

RECEIVED
TOWN CLERK

JAN 13 3 13 PM '09

**UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008**

Present: Chairman Kevin Kuros, Vice Chairman Michael Potaski, Clerk Cari Kay Robertson, Selectman Peter Baghdasarian, Selectman Bruce Desilets, and Town Manager Jill Myers. Also present were Assistant to the Town Manager Kimberly Hood and Finance Director David Genereux.

NOTE: Although some matters may not have been taken in the order listed below, minutes are organized according to the agenda order for ease of locating information.

I. CALL TO ORDER AT 7:00 P.M. Chairman Kuros called the meeting to order at 7:00 PM.

A. Presentation of Wreath by the Evergreen Center

B. Announcements

Former Fire Chief Albin was recognized by Catholic Diocese.

Bruce Desilets: Request to find a way to keep the new COA van out of the elements.

C. Citizens Forum

Mike Baril: Requested feedback from the Board on materials he distributed to the BOS at its last (11/24/08) meeting.

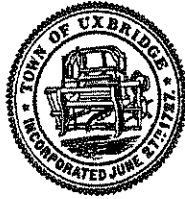
Howard Fortner: Mr. Fortner inquired about the status of the deed restriction for the Douglas Street property. He also requested that the Board provide a written response to his twelve questions.

II. PUBLIC HEARINGS/ SCHEDULED APPOINTMENTS

A. Metacomet Land Trust: Consider MA Conservation Restriction and Transfer of Development Rights

Lisa Moczynski, President of the Metacomet Land trust requested that the Board approve a conservation restriction for a parcel of land at the corner of West Street and Laurel. Ms. Moczynski indicated that the property is part of a larger parcel, purchased to keep it from getting developed, and then donated to the New England Forestry Foundation. The Forestry Foundation is seeking a conservation restriction before transferring the property to the Laurel Brook Club. The wording of actual restriction was included in the agenda packet; Conservation Commission has previously agreed with the need for protection of the land. It is 13.6 acres of land, forested property and will be under a forest management plan.

The Town Manager provided clarification that it's not Town-owned property. New England Forestry Foundation is the current owner.



**UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008**

Under Chapter 61 would return to the tax rolls at about 10% of full value (property is currently tax-exempt because NE Forestry is nonprofit).

Action item: BOS to read the full document and provide comments to Kim to forward to Lisa to make appropriate adjustments to the document. Revised document to be considered for approval at next meeting.

III. TOWN MANAGER REPORT

Department Head reports attached; Memo from Finance Director to Department Heads regarding FY10 budget requests also attached.

Reminder that Town Hall hours will be changing December 15: Town Hall will be open from 7:30 am to 5:00 pm Monday, Tuesday, and Thursday and 8:00am to 7:00 pm on Wednesday. Town Hall will be closed on Friday.

IV. OLD BUSINESS

A. FY 2010 Budget Preparation; consultation with the BOS; discussion of funding requests for Town Counsel Professional Services and Town Manager Compensation

Town Manager Myers requested guidance from the Board relative to two budget items that the Board had previously discussed reducing: Town Manager compensation and Town Counsel Services (specifically, the Town has had a retainer for two years, does the Town have a budget in mind?).

Chm. Kuros indicated Board has talked about \$90,000 as compensation target for the Town Manager.

Discussion ensued about adopting a policy regarding access to Town Counsel and about Town Counsel budget for FY10.

MOTION by Bruce Desilets to budget \$50,000 (time and materials basis) in the upcoming budget for Town Counsel Services; seconded by Mike Potaski. Motion approved 3-2 (Baghdasarian, Kuros opposed).

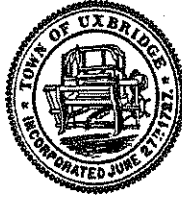
B. Access to Town Counsel (Sel. Desilets)

No action taken.

C. Discussion on when to hold Public Hearings (continued from 11/24)

Consensus to follow the law and only do hearings when required.

D. Discussion of Recreation Commission membership composition/affiliation; 2 vacancies; Appointment process by BOS



**UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008**

Five applicants have submitted Talent Bank forms for two Recreation Commission vacancies. Chm. Kuros indicated that he wants to look at the composition of the Commission to make sure all of the constituents are represented. He noted that applicant Jeff Stewart is affiliated with soccer and applicant Jennifer Fiorentino is affiliated with "club" users.

MOTION by Mr. Baghdasarian, seconded by Mr. Potaski, to appoint Jeff Stewart and Jennifer Fiorentino to the Recreation Commission. Motion approved unanimously.

Action item: ask the Recreation Commission for a written update on the field scheduling process/determinations, fee collection activity – charges and uses, and relationship/partnership efforts with the leagues/youth organizations.

V. NEW BUSINESS

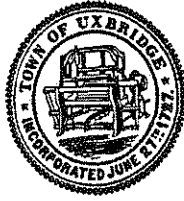
A. 2009 Alcohol, Common Victualler, Automatic Amusement, Entertainment, Taxi, and Class I-III Auto License Renewals

MOTION by Mr. Baghdasarian to renew the 38 common victualler licenses as listed on the sheet titled *2009 Common Victualler License Renewals for 12/08/08 BOS Meeting* (dated *Updated 12/08/08 in the lower right-hand corner*) subject to the applicant's completion of any outstanding paperwork and/or payment of taxes (or arrangements with the Treasurer/Collector for repayment) by December 18, 2008. Seconded by Mr. Potaski. Motion approved unanimously.

MOTION by Mr. Baghdasarian to renew the eight automatic amusement device licenses listed on the sheet titled *2009 Automatic Amusement Device License Renewals*, subject to the applicant's completion of any outstanding paperwork and/or payment of taxes (or arrangements with the Treasurer/Collector for repayment) by December 18, 2008. Seconded by Mr. Potaski. Motion approved unanimously.

MOTION by Mr. Baghdasarian to renew the twelve (12) entertainment licenses listed on the sheet titled *2009 Entertainment License Renewals*, subject to the applicant's completion of any outstanding paperwork and/or payment of taxes (or arrangements with the Treasurer/Collector for repayment) by December 18, 2008. Seconded by Mr. Potaski. Motion approved unanimously.

MOTION by Mr. Desilets to renew the twenty one (21) liquor licenses listed on the sheet titled *2009 Alcohol License Renewals*, subject to the applicant's completion of any outstanding paperwork and/or payment of taxes (or arrangements with the



UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008

Treasurer/Collector for repayment) by December 18, 2008. Seconded by Mr. Baghdasarian. Motion approved 3 – 2, with Mr. Kuros and Ms. Robertson opposed and requesting that the minutes reflect that they supported the renewal of all but one license; and their objection was to the renewal of the Cocke N' Kettle's license given that the restaurant has been closed for several months and is currently for sale.

MOTION by Mr. Baghdasarian to renew the Class I, II and III auto licenses as listed on the sheet dated 12/08/08, subject to the applicant's completion of any outstanding paperwork and/or payment of taxes (or arrangements with the Treasurer/Collector for repayment) by December 18, 2008. Seconded by Mr. Desilets. Motion approved unanimously.

MOTION by Mr. Baghdasarian to renew Uxbridge Taxi's taxi license for 2009. Seconded by Mr. Potaski. Motion approved unanimously.

B. Draft Municipal Buildings/Meeting Rooms Use Policy; Conditions of Use

After discussing an initial draft policy, the Board suggested adopting the COA policy as the standard, with the modification of no Friday or weekend use of Town Hall. Policy to also include liability/hold harmless language (require user to sign waiver).

Action item: Edit and re-circulate draft policy to appropriate departments and bring back for the second reading on 12/29.

C. Review of Ballot Question 4 (Chairman Kuros)

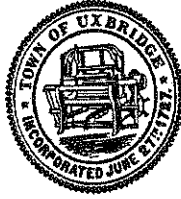
MOTION by Mr. Potaski to authorize the Chairman to send a letter to our Legislative Delegation to support legislation "distributing \$450 million from the state's "rainy day" stabilization fund to the cities and towns of the Commonwealth for residential property tax relief," and note that Uxbridge voters in Precincts 1,2 and 4 voted overwhelmingly in support of the question. Seconded by Ms. Robertson. Motion approved unanimously.

D. 2009 BOS Meeting Schedule

By consensus the Board adopted the proposed 2009 Meeting Schedule; regular meetings will be held the 2nd and 4th Mondays of the month unless that Monday is a holiday, then the Board will meet that Tuesday (i.e., 5/26/09 and 10/13/09).

VI. CONSENT ITEMS

A. Acceptance of meeting minutes from November 24, 2008 Regular Session



UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008

MOTION by Mr. Potaski to accept the meeting minutes of the November 24, 2008 regular session as written. Seconded by Ms. Robertson. Motion approved unanimously.

B. Confirm second meeting date for this month

Consensus agreement to meet on 12/29/08 as published.

VII. CORRESPONDENCE/ OTHER BUSINESS

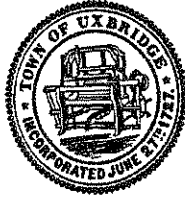
Mr. Potaski noted that Town complied with EMS plan submittal, but "Boston" did not have it checked off as received (refer to email).

Selectmen Baghdasarian and Desilets requested that the Inspector of Buildings note justification in his decisions (determination) on zoning issues.

VIII. EXECUTIVE SESSION (MGL c.39, §23B) At 10:40pm BD1 under #8; MP2; rcv unanimous

At 10:40 PM, MOTION by Mr. Desilets to enter into executive session under exemption #8- to hold an initial screening (including interviews if they are part of the initial screening process) of candidates for employment if an open meeting would have a detrimental effect in obtaining qualified candidates with no further business to follow in open session. Seconded by Mr. Potaski. By roll call vote, motion PASSED unanimously.

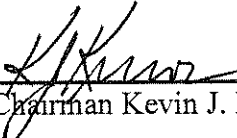
IX. ADJOURNMENT: Next Regular BOS Meeting 12/29/08 (per the published schedule)

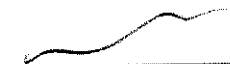


**UXBRIDGE BOARD OF SELECTMEN
REGULAR SESSION MEETING MINUTES
DECEMBER 08, 2008**

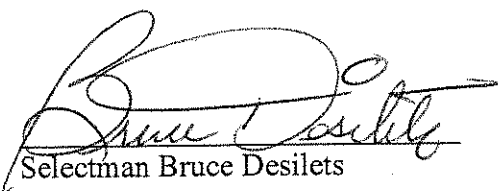
*Minutes respectfully submitted by,
Kimberly Hood, Assistant to the Town Manager*

Minutes approved by Board of Selectmen:


Chairman Kevin J. Kuros


Selectman Peter Baghdasarian


Vice Chairman Michael Potaski


Selectman Bruce Desilets


Clerk Cari Kay Robertson

11/12/09
Date Approved

Attachments