

Posted by  
Uxbridge  
Town Clerk



TOWN OF UXBRIDGE  
BOARD OF SELECTMEN'S MEETING AGENDA  
(JOINT MEETING WITH BOARD OF HEALTH)  
BOARD OF SELECTMEN MEETING ROOM  
21 S. MAIN STREET, UXBRIDGE, MASS  
MONDAY, JULY 24, 2017 – 6:30PM

Signature \_\_\_\_\_

**I. CALL TO ORDER**

- 1. Announcements
- 2. Citizen's Forum

**II. NEW BUSINESS**

- 1. Town Meeting – Electronic voting system; discussion relating to offer to move Town Meeting location
- 2. Consideration of carryover of Town Manager vacation time from FY17
- 3. JustFOIA software funding from Town Capital Account: \$6750
- 4. Request to remove granite from 32 South Main St. lot; discussion and disposition

**III. OLD BUSINESS**

- 1. Appointments (*see attachments for description of duties and preferred qualifications for the offices*)
  - i. Board of Health seat - Fill vacancy through appointment (joint vote with BOH)
  - ii. Cultural Council – Fill vacancy through appointment
- 2. Discussion of Economic Development & Planning position, reporting to Town Manager: creation of position, timing, financing
- 3. Discussion of Zoning Bylaw Amendments relating to state marijuana legislation
- 4. Zoning Bylaw Review
  - i. Review and draft amendment, as necessary: §400-1 through §400-10
- 5. Set FY18 Board of Selectmen goals and objectives and adjust timing of annual review
- 6. Set FY18 Town Manager goals and objectives and adjust timing of annual review
- 7. Discuss policies for interaction with Town Counsel and identify Selectman to write draft policy

**IV. MEMBER ISSUES**

**V. TOWN MANAGER REPORT**

**VI. ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN'S MEETING: 8/14/17**

BOARD OF HEALTH APPOINTEE:

**Summary of Duties**

Pursuant to Massachusetts General Laws, and also both state and local regulations, the Uxbridge Board of Health is responsible for disease prevention and control, health and environmental protection, and promoting a healthy community.

The Board serves as the local arm of both the Mass. Department of Public Health and the Mass. Department of Environmental Protection. As such, its general duties include:

- developing, implementing and enforcing health policies
- overseeing inspections to maintain minimum standards for sanitation in housing and food service, and
- assuring that the basic health needs of the community are being met.

**Preferred Qualifications:**

Experience in public health. Healthcare and public health professionals preferred.

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## CULTURAL COUNCIL APPOINTEE:

### Summary of Duties

#### *Purpose of Local Councils*

The purpose of the local and regional cultural councils is to support public programs that promote access, education, diversity, and excellence in the arts, humanities, and interpretive sciences in communities across the Commonwealth. Local decision-making is an integral element of this system. Local councils have the right and responsibility to award grants that address cultural needs specific to their communities, and they can decide how to distribute funds as long as the state policies outlined in these guidelines are followed.

#### *Establishment of a Local and Regional Cultural Council*

Every community in the state is eligible to receive funds from the MCC if the appropriate local town or city officials establish a local council and appoint council members who take on the responsibility for distributing funds on behalf of the community.

Cities and towns may also join forces in the establishment of regional councils. A regional cultural council shall be eligible to receive a total allocation equal to the combined individual allocations of the communities participating in the regional cultural council. If two or more towns wish to form a regional council, there must be at least one representative appointed from each community in the consortium. Regional consortia must also be approved by the MCC. (Local councils may consult the provisions of M.G.L. c. 10, §.58.)

Local councils consist of at least five but no more than 22 members appointed by the top appointing official in the community (i.e., the mayor, city manager, board of selectmen, or executive officer). Council members should have a demonstrated interest or record of service to the arts, humanities, or interpretive sciences. The chief appointing authority and members of the local appropriating authority, as defined in M.G.L. c. 59, § 21C, cannot serve as council members.

The term of membership for a council member is three years; members can serve a maximum of two consecutive terms, or a total of six years, unless the appointing authority removes a member before the expiration of a term. Members must remain off the council for a one-year interval before serving additional terms. Notwithstanding the expiration of a member's term, under the provisions of M.H.L. c. 10, § 58, a member with an expired term shall continue to "serve until the qualification of such member's successor." This rule is a "safe harbor" provision intended to avoid quorum problems for Councils when waiting for new appointments to be made. Councils and municipalities should not abuse this rule in to allow Members to serve endless or greatly extended terms. Membership and leadership transitions must be handled in responsible and timely matter at the discretion of the municipality and Local Cultural Council.

Each council must annually elect a chair, secretary, and treasurer. To preserve continuity of operations, the terms of individual council members should be staggered (that is, there should never be 100 percent turnover of members in a single year, unless the MCC determines otherwise). Local councils may also elect to designate former officers or members as non-voting, ex officio council members

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