

UXBRIDGE BOARD OF SELECTMEN MEETING  
UXBRIDGE TOWN HALL  
BOARD OF SELECTMEN'S MEETING ROOM  
MONDAY, JANUARY 25, 2010 - 7:00PM

RECEIVED  
TOWN CLERK  
FEB 9 3 23 PM '10

Present: Chairman Michael Potaski, Vice Chair Kevin Kuros, Clerk Beth Pitman, Selectman Peter Baghdasarian and Selectman Cari Kay Robertson. Also present, Tracey Ante, Administrative Assistant.

**NOTE: Some matters may have been taken out of agenda order but are presented below based on agenda order for ease of location information.**

**I. CALL TO ORDER AT 7:00PM**

- A. Announcements – Mr. Baghdasarian addressed his concerns of the automated phone system at Town Hall. Mr. Kuros announced the voter registration and voter election turnout was a phenomenal success with over 5,000 residents.
- A. Citizen's Forum - Chief Freitas announced and recognized the efforts of Officer Kevin McDonald in his activities to a crime response from a pursuit to a rescue. Chief Freitas awarded Officer McDonald with the Department Citation Bar in recognition of his exceptional service. Notice will be placed in his personnel file. Ms. Tara Corcoran advised as to the street acceptance status of Cassie Lane. Residents are still awaiting comments from their Attorney and DPW inspections. Ms. Corcoran advised that their Attorney is awaiting a response from the Town Manager. In addition, there is concern with one resident's participation.

**II. PUBLIC HEARINGS/SCHEDULED APPOINTMENTS**

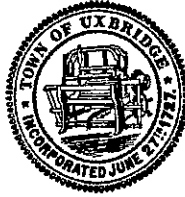
None

**III. TOWN MANAGER REPORT**

Mr. Potaski discussed the Town Manager report (attached to the minutes).

Cable Contract – It was discussed the Cable Advisory Committee recently held a meeting to initiate cable negotiations. The meeting was not televised. The committee includes voting members Al Butler, Joseph Leonardo, Mark Stacy and Mr. Potaski. Ad Hoc members are the Town Manager and Barry Giles. The Board addressed concern with Mr. Potaski serving as a voting member and if the CAC had the authority to do so. The Selectmen had concerns and discussed that the CAC voted to engage in hiring Special Counsel for contract negotiations, no authorization to expend cable money, expenditure account, negotiating experience, negotiable terms of the contract, recommendations to the cable survey, costs associated with the survey and contract review. Mr. Potaski inquired as to dissolving the CAC and having the Board negotiate the contract. In addition, he advised that the Town Clerk informed him that he was not sworn in prior to assuming the duties of the committee and therefore is not a voting member.

**MOTION by Mr. Kuros that the Board submit recommended changes to the cable survey to the Town Manager by Monday (2/1) for compilation and presentation for their next scheduled meeting. Seconded by Ms. Pitman, the motion carried unanimously.**



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(Town Manager Report continued)

Street light update – Mr. Baghdasarian inquired as to shutting off the street lights and the status. Mr. Potaski provided an update to the Board as noted in the Town Manager's report.

**IV. OLD BUSINESS**

A. Cable Contract – CAC Meeting update – The Board discussed this agenda item under the Town Manager's Report. Read chapters 1 and 2 and identifying areas of concern.

B. Misc.

Tree Warden – Mr. Baghdasarian inquired as to the status of an appointment of a Tree Warden. It was discussed this position was awarded to DPW Director. He advised the individual needs to take the Oath of Office and have the proper pesticide certification. The Town Manager's Office will follow-up and advise accordingly.

Route 122 project – Mr. Baghdasarian inquired as to the project and if repair of the sidewalks at the COA was included in the scope of work. The Town Manager's Office will follow-up and advise the Board accordingly.

GIS – Mr. Baghdasarian commented on his meeting/conversation with Mr. Sherman, DPW Director relating to the GIS system and the integration between DPW and the Assessor's Office to depict sewer lines for a comprehensive town wide system.

Library CW Mars – Mr. Baghdasarian inquired as to the high cost of the CW Mars system. He advised Northbridge had a similar system at a lower rate. He suggested researching the matter.

MMA Conference – Mr. Kuros requested at the next Board of Selectmen meeting that the attendees of the MMA conference provide an update as to the workshops they attended.

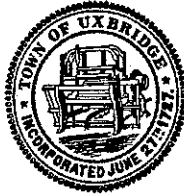
Snow and ice – It was noted FinCom will be voting on the over expenditure of the snow and ice budget.

**V. NEW BUSINESS**

A. Appointment – Poll Worker – Sylvia Habe – **MOTION by Mr. Kuros to appoint Ms. Habe as Poll Worker. Seconded by Mr. Baghdasarian, the motion carried unanimously.**

**VI. CORRESPONDENCE/OTHER BUSINESS**

A. Approve Meeting Minutes



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Regular Session December 21, 2009 – **MOTION by Ms. Robertson to approve the December 21, 2009 Regular Session Meeting Minutes. Seconded by Mr. Kuros, the motion 4-0 (Mr. Potaski abstained).**

Executive Session December 21, 2009 – **MOTION by Mr. Kuros to approve the December 21, 2009 Executive Session Meeting Minutes. Seconded by Ms. Robertson, the motion carried 4-0 (Mr. Potaski abstained).**

Regular Session December 28, 2009 - **MOTION by Ms. Robertson to approve the December 28, 2009 Regular Session Meeting Minutes, as amended. Seconded by Mr. Kuros, the motion carried unanimously.**

Regular Session January 11, 2010 – The Board will review the January 11, 2010 Meeting Minutes at the next meeting.

Next Agenda Items: Appoint Ethics Coordinator  
Update MMA Conference

**VII. EXECUTIVE SESSION (MGL c.39, §23B)**


**VIII. ADJOURNMENT: Next BOS Meeting February 8, 2010**

**AT 8:45PM, MOTION by Ms. Pitman to adjourn the meeting. Seconded by Ms. Robertson, the motion carried unanimously.**

*Minutes respectfully submitted by, Tracey Ante*

Minutes approved by Board of Selectmen:

  
\_\_\_\_\_  
Chairman Michael Potaski

  
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Vice Chairman Kevin Kuros

  
\_\_\_\_\_  
Clerk Beth Pitman

\_\_\_\_\_  
Selectman Peter Baghdasarian

  
\_\_\_\_\_  
Selectman Cari Kay Robertson

*2/8/10*  
\_\_\_\_\_  
Date Approved

1/25/2010

To: The Uxbridge Board of Selectmen  
From: Town Manager

As I am away during the January 24, 2010 meeting I am submitting this memorandum in lieu of my customary verbal report. I will follow up as necessary at the next meeting.

Cable survey/negotiations: The Cable Committee met on 01/19/2010 to discuss objectives and strategy for cable negotiations with Charter Communications. The reconstituted committee organized with Mark Stacy as Chairman. The Committee voted to send out a survey to all Town residents concerning Charter's service. The cost of printing the survey and mailing it with a return envelope to all residents will total about \$2986.00, which will be paid from Cable funds. A draft copy of the survey is attached.

The Committee also voted to use business reply mail to increase response. The cost will depend on the number of surveys returned. For purposes of planning the Committee estimated a response rate of 50%, or about 3300 of the 6574 to be distributed, at a cost of \$2393.00

The Committee also voted to engage the law firm of Epstein and August to advise the Committee during negotiations. I have contacted Bill August and discussed the status of our negotiations. Mark Stacy will call him regarding the next meeting of the Committee.

Zoning: I have made a first pass through the zoning bylaw. I met with the Chairman and Selectman Robertson to review this draft. A redlined copy has been forwarded to the Chairmen of the Planning Board and the ZBA. I will have Tracey forward it to the Board.

I would ask the Board to look at this first draft and make suggestions regarding changes and additions to the content. I realize that there are many syntax and punctuation errors, as well as references that remain to be filled in. These will be corrected as the document continues to be revised.

When I return, the next sections I would like tackle are the ones on Open Space, Townhouse, and Conservation Design. They are confusing and duplicative, and should, at minimum, be combined into a single section. Let me know your thoughts on this, and on the document as a whole.

Streetlights: I met with Mike Peterson from National Grid. He cannot use the list provided by the UPD as it does not tie to their master list. In any event, he needs a list of lights to be shut off, not left on. I am having DPW personnel check pole numbers to tie the UPD list to the National Grid master list. We will then strike these locations from the master list to create a shut off list.

There is no cost to shutting the lights off, but there is a service charge if we turn them on again within one year. The saving from turning the lights off is about half the current

cost. We can eliminate the entire per light charge by removing the fixture, but there is a cost for this also. It equates to about four months of current charges.

As soon as I have an accurate shut off list, I will contact the New Uxbridge Times and the Blackstone Valley Tribune. Mr. Peterson tells me that the Tribune has been cooperative in publishing such lists in the past. I don't want to call them before I have a list in hand. I would prefer not to have this in the paper sooner than necessary.

Worcester Retirement: David and I attended the annual meeting of the Retirement Board. The good news is that the increase in our assessment for FY2011 is about \$75,600 below the 8% parameter projected in our draft budget. There are, however, other concerns that will affect the Town in future years and which deserve a full discussion.

I am attaching the materials provided by the Retirement Board. I will place this on the agenda for David and I to discuss when I return.

Snowplowing: While we remain below last year's spending for the same period, we are nearing the end of this year's appropriation. The Finance Committee will need to vote to overspend the account within the next week or two. I am attaching a report from Benn Sherman.