of Selectmen, has erected a Community Bulletin Board on the Town Common. The purpose of the Bulletin Board is twofold: first, to provide a central, highly visible location for the Town of Uxbridge and its organizations to place notices concerning upcoming events and activities; and second, to eliminate temporary signage which has over the years cluttered the Town Common and detracted from its beauty. Henceforth, the Bulletin Board shall be the only sign on the Town Common. The Department of Public Works shall have the authority to remove and replace signage from the Common. This Policy is being adopted with the goal of the orderly use of the Bulletin Board.

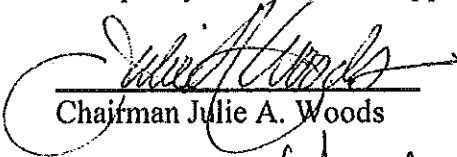
Maintenance and repair of the Bulletin Board shall be the responsibility of the Department of Public Works. The Department of Public Works shall have the authority to post and change messages on the Bulletin Board. Messages shall remain on the Board for one week. Messages will be removed if they are not practicable.

Requests for posting of message shall be submitted to the Department of Public Works. Requests shall be submitted in writing, and shall include the name of events, date, time, and sponsor of the event. The Department of Public Works shall promote the Bulletin Board, which will be available on the Town's website. The form should include the number of characters which are available per line on the Bulletin Board. Requests should be submitted a minimum of two weeks prior to the event in question. The Department of Public Works shall include as much information as it deems appropriate and necessary, and the Department of Public Works shall ensure that the information will fit on the Bulletin Board. The Department of Public Works shall have the authority to reject any posting which it considers inappropriate. The Department of Public Works shall not be responsible for any errors in information posted on the Bulletin Board.

Approved b

determining postings for competing requests from other public or p
political messages will be accepted for posting, other than notices n
elections.

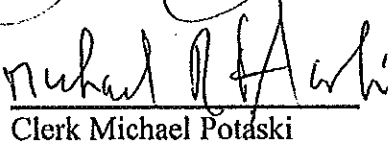
This policy was voted and approved by the Board of Selectmen on



Chairman Julie A. Woods



Vice Chairman



Clerk Michael Potaski

Selectman Dan

THE COMMONWEALTH OF MASSACHUSETTS
TOWN OF UXBRIDGE

COMMON VICTUALLER LICENSE APPLICATION

Date: 9/7/10

TO THE LOCAL LICENSING AUTHORITIES:

The undersigned hereby applies for a License in accordance with the provisions thereof:

Yummies's Drive-Up LLC Brenda Cha
FULL NAME OF PERSON, FIRM OR CORPORATION MAKING APPLICATION

STATE CLEARLY THE PURPOSE FOR WHICH THE LICENSE IS REQUESTED:

Yummies is a food concession trailer
beverages to be purchased by consumers.
include gourmet sandwiches, lobster rolls,
The concession trailer will be a 50's
GIVE LOCATION BY STREET AND NUMBER:

inter set up address: Stanley Mill 146 Mendon

IN SAID CITY/TOWN IN ACCORDANCE WITH THE RULES AND REGULATIONS MADE BY THE LOCAL LICENSING AUTHORITIES:

Uxbridge, Ma 01569

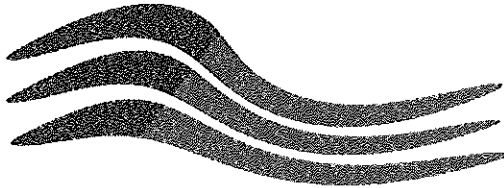
I certify under the penalties of perjury that I, to my best knowledge and belief, have paid all state taxes required under law.

Yummies Drive-Up LLC
SIGNATURE OF APPLICANT OR CORPORATE NAME - MANDATORY

Brenda Cha
CORPORATE OFFICER

001035276
SOCIAL SECURITY OR FEDERAL ID#*

* Your social security number will be furnished to the Massachusetts Department of Revenue.



*Uxbridge Republican
Town Committee*

63 Chamberlain Road
Uxbridge, MA 01569

Board of Selectmen
21 South Main Street
Uxbridge, MA 01569

Subject: Nominations for Board of Registrars of Voters

The Uxbridge Republican Town Committee nominates the below to serve as the Republican Party representatives on the Uxbridge Board of Registrars of Voters:

- a. To replace incumbent Mr. Lanny E. Remillard:
 - i. Mr. Jeffrey Shaw, 101 Woodland Road
 - ii. Mr. Michael Potaski, 24 Church Street
 - iii. Mr. John Morawski, 500 Mendon Street

URTC strongly endorses Mr. Jeffrey Shaw for this position.

- b. To replace Ms. Jennifer Nealon:
 - i. Mr. Robert Nealon, 59 Saratoga Drive
 - ii. Mr. Richard Schofield, 17 Carney Street
 - iii. Mr. Peter Demers, 4 Waucantuck Drive

URTC strongly endorses Mr. Robert Nealon for this position.

Respectfully Submitted,

James Lynch
53 Julia Drive
Uxbridge, MA 01569
508-278-7433
jimlynch@verizon.net
August 26, 2010

Ms. Beth Pitman
Chairperson of the Board of Selectman
Town of Uxbridge
21 South Main Street
Uxbridge, MA 01569

Dear Ms. Pitman:

I am writing to request that matters pertaining to the road accept included as an agenda item on the next BOS meeting (September the residents are requesting a review of both Planning Board and condition of the road.

The following is some historical data related to our request:

In the fall of 2008, the Planning Board hired the firm of Graves review of Julia Drive for public road acceptance. This review report was sent to the builder J.A. Taylor Construction Company items. Taylor completed these items and requested a reinspection Engineering. The reinspection report was completed on October items on the list were completed to the satisfaction of the Planning Determination of Completeness for Julia Drive on January 14, 20 returned the surety money for the road.

Specifics of our request:

Item #9 of the Graves Engineering report states:

“We understand that, earlier this year, Uxbridge DPW inspected structures and found them to be acceptable, therefore we conducted during our sight visit”

Board of Selectman
August 26, 2010
Page 2

He did not feel it was proper to require the residents of Julia Drive to pay for drainage items deemed acceptable by the previous DPW administration. It would be prudent to seek guidance and direction from the board regarding items not acceptable by DPW in the Graves report.

The procurement and installation of the drainage items will cost approximately \$10,000. The lead time for the installation may take us beyond the next Town Meeting. Your consideration of this matter is urgently needed as the budget is running short.

Attached you will find the Graves report as well as the Determination letter to Taylor Construction and the meeting minutes from the meeting in question.

Thank you for your consideration of this matter.

Respectfully submitted,

James Lynch and all the residents of Julia Drive

October 23, 2008

Megan DiPrete, AICP
Uxbridge Planning Board
21 South Main Street
Uxbridge, MA 01569

**Subject: Julia Drive (Maple Grove Subdivision)
As-built/Acceptance Plan Review**

Dear Ms. DiPrete:

The Uxbridge Planning Board has requested that Graves Engineering (Maple Grove Subdivision) for public road acceptance. This letter is a review letter dated September 23, 2008 based upon a second site visit on October 23, 2008. For clarity, comments from our previous letter are *italicized*, with new comments in **bold**. Previous comment numbering has been maintained.

Please note that second inspection was performed at the request of the Construction Company, Inc. through the project engineer, Andrews Sullivan, via a letter to the Uxbridge Planning Board dated October 17, 2008. Review comments have been received by GEI therefore all plan comments remain outstanding.

Construction Comments:

1. *In general, the roadways, curbing and infrastructure appears to be in good condition. We understand that earlier this year, repairs were made to several areas of the roadway under the supervision of the Uxbridge DPW and Megan DiPrete.*
Acknowledged. No further comment required.
2. *The stormwater basin was inspected and it appears to be adequately vegetated. There are considerable amounts of exposed ledge and rocks. In some observed isolated areas of standing water and emergent vegetation. Without knowledge of the design intent, it appears that the basin is functioning as intended to be so or not.*
Acknowledged. No further comment required.
3. *Access to the stormwater basin is over a wide drainage easement area. The easement is a sac that is considerably overgrown. The easement must be cleared to provide proper access to the basin.*
Acknowledged. The easement has been cleared.
4. *The stormwater basin must be mowed and/or trimmed. Woody vegetation must be removed from the basin impoundment structure (bottom and all berms including the outlet).*
Acknowledged. The basin has been mowed and trimmed.

7. *Catch basins shall be cleaned and the street swept by the owner (if necessary).*
Acknowledged. GEL did not observe any catch basins that were cleaned.
8. *Bounds were not evident during the inspection however we understand they have been installed some time ago. The owner/engineer should verify that they have been installed and remain in place.*
Acknowledged. No further comment required pending verification by owner/engineer.
9. *We understand that earlier this year Uxbridge DPW inspected drainage basins and found them to be acceptable therefore we did not inspect them during our inspection.*
Acknowledged. No further comment required.
10. *A low but steady flow was observed at the inlet of the stormwater basin; the water appeared visually clean. Flowing water can be heard from the 7 and DMH-8 however we were unable to determine the source (no subdrains shown). Subdrains are not shown on the as-built plan. The engineer should verify the flow to determine if the source is acceptable (subdrain) or not.*
This flow was again observed during the second site visit.
11. *Erosion was observed at the stormwater basin 12" outlet; accumulated sediment was removed and the riprap replaced or repaired.*
Acknowledged. The outfall is stable.

As-built & Acceptance Plan Comments:

12. *Acceptance plans suitable for recording showing the right of way, metes and bounds, and monumentation were not submitted at the time of inspection. Plans for the right of way and easements were also not submitted.*
13. *Prior to acceptance, if there is an outstanding Order of Compliance must be issued by the Conservation Commission.*
14. *The as-built plan indicates that many of the electric, cable and other utilities are located outside of the right of way on private property. The owner should verify proper easements are in place.*
15. *The as-built plan must note the width of the right of way.*
16. *We understand that the owner/engineer has been requested to provide certification that the sidewalks and ramps comply with ADA and in particular, the sidewalk terminates at a driveway near the cul-de-sac. This complies with the requirements for a ramp.*
Acknowledged. Concrete handicap ramps have been constructed.

18. *The plan represents that a portion of the sidewalk at the Hazel
the right of way and encroaches on private property. An easement*

19. *The as-built plan must reference the datum (assumed or otherwise)*

20. *Pipe material should be labeled as HDPE, not ADS which is a ma*

Should you have any questions, please feel free to contact me (x103).

Respectfully submitted,
Graves Engineering, Inc.



Michael Andrade, P.E.
Project Manager



Town of Uxbridge
Planning Board
21 So. Main St.
Uxbridge, MA 01569
(508) 278-6487

Minutes of the Uxbridge Planning Board regular meeting held on Wednesday, Jan 21, 2009, 7:00 P.M. in the Board of Selectmen's Meeting Room, Uxbridge Town Hall, 21 So. Main St., Uxbridge, MA:

Planning Board Members Present: Charles Lutton, Debbie Bernier, Stanley Woolen and Barry Desruisseaux,

Planning Board Members Absent: None

Others Present: Megan T. DiPrete, Director of Planning & Economic Development
Administrative Assistant

It being 7:00 pm, the meeting being properly posted, duly called and a quorum being present, Charles Lutton called the meeting to order and led the gathering in the Pledge of Allegiance.

Stanley Woolen Mill - MNRD and Historic Mill Adaptive Reuse Overlay Special Permit
issuing decisions – The applicant/owner of record, LTI Uxbridge Stanley LP is seeking approval for a Major Non-Residential Development for the redevelopment of the Stanley Woolen Mill Waucantuck Mill Adaptive Reuse Overlay District, located at 146 Mendon Street.

The Board reviewed a preliminary draft Decision. No action was taken. The matter will be discussed at the next meeting of the Board.

Holbrook Farms Estates, project default, consider referring to Selectmen for action on the
MOTION by Mr. Stefanick to ask the Board of Selectmen to enforce surety in accordance with the
provisions of MGL Chapter 41 Section 81U, in the amount of \$177,000.00 from the
subdivision bond posted for the subdivision identified as "Holbrook Farm Estates",
Survey & Engineering, Uxbridge, MA, dated May 3, 2000 with revisions through July 2000.
The plan filed at the Registry of Deeds Plan Book 759 Plan 36, for the purpose of meeting the
expense of the Town in completing subdivision way and municipal services work as part of the
approved subdivision plan. said funds to be expended by and under the direction of the

through March 2004 as shown on the plan filed at the Registry of Deeds for the purpose of meeting the cost and expense of the Town in completing subdivision services work as specified in the approved subdivision plan, said funds to be expended by and under the direction of the Planning Board. Seconded by Mr. Desruisseaux, the motion carried unanimously.

Cedar Woods I, projects default, consider referring to Selectmen for action by Mr. Stefanick to ask the Board of Selectmen to enforce surety in accordance with MGL Chapter 41 Section 81U, in the amount of \$93,341.99 from the proceeds posted for the subdivision identified as "Cedar Woods I", drawn by Shea Construction Inc., Mendon, MA, dated March 24, 1998, with revisions through May 13, 1998, filed at the Registry of Deeds Plan Book 729 Plan 32, for the purpose of meeting the cost and expense of the Town in completing subdivision way and municipal services work as specified in the approved subdivision plan, said funds to be expended by and under the direction of the Planning Board. Seconded by Mr. Desruisseaux, the motion carried unanimously.

Davis Heights. - Request for bond reduction. Ms. DiPrete advised the Board that all as-built plans have been received. She also informed the Board that a bond has been established for final inspections. Mr. Mark Anderson with Heritage Engineering and spoke on behalf of the applicant. He advised an engineering account was set up with the Planning office to proceed forward in the Spring for final inspections. Mr. Desruisseaux moved to reduce surety to \$86,307. Seconded by Mr. Stefanick, the motion carried unanimously.

Foxwoods Estates - Request for Determination of Completeness. Ms. DiPrete advised the Board that all as-built plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness. Seconded by Ms. Bernier, the motion carried unanimously.

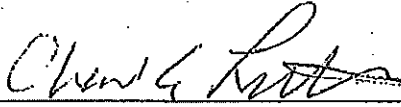
Maple Grove - Request for Determination of Completeness. Ms. DiPrete advised the Board that all as-built plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness. Seconded by Ms. Bernier, the motion carried unanimously.

Meadowside - Request for Determination of Completeness. Ms. DiPrete advised the Board that all as-built plans have been received and final DPW inspections will be conducted in the Spring. Mr. Stefanick that the Board finds a substantial Determination of Completeness. Seconded by Ms. Bernier, the motion carried unanimously.

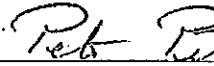
Meadowside - Request for bond reduction. No action was taken by the Board.

Potential revisions to Subdivision Regulations, Zoning Bylaws - The Board will continue to discuss at their upcoming meetings. Ms. DiPrete will continue to prepare

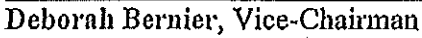
MOTION by Mr. Stefanick to adjourn the meeting. Seconded by Mr. [unclear] unanimously.



Charles, Lutton, Chairman



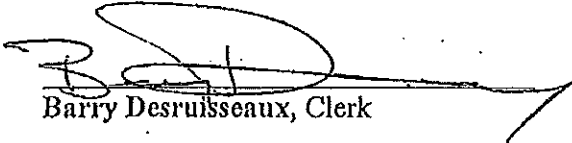
Peter Petrillo, Member



Deborah Bernier, Vice-Chairman

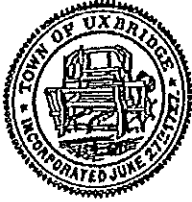


Stanley Stefanick



Barry Desruisseaux, Clerk

Date _____



TOWN OF UXBRIDGE
Dept. of Planning & Economic Development
21 South Main Street
Uxbridge, MA 01569-1851
508-278-6487
plandev@uxbridge-ma.gov

January 21, 2009

Mr. John Taylor
JA Taylor Construction Co. Inc.
P.O. Box 143
Linwood, MA 01525

RE: Maple Grove Estates Subdivision

Dear Mr. Taylor:

At a regular Planning Board Meeting on January 14, 2009 the Board determined the Determination of Completeness, pending Spring inspection for Maple Grove Estates Subdivision.

If you have any questions, please contact this office.

Sincerely,

Megan T. DiPrete, AICP
Director of Planning & Economic Development

Town Manager Goals FY 2011

1. **GOAL: Maintain Community's Financial Health**
 - a. Manage FY'11 operating costs to budget
 - b. Submit a balanced budget for FY2012 using available funds to an override.
 - c. Identify and implement 5% overall cost savings measures like, but not limited to, process improvement & model optimization, etc.
 - d. Create and execute a plan to increase amount of local revenue over FY 2010.

2. **GOAL: Support/Implement Improvements in Information Technology**
 - a. Develop /refine, communicate, and implement a 3-year plan that address current needs as well as addresses future expansion.
 - b. Develop, communicate, and implement a 3-year IT plan with positive ROI. Implement initial phases of the plan with available funds in FY'11.
 - c. Develop a long-term plan for providing an adequate level of service.

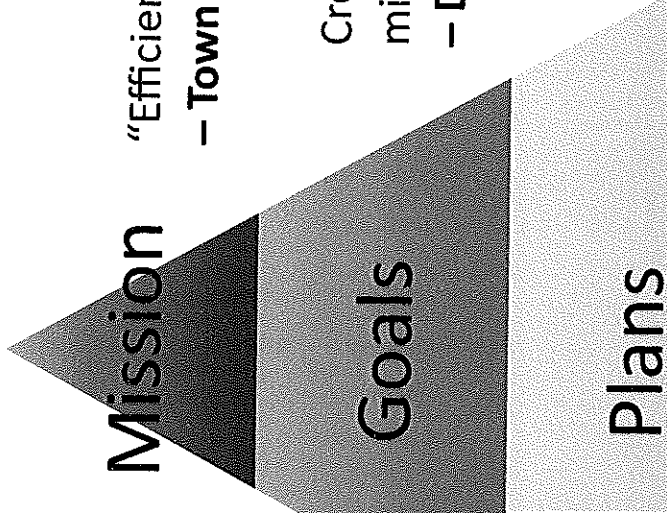
3. **GOAL: Enhance/Improve Employee and Union Relations**
 - a. Develop incentive programs to provide employee support.
 - b. Develop & execute tactical plans to support FY '11 goals. Communication of status of plans to board and support staff.
 - c. Achieve a better than average performance review from employees.
 - d. Settle contracts in a manner that improves the short and long term liability of the Town.

4. **GOAL: Support Planning and Economic Development**
 - a. Work with residents to clear 75% of backlogged unaccepted streets.
 - b. Develop new procedures with Planning Board to prevent delays from creating new unaccepted streets
 - c. Create Economic Development Working Group to review commercial projects to ensure that projects proceed smoothly. Departments are keep informed of progress and concerns.
 - d. Develop a marketing plan for the Town that highlight its strengths and offers to commercial business.

Meeting Schedules, etc. in accordance with Massachusetts Standards.

- c. Develop an information management strategy to preserve institutional knowledge of the town.
- d. Develop a marketing plan to attract residential relocation.
- e. Improve customer service perception across all of town's systems to measure and track citizen satisfaction as well as
- f. Fill vacancies in boards and committees through increased participation and awareness.

Town Manager Goals



Mission

“Efficient, Effective, Economical Operation”
– **Town Charter/Community**

Create necessary measurements to support the mission statement
– **Defined by the BOS**

Goals

Organize strategic activities and assemble personnel to achieve goals

Plans

Uxbridge Town Manager Goals FY

- 1. GOAL: Maintain Community's Financial**
 - a. Submit a balanced budget for FY2012 without resorting to an override.
 - b. Identify cost savings measures, including changes in health insurance and staff changes in a manner consistent with obligations.
 - c. Work with the Board of Selectmen to identify services in the event the State implements
 - d. Work with the School Department to reach a revenue sharing agreement on a timely basis.

- 2. GOAL: Support/Implement Improvement**
 - a. Work with the School Building Committee to ensure the High School Project moves forward on time so that the Town receives all the reimbursement to.
 - b. Work with the Water Department to bring the Well Field on line, on time and on budget.
 - c. Bid out and implement the Bridge Study Meeting. Use the information obtained from the study for Federal and State funding to implement the project.
 - d. Work to place the Rt. 122 repair project in phases if necessary. Additionally, work to ensure the use of the Center Grant with the Rt. 122 project to cover reimbursable costs.
 - e. Work with DPW to implement necessary utility projects to renew permit with timeline and cost projections.
 - f. Review Town IT capabilities. Implement necessary projects with available funds.

- 3. GOAL: Enhance/Improve Employee and**
 - a. Settle contracts, proactively.
 - b. Formalize staff meetings. Conduct bi-monthly rotating schedule of reports from

Uxbridge Town Manager Goals FY

- 1. GOAL: Maintain Community's Financial**
 - a. Submit a balanced budget for FY2012 without resorting to an override.
 - b. Identify cost savings measures, including changes in health insurance and staff changes in a manner consistent with obligations.
 - c. Work with the Board of Selectmen to identify services in the event the State implements
 - d. Work with the School Department to reach a revenue sharing agreement on a timely basis.

- 2. GOAL: Support/Implement Improvements**
 - a. Work with the School Building Committee to ensure the High School Project moves forward on time so that the Town receives all the reimbursements to.
 - b. Work with the Water Department to bring the Well Field on line, on time and on budget.
 - c. Bid out and implement the Bridge Study Meeting. Use the information obtained from the Study for Federal and State funding to implement the project.
 - d. Work to place the Rt. 122 repair project in three phases if necessary. Additionally, work to ensure the use of the Center Grant with the Rt. 122 project to cover reimbursable costs.
 - e. Work with DPW to implement necessary updates to renew permit with timeline and cost projections.
 - f. Review Town IT capabilities. Implement projects within available funds.

- 3. GOAL: Enhance/Improve Employee and**
 - a. Settle contracts, proactively.
 - b. Formalize staff meetings. Conduct bi-monthly rotating schedule of reports from

- 4. GOAL: Support Planning and Economic Development**
- a. Work with Selectmen-appointed committee to review and update Town Bylaws and place on Spring Town Meeting agenda.
 - b. Create Economic Development Working Group with representatives from Town Manager, Chair of Planning Board, Building Department, Fire Department, Safety, and a Representative from Conservation Commission. Others may sit in as required. Group will meet (monthly or as necessary) to review residential and commercial projects and ensure that projects proceed smoothly, and residents are kept informed of progress and concerns.
 - c. Improve and Centralize Permit Tracking. Develop system to track all permits from a single address, rather than multiple individual from one database. Use ONE system to replace that incumbances current tracking system across all departments.
 - d. Work with residents to clear backlog of permits. Target completion date of Fall Annual Town Meeting. Ask Planning Board to implement procedures to prevent developments from creating new unaccepted permits.

F

To see if the Town will vote to amend Chapter 400 of the ZONING BYLAWS in the following manner:

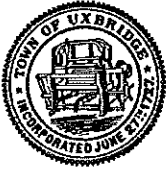
Amend the table of contents by deleting the word "Reserved" at the end of the table and adding the words "Retreat Lots".

Amend ARTICLE VII Special Residential Regulations by inserting the following language in the currently reserved §400-32 to be titled "RETREAT LOTS":

"For the purpose of providing reasonable use of backland, there are hereby created retreat lots, also called pork chop lots or hammer head lots, which may be authorized by the issuance of a building permit subject to the following conditions:

- A. Such lot shall be entirely within residential zoning district R-1 or Agricultural Zone.
- B. Such lot shall have a minimum street frontage of 40 feet and a minimum width of more than 40 feet at all points between the street and the nearest building.
- C. The area of such lot shall be at least twice the minimum area required for a single-family dwelling.
- D. Such lot shall otherwise be in compliance with all other rules and regulations of the Zoning Bylaws applicable to the zoning district in which situated.
- E. Such lot shall not have contiguous frontage with any other lot which has been granted a building permit pursuant to this section.
- F. No building permit shall be issued pursuant to this section for a building situated on a public way accepted by the Town of Uxbridge.
- G. Any dwelling constructed on such lot shall be a single-family dwelling.

Or take any other action related thereto.



TOWN OF UXBRIDGE
DEPARTMENT OF PUBLIC WORKS

147 HECLA STREET
UXBRIDGE, MASSACHUSETTS 01569-1326
508-278-8616 ♦ Fax 508-278-3179

MEMORANDUM

DATE: September 13, 2010
TO: Board of Selectmen
FROM: Benn S. Sherman, P.E.
RE: Cnossen Well Land Update

After researching the available information on the project, I have gathered the following information that should prove beneficial to the Board. The following

Project Area Description

The Uxbridge Department of Public Works (DPW) plans to purchase two parcels that will combine to make up an approximately 17-acre parcel (Project Area) located south of the current site parcel to the south. The 13.0 acre and 3.93 acre parcels are currently owned by the Cnossen Family. The Project Area is zoned for industrial use. The Project Area has a street frontage, but it is located within 100 feet of Commerce Drive and Interstate 95.

In 1985 the Cnossen family obtained approval from MassDEP to develop a well for drinking water supply for the nearby Quaker Industrial Park. At that time, to the best of our knowledge, a well was not developed for public water supply purposes. The Cnossen Family. It is possible that this well could be developed by the Water Department to meet the Town's water supply needs or assist adjacent public water supply needs through interconnections.

Importance of Project Area

The Project Area is located approximately 1,500 feet south of the current site parcel, Rosenfeld Well No. 1. The entire Project Area lies within the Zoning District No. 1. Once purchased, the Project Area will become protected open space. Under the Deed, the land will only be used for water supply purposes and recreation.



Town Meeting in May 2008 by the Board of Selectmen as Water & Commissioners voted to approve funding up to \$550,000; this included the water as a separate commodity. If awarded the grant funds, purchased in January of 2010.

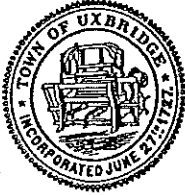
Partnerships

Local organizations have expressed support for the acquisition of the Uxbridge Board of Selectmen, State Representative Jennifer Calvey Moore and the Metacomet Land Trust support the acquisition of this property.

Summary

It is important to note the passage of Article 17 (Spring 2008 ATM) which covers of the 17± acres surrounding the Cnossen well and does not actually purchase. My understanding the Town has the first right of refusal on the purchase and securing additional watershed/well head protection around the well. Something the Town should consider for the future of our water supply.

CC: Michael Szlosek



TOWN OF UXBRIDGE
OFFICE OF THE FINANCE DIRECTOR
TOWN TREASURER/COLLECTOR
21 South Main Street
Uxbridge, MA 01569-1851
Phone 508-278-8606/8607 Fax 508-278-3751
findir@uxbridge-ma.gov

DATE: September 13, 2010
TO: Michael Szlosek, Town Manager
FROM: David Genereux, Finance Director *DJ*
RE: Potential purchase funding

I am writing to offer information regarding the two potential Fall Annual articles recommended by the Fire Chief regarding replacement vehicles and funding recommendation regarding the purchase of the Clossen property regarding the roof of the Farnum House. I am seeking direction from you on these matters.

Engine 4 (\$300,000):

The purchase of Engine #4 could be funded from Stabilization or through the balance in stabilization is currently \$1,240,000. If the Board votes to recommend writing it to allow either a transfer from stabilization or to obtain authorization, depending on the amount of general funds retained earnings, the article follows:

To see if the Town will vote to raise and appropriate, borrow, or transfer a sum of \$300,000 for the purpose of purchasing and equipping a new replacement vehicle for the Fire Department; and further, to meet this appropriation, the Treasurer, with the approval of Selectmen is authorized to borrow up to \$300,000 under Chapter 44A of the State Laws or any other enabling authority; that the Board of Selectmen is authorized to accept any federal or state funds or grants and/or gifts of any kind for the purpose of acquisition; or take any other action related thereto.

The actual motion could be either written as a transfer or as a borrowing and the funding mechanism chosen upon the certification of general fund ret

SMOKE DETECTORS SAVE LIVES



TOWN OF UXBRIDGE
FIRE DEPARTMENT

PETER J. OSTROSKY CHIEF

September 9, 2010

TO: Town Manager Michael Szlosek
Finance Director David Genereux

FROM: Chief Ostroskey

RE: Fall Annual Town Meeting Warrant Articles

I respectfully request two articles be considered by the Board for inclusion in the 2010 Fall Annual Town Meeting Warrant as described in the attached. Chief Ostroskey and I have discussed these at length and I will provide a brief justification below. Mr. Genereux has agreed to provide the article to the Board on Monday, September 13.

The first article is to authorize purchase of a rescue truck for the department. The anticipated cost of the unit is \$300,000 and it will replace Engine 1. The replacement truck will allow us to assemble all of the department's rescue equipment into a single unit to improve availability and access. The current apparatus is a rescue truck that is located on other vehicles requiring response to assemble the equipment needed during emergency responses. This project is identified in our capital plan for Fiscal Year 2008 and has been recommended by the Capital Committee as the top priority in Fiscal 2009 and 2010.

The second request is to purchase a replacement vehicle to replace the current ambulance. The total amount for this project is \$35,000 and it is our request to have \$20,000 appropriated or transferred from available funds and \$17,500 to be transferred from Ambulance receipts as funding sources. Car 1 carries a variety of equipment as our command vehicle at the majority of fire and emergency medical calls. We require more than one unit to respond as well as for regular business calls. The current vehicle is a 2000 Ford Explorer with 69,000 miles on the odometer. Our continued maintenance efforts our mechanic has noted there is some wear and tear on the engine and we have experienced some electrical

**TOWN OF MILFORD LEGAL
DEPARTMENT TRAINING PROGRAM
ON THE NEW OPEN MEETING LAW**

**NEW CHANGES TO THE OPEN MEETING LAW – HOW TO FOLLOW THE NEW
LAW**

BY

GERALD M. MOODY, ESQ.

28 of the Acts of 2009, the New Ethics Law, so called

Law Affects –

Meeting Law – Now under c. 30A

Records Law

Conflict of Interest Law

ying

important to read through the law as there are many

OPEN MEETING LAW CHANGES OF NOTE

STARTING JULY 1, 2010 –

new law affects your ability to appear before
boards and committees

new notice and posting requirements

changes to conduct of meeting –

new Duties of Chairman

KEY DEFINITION CHANGES

- Compare to
Definition of
"Deliberate"
Old Definition of
"Deliberate"
"Deliberation", a verbal
exchange between a
quorum of members of a
governmental body
attempting to arrive at a
decision on any public
- Compare to
Definition of
"Deliberate"
New Definition of
"Deliberate"
"Deliberation", an oral or
written communication
through any medium,
including electronic mail,
between or among a
quorum of a public body on
public business within
jurisdiction.

DELIBERATION CONT.

ptions – Not “Deliberation”:

ided, however, that “deliberation” shall not
de

**distribution of a meeting agenda, scheduling
formation or distribution of other procedural
ting or the distribution of reports or**

ments that may be discussed at a meeting

“MEETING” DEFINITION

LAW --

“meeting”, any corporal convening and operation of a governmental body for which a quorum is required in order to make a decision at which any public business or public policy matter which the governmental body has jurisdiction, control, jurisdiction or advisory

“MEETING” DEFINITION

Law --

“meeting”, a deliberation by a public body with respect to any matter within the body’s jurisdiction; provided, however, “meeting” shall not include:

EXEMPTIONS – I.E. NOT A MEETING:

on-site inspection of a project or program, so long as the members **do not deliberate**;

“MEETING” EXCEPTIONS cont.

attendance by a quorum of a public body at a meeting of another public body that has complied with the notice requirements of the open meeting law, so long as the attending members communicate only by open participation at the meeting on those matters under discussion by the public body and **do not deliberate**;

meeting of a quasi—judicial board or commission held for the sole purpose of making a decision required in an advisory proceeding brought before it; or

PUBLIC BODY DEFINITION

body”
e-member board, commission, committee or subcommittee
e executive or legislative branch or within any county, district, city, region or town,
created, elected, appointed or otherwise constituted,
ed to serve a public purpose;
; however, that the governing board of a local housing, redevelopment or other similar
shall be deemed a local public body;
, further, that the governing board or body of any other authority established by the
ourt to serve a public purpose in the commonwealth or any part thereof shall be deemed
ublic body;
, further, that “public body” shall not include the general court or the committees or
missions thereof, bodies of the judicial branch or bodies appointed by a constitutional
ely for the purpose of advising a constitutional officer
not include the board of bank incorporation or the policyholders protective board;

law affects your ability to appear before other
boards and committees - exception "(c)" to meeting
definition

Under prior law – **Majority** of a board could
appear, whether by plan or happenstance
individual members, at another board's
meeting and speak, unless posted.

Under new law – it is not a "meeting" if a
majority of a board appears at another board's
meeting, so long as visiting

NEW NOTICE AND POSTING REQUIREMENTS

78 hours – but now can not include
Friday-Saturday, Sunday and holidays not
deducted in count

Agenda must list in notice matters chair “reasonably
anticipates will be discussed at meeting”

Agenda is not same as agenda, but now much
closer to being an agenda – Notice and Agenda –

NEW POSTING REQUIREMENTS

cont.

ing must be “conspicuously visible to the
ic at all hours in or on the municipal
ding”

ons being considered by AG

ing board

tion

CONDUCT OF MEETING

announce at beginning if anyone is making a
or audio recording

on can “transmit” meeting through any
ium, subject to reasonable requirements of
chair; Person needs to notify Chair re:
rding

need permission of chair to speak

CONDUCT OF MEETING, cont.

ive Sessions –
me exemptions from Open Session, but:
Exemptions No. 1 (discuss health, reputation, character) and No. 2
combined and new right provided for subject of meeting to make “an
ndent record” of the ES

needs to state the purpose of the ES and “all subject which may be
ed without compromising the purpose for which the ES was called”
for litigation/collective bargaining, real estate, and interviewing
ants Chair must state that OS will be detrimental

ant to be sure Chair does this – include reminder in motion for ES

e Tin – *Move to an into Executive Session to discuss strategy with*

NEW DUTIES OF CHAIR

... must list in notice matters chair “reasonably anticipates will be discussed at meeting”;

Notice Tip –

... include in “notice” phrase “The listing of matters are those reasonably anticipated by the ... which may be discussed at the meeting

NEW DUTIES OF CHAIR cont.

announce at beginning if anyone is making a
photo or audio recording

Chair needs to state the purpose of the ES and
subjects which may be revealed without
compromising the purpose for which the ES was
done

Chair state whether body is returning to Open
state or not (If you fail to so state can not go

NEW DUTIES OF CHAIR cont.

ce Tip – “...and that the Chair state along with the
in all subjects which may be revealed without
promising the purpose for which the Executive Session
alled”

asons 3, 6 and 8 Practice Tip – example – Move to go
Executive Session to discuss strategy with respect to
ative bargaining and that the Chair declare that an
meeting may have a detrimental effect on the

NEW DUTIES OF CHAIR cont.

ough tasks can be done by others, Chair
uld be sure that someone is keeping track
ocuments used at meeting; likely to be
k member of staff member –

st of documents

NEW DUTIES OF CHAIR cont.

Chair or designee reviews ES minutes at
reasonable intervals

Waiver if continued non-disclosure is still
warranted under the exemptions

LIST OF DOCUMENTS

Practice Tips –

Exhibit labels –

Write date

Agenda item

List of Documents

MINUTES AND DOCUMENTS OPEN TO PUBLIC RECORDS LAW

Important part of Open Meeting Law
minutes remain key public record of meeting

minutes now must:

provide "summary of the discussion on each subject"
include list of document and exhibits used at the
meeting

MINUTES AND DOCUMENTS OPEN TO THE PUBLIC UNDER THE OPEN INFORMATION ACT AND THE ACCESS TO INFORMATION ACT APPLYING LAW AND PUBLIC RECORDS

LAW, cont.

Executive Sessions –

Documents not public until purpose of ES has expired,
and documents can still remain not subject to
disclosure:

Are covered by the attorney-client privilege; or

If publication will defeat lawful purpose of ES and ES was
lawfully held; or

If one or more Public Records exemptions apply

ITEMS AND DOCUMENTS COVERED UNDER REGULATION ON PUBLIC RECORDS LAW, cont.

document or exhibit "used" at meeting is part of the official record of the meeting and must be maintained as such if it is meant by "used"?
Used just by board members
Used by public
Used by applicant

MINUTES OF MEETINGS

minutes – for both OS and ES – must be:

accurate

include date, time and place

members present or absent

summary of discussion on each subject

list of all document/exhibits used

MINUTES OF MEETINGS, cont.

ted and approved w/l timely manner

DS minutes, to be made available within
days, even if in draft form, to anyone
esting same

uments and exhibits used, along with
utes, now public records and part of the

MINUTES OF MEETING

Law and Release

“reasonable intervals”, Chair or designee reviews minutes of ES

see if continued non-disclosure is still warranted under the exemptions

termination announced at next meeting and termination to be included in meeting minutes

day response period still in effect

body has not already reviewed minutes and there is a

Enforcement Process

AG Complaint

Must first file written complaint with public body,
within 30 days of alleged violation

Public body must forward complaint to AG within
days of receipt and inform AG of any remedial
action taken

Enforcement (cont.)

review by the Attorney General

whether there has been a violation

must hold a hearing before imposing civil penalty

a violation is determined to have occurred, the

must determine whether the public body, or

one or more of its members, or both, are

Enforcement (cont.)

the finding of a violation, the AG may issue an
to:

compel immediate and future compliance with OML;
compel attendance at authorized training session;
Nullify in whole or in part any action taken at meeting;
impose civil penalty upon public body of not more than
\$10,000 for each intentional violation;

reinstatement of an employee without loss of compensation,
seniority, tenure or other benefits.

BY MINGO MY AUTHORITY OFFICIAL

New AG Division of Open Government

Secretary of State Guidelines

State Ethics Commission Guidelines

Medical Legislation

Pre Training