



Posted by
Uxbridge
Town Clerk

TOWN OF UXBRIDGE
ADHOC GOALING AND EVALUATION COMMITTEE AGENDA

FEB 28 '12 AM 11:33

MEETING DATE: MARCH 1, 2012 TIME: 6:30PM

PLACE: LOWER TOWN HALL

AUTHORIZED SIGNATURE: *J M Ante*

- I. Meeting Expectations and Goals
- II. Review of charge
 - a. Objective: to level set the committee on the charge provided by the BOS.
- III. Introductions & Appointments
 - a. Objective: To formally organize the group.
 - b. Swearing-in of Members
- IV. Previous Action Item Review
- V. Framework Topics
 - a. Objective: To identify the high-level scope of topics to be defined by the group in support of the Charge.
 - i. Goals Definition
 - what they should/should not be, how they relate to the Charter.
 - ii. Goaling
 - Tools, Responsibilities, Participants, Expectations, Scope.
 - iii. Evaluation
 - Evaluation Forms, Progress, Corrective Action/Remediation
 - iv. Timetables
 - Key milestones to guide goal creation, assignment, review and evaluation
 - v. Other Considerations
 - Impact to TM Contacts, Compensation, other
- VI. Meeting Schedule
 - a. Objective: Identify and approved meeting schedule for next 2 months
- VII. Member Forum
 - a. Objective: to provide an opportunity for members to voice concerns or other matters of interest
- VIII. Set Next Meeting Agenda & Action Items
- IX. Adjournment