

UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
UXBRIDGE TOWN HALL
BOARD OF SELECTMEN'S MEETING ROOM
MONDAY, JULY 12, 2010 – 7:00PM

Present: Chair Beth Pitman, Clerk Jay Cahill, Selectman Peter Baghdasarian and Selectman Cari Kay Robertson. Also present, Town Manager Michael Szlosek and Administrative Assistant Tracey Ante.

Ms. Robertson left the meeting at 10:20PM.

NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.

I. CALL TO ORDER AT 7:30PM

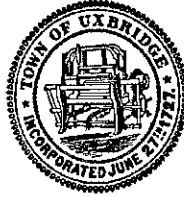
- A. Announcements - Ms. Pitman advised of the unfortunate passing of former Selectman Michael Potaski's mother, Loretta Potaski. The Board conveyed their condolences to Michael and his family. Mr. Cahill announced that on the list of 1,000 Greatest Places published in the Boston Globe, Riverbend Farm was noted. Surrounding towns showed better. He suggested the need to enhance the town. The Town Manager discussed Pout Pond and the reserve fund transfer request to FinCom to rectify the weed problem. Public donations are welcome. Discussion also included future maintenance of the property. Ms. Marsha Petrillo, Director of COA was present and announced the special partnership with the Worcester County Sheriff's Office, Local Law Enforcement and Senior Citizens known as the Community Triad Group. Thanks to Uxbridge Cadette Troop 30301 and their cell phone drive, cell phones were programmed for 911 services for seniors in the community. In addition, other services include the file of life and free house signs. There are cell phone drop off boxes available throughout the community. Ms. Pitman thanked Ms. Petrillo for her efforts.
- B. Citizen's Forum – No one was present.

II. APPROVE MEETING MINUTES

June 28, 2010 Regular Session and Executive Session – The Board will review at their next scheduled meeting.

III. OLD BUSINESS

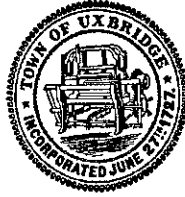
- A. Policy – Board of Selectmen Agenda Request (2nd read) – Following review and discussion, **MOTION by Mr. Cahill that the Board authorize the Chair to endorse the Board of Selectmen Agenda Request policy, as amended. Seconded by Ms. Pitman, the motion carried 2-1 (Mr. Baghdasarian opposed) (Ms. Robertson left the meeting at 10:20PM).**
- B. CAC Charge, Contract Negotiations and/or BOS appointment – Ms. Pitman will meet with Mr. Stacy to discuss the structure of scheduling meetings, meeting minutes and request his attendance at the next scheduled meeting.
- C. Open Meeting Law updates – The Board discussed concerns with the Open Meeting Law amendments. **MOTION by Mr. Cahill to authorize the Chair to endorse the letter to local representatives, Moore, Callahan, Kujawski and the Attorney General on behalf of the Board expressing concerns around the horrendous requirements for public notification in the Open Meeting Law amendments.**



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IV. NEW BUSINESS

- A. Tata & Howard – update wellfields - Mr. Benn Sherman, DPW Director and Ms. Jenna Raza with Tata and Howard were present. Discussion included the completion of the High Street water tank project, water main improvements on Hecla Street, Rosenfeld Well Final WMA Permitting and Design's estimated schedule and next phase. Mr. Sherman requested the Board authorize to borrow \$3.5M for well construction and design and construction of the connecting water mains. The Board will continue discussions and place as an agenda item for their next scheduled meeting. Additional discussion included using remaining monies from the High Street project for other projects, priorities being Hecla Street and Main street pipes, concerns with East Street, school connection and costs associated thereto and the bridge crossing on Route 122. The Board requested Ms. Razza resubmit for the Cnossen grant including the school in the narrative.
- B. DPW Director to discuss enacting the mandated DEP Declaration of a State of Water Supply Conservation (water ban). Mr. Sherman discussed the Water Management Act Permit, Special Condition 6 and the General Bylaws, Chapter 336, Water Conservation. He advised restrictions imposed could include calendar imposed restrictions, May 1st through September 30th, nonessential outdoor water between 9am and 5pm and the stream stat option. Notification to residents would be a requirement. Notification would be displayed on the Town's website, the Town Common bulletin board, message boards and cable access. Following discussion, **MOTION by Mr. Cahill that the Board of Selectmen declare a state of water supply conservation in accordance with the General Bylaws, Section 336, Water Conservation and the Town's MDEP Water Withdrawal Permit, which requires the Town to limit nonessential outdoor water use through mandatory restrictions from May 1st through September 30th. Nonessential water usage is prohibited in the Town of Uxbridge between the hours of 9am and 5pm, and that such restrictions shall become effective starting July 14, 2010 and remain in effect until September 30, 2010. Seconded by Mr. Baghdasarian, the motion carried unanimously.**
- C. Appointment – Dierdra Cahill – Cultural Council – **MOTION by Ms. Robertson to appoint Ms. Dierdra Cahill to the Uxbridge Cultural Council. Seconded by Mr. Baghdasarian, the motion carried 3-0-1 (Mr. Cahill abstained).**
- D. Appointment – Dr. Charles Lutton – Council on Aging – **MOTION by Mr. Baghdasarian to appoint Dr. Charles Lutton to the Council on Aging. Seconded by Ms. Robertson, the motion carried unanimously.**
- E. Application for a one day beer and wine license – Uxbridge Rod and Gun Club – 7/24/10 – **MOTION by Mr. Baghdasarian to grant the one day beer and wine license to the Uxbridge Rod and Gun Club for July 24, 2010. Seconded by Mr. Cahill, the motion carried unanimously.**
- F. Board of Selectmen Meeting Schedule Calendar Year 2010 – update if necessary – The Board reviewed the calendar and no action/votes were taken.
- G. SBC Reorganization/appointment – The Board will discuss at their next scheduled meeting.
- H. Arthur R. Taft Memorial Park – Town Park – update on playground renovation – Mr. Dave Moriarty, Secretary of the Arthur R. Taft Memorial Park Trustees was present and spoke on behalf of the Trust. Mr. Moriarty discussed the composition, history, establishment and the allowed uses under the Trust. The Trust is offering replacement of the playground structure due to vandalism. The estimated cost of the new equipment is \$32K. In addition, they would like to fund the demolition of the BoyScout House and have the land transferred as part of the park. Discussion included cameras at the park to deter vandalism, resident



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usage of the park, number of existing parks in town, converting the park to a dog park, equipment free park, relocating the park and/or the inclusion of Pout Pond as part of the park. It was the consensus of the Board for the Town Manager to notify the abutters to see if there is an interest to purchase property. In addition, the Town Manager will consult with the Historic District Commission and research the deed. The Board will continue discussions at their next scheduled meeting.

- I. Review of FY 2008 and FY 2009 Audits - Annual Financial Statements – Mr. David Genereux, Finance Director and Mr. Eric Demas with Melanson Heath was present and discussed the Annual Financial Statements and Management Report for year ending June 30, 2009. Mr. Demas advised the Town has made some improvement this year with boards/committees/trustees and the accounting system. He discussed the Management Report recommendations which include improving the cash reconciliation process, improving compensated absence accounting, improving financial report and accounting system and reconciling student activity funds to the general ledger. The Accounting Department has been working with the auditors to meet these recommendations. Mr. David Genereux addressed concerns with Vadar reporting, prior accounting practices, prior fiscal year bills, account reconciliation, budget reallocation, procedures for processing invoices, high work volume and the lack of staff to process the new high school invoices. Currently the Accounting Department is on trial with another software vendor, Abbra, in an effort to streamline the reporting process.

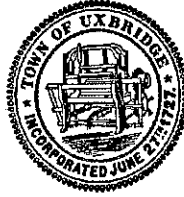
V. TOWN MANAGER REPORT

VI. MEMBER ISSUES

Mr. Cahill discussed the future needs of IT personnel and the conversion/cross training with the CATV organization.

VII. EXECUTIVE SESSION (MGL c.39, §23B)

Police Union Contract Negotiation update



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VIII. ADJOURNMENT: Next BOS Meeting July 26, 2010

At 10:45PM, MOTION by Mr. Baghdasarian to adjourn the meeting and enter executive session to discuss Police union contract negotiations with no further business to follow. Seconded by Ms. Pitman, the motion carried unanimously on a role call vote (Pitman – aye, Desilets – aye, Cahill – aye, Baghdasarian – aye).

Minutes respectfully submitted by, Tracey Ante
Minutes approved by Board of Selectmen:




Chair Beth Pitman



Vice Chair Bruce Desilets

Clerk Jay Cahill



Selectman Peter Baghdasarian

Selectman Cari Kay Robertson

7/26/10

Date Approved