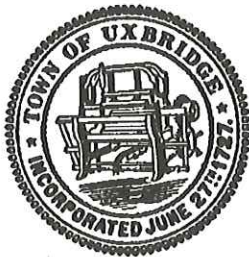


Received by  
Uxbridge  
Town Clerk

Michael Morrisette, Chairman  
Dr. David Tapscott, Vice Chairman  
Dr. Joann Lindenmayer, Member



APR 25 '19 PM 3:50

Town of Uxbridge  
Board of Health  
21 South Main Street, Room 204  
Uxbridge, MA 01569  
Phone: (508) 278-8600 X 8

**Minutes of the Uxbridge Board of Health meeting held on Wednesday, March 13, 2019 at 5:00 pm in the Board of Selectmen Meeting Room, 21 South Main Street, Uxbridge, MA**

**Present:** Michael Morrisette, Chair, David Tapscott, Vice Chair, Joann Lindenmayer, Member  
Also present, Kristin Black, Health Agent and Nancy Centrella, Admin. Assistant

**Meeting called to order:** The time being 5:34 pm and the meeting duly posted with a quorum present, Chairman Morrisette called the meeting to order.

(the agenda was taken out of order)

**1. Letters from the Whittin green Team students regarding banning plastic bags**

Joann introduced several students from the Whittin Green Team. They read their letters to the Board asking them to ban plastic bags and soda rings. Mike thanked them for their letters and asked David, as a member of the Recycling and Sustainability Committee, to bring this up at their next meeting to consider what action can be taken. David said the RSC will continue to work with the Green Team leaders.

**2. Update on the Regional Engineer/Title 5 Agent**

On Monday, March 4, 2019, Kristin attended the Northbridge Board of Health meeting. The Northbridge BOH evaluated the proposals based on criteria listed in section 2 of the RFP. They unanimously selected Civil Site Engineering for the position of Engineering Services Agent. Margaret Bacon was asked to appear before our Board tonight to introduce herself. Kristin has worked with Margaret in the past. Margaret has some questions that will go out to town counsel regarding her current work in town. Kristin asked the Board to revise our current fee schedule at either the April or May meeting to match Margaret's proposal. Because of the urgent need for a Title 5 Agent, Margaret has agreed to work with the current fee schedule until the revisions are in place.

***Motion:** Joann Lindenmayer moved to accept the selection of Civil Site Engineering for the position of Engineering Services Agent (also known as Septic Engineer). David Tapscott seconded and the motion was passed unanimously with a vote of 3-0-0.*

**3. 616 West St. – Variance Request**

Lance Anderson, of Allen Engineering, asked for a local variance for an offset to groundwater from 4 feet to 3 feet for 616 West St. It is a septic repair and would be a financial hardship because of the substantial changes in plumbing in the house. Also, the grading over the septic would be very high if they were to comply with our current Title 5 regulations of a 4 foot offset. The Board had some questions and Kristin suggested that Lance and Margaret review the variance together to get the approval needed. Lance stated that this variance has never been denied in years passed if the conditions are warranted. Margaret came forward and agreed with Lance, that she too has asked for this exact variance many times. But she would not approve the variance now because the plan was not showing enough to satisfy her questions. Kristin wants to be sure that these changes will not pose any threat to public health. Lance assured the Board that there will not be any health risks with this local upgrade. Lance and Margaret agreed that will be a new learning curve in working together when they both became very accustomed to working with Jim Malley for many years. Margaret asked for some changes to the plan and will then approve the variance as early as next week. David asked if we will make sure the new homeowner is aware of these changes. Kristin said that all records will be in the file and made available to anyone who may inquire about them.



**Minutes of the Uxbridge Board of Health meeting held on Wednesday, March 13, 2019 at 5:00 pm in the Board of Selectmen Meeting Room, 21 South Main Street, Uxbridge, MA**

**4. Warrant Articles for Spring Town Meeting**

• **Co-sponsor creation of a Recycling and Sustainability Committee**

The RSC voted to endorse the BOH if they want to move forward with the warrant article for Spring Town Meeting. It will be set up much like the Dog Park Committee, except there will be no fees collected so a revolving account will not be necessary. An account will need to be created for incoming grants. The Town Manager suggested that the RSC be a forum for future green community grants. The mission of the RSC is to explore and implement ideas which enhance the overall sustainability of the Town of Uxbridge (see the attached Article). They will work with local businesses and have an ongoing liaison with the Board of Health and the School Committee.

*Motion: Joann Lindenmayer moved to place an article in the Spring Town Meeting for the creation of a Recycling and Sustainability Committee as discussed. This article will be co-sponsored with the Town Manager. David Tapscott seconded and the motion was passed unanimously with a vote of 3-0-0.*

• **Establish a Solid Waste and Recycling Enterprise Fund pursuant to the provisions of G.L. Ch. 44 sec 53F ½ to be effective July 1, 2019.**

With the municipal trash/recycle program in the works, there has been discussion on having either a revolving acct. or an enterprise fund. It has been recommended by the Town Manager, based on her correspondence with the Finance Director, to go with the revolving acct. It will only be used if the program is established, which is dependent upon the cost, public interest, etc.

*Motion: David Tapscott moved to place an article in the Spring Town Meeting for the creation of a Solid Waste and Recycling revolving account for a future municipal solid waste and recycling program. Expenditure limits, roll forward amounts and other restrictions, credits and expenses to be determined at a later date. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.*

**5. Uxbridge Clean-up Day, April 6, 2019**

Kristin is working with Bonnie Combs from Blackstone Heritage Corridor to coordinate the event. It will be from 9-12. Premier Real Estate is sponsoring and Think Local Printing will have free T-shirts for the first 100 registered volunteers. There is no rain/snow date. Holly from Conservation will be selling beach passes for Pout Pond and the BOH will be selling earth machine composters. Immediately following the clean-up, the Uxbridge Public Library will be hosting a composting workshop. Berkowitz has donated a dumpster and several food establishments have donated food and drinks.

**6. Update on Municipal Trash/Recycle Program**

Kristin, David, Nancy and Irene Congdon met with five different trash companies to gauge their interest in the program. We're hoping to create an RFP which will bring many competitive bids. Kristin spoke with a group called Recycling Partnership. They provide recycling grants to communities all over the country. We don't currently qualify for any grants, but they are changing their grant structure, so we may qualify for some grants in the next few weeks. Between the MADEP grants, and the Recycling Partnership grants, we could qualify for up to \$57 per household, (depending on the size of the carts), that would go towards the purchase of the rolled carts. These carts will be owned by the municipality.

**7. Planning Board projects (Elmdale, Campanelli)**

Some revisions were made on the Elmdale project which is in the groundwater protection district. Graves has referred to having cuts that would possibly come in contact with groundwater. Holly from Conservation, had some questions regarding proposed septic setbacks that are in proximity to a vernal pool. Graves does not currently reflect BOH changes that were requested in memo dated Oct., 2018. We will request Graves to attend our next meeting to address groundwater regulations as it relates to the project, per the revisions. Campanelli has applied for a soil importation permit through the Planning Board. The BOH may get involved if they go beyond their permit criteria. Also, we will ask town counsel why the soil importation regulations were written as is.





**Minutes of the Uxbridge Board of Health meeting held on Wednesday, March 13, 2019 at 5:00 pm in the Board of Selectmen Meeting Room, 21 South Main Street, Uxbridge, MA**

**8. Town Counsel review – outstanding requests and new priorities.**

Kristin spoke about the three previous requests that we are still waiting for responses on and she went over some new questions regarding Margaret Bacon and the RFP for the Municipal Solid Waste/Recycle Program. We will also add the question regarding soil importation. Does the BOH have authority over the permits issued by Planning Board for new projects? We have 7 questions that we will send to counsel in writing and we will continue to use this format as other questions come up. (See attached)

*Motion: David Tapscott moved to request town counsel to review the aforementioned 7 questions and provide a written response to the Board of health. The Board requests that the health agent meet or directly correspond with town counsel for questions and to directly submit supporting documents to town counsel as needed. Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.*

**ADMINISTRATIVE**

**Approval of Meeting Minutes: 2/13/2019**

*Motion: Joann Lindenmayer moved to accept the February 13, 2019 minutes as written. David Tapscott seconded and the motion was passed unanimously with a vote of 3-0-0.*

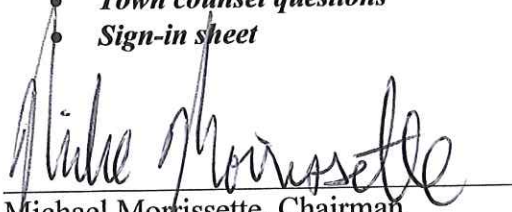
**ANY OTHER MATTER THAT MAY LAWFULLY COME BEFORE THE BOARD**

**ADJOURNMENT 6:10 pm**

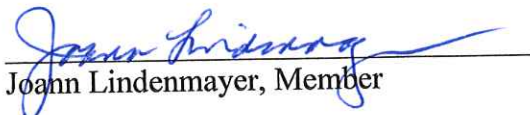
*Motion: David Tapscott moved to adjourn the meeting, Joann Lindenmayer seconded and the motion was passed unanimously with a vote of 3-0-0.*

**Attachments:**

- *Student letters from Whitin Green Team*
- *RFP for Regional Engineering Services Agent*
- *Variance Request – 616 West St.*
- *Article for Recycling and Sustainability Committee*
- *Town counsel questions*
- *Sign-in sheet*

  
Michael Morissette, Chairman

  
David Tapscott, Vice Chairman

  
Joann Lindenmayer, Member

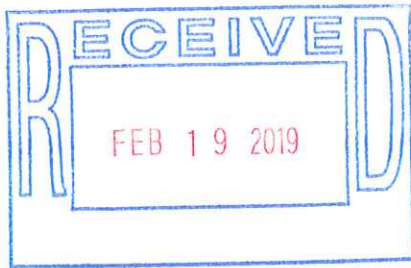


Dear Board of Health,

2/11/19

Hi! My name is Maddilyn and I am part of Whitin's very own green team. I think we should ban plastic bags from our town of Uxbridge. Also we should ban soda rings.

One reason is because we use way more than we need to. We actually 60,000 plastic bags every 5 seconds! Now that is too much! Also did you know that they release dangerous chemicals into the environment. And lastly some of our team collected 7 pounds of plastic bags from just our school in just a week! please consider my letter.



Sincerely, Maddilyn, age 9

Maddilyn Silver





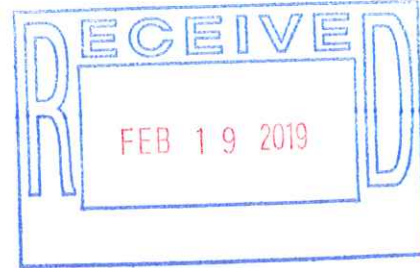
2/11/19

DEAR BOARD OF HELF

MY NAME IS ARIANNA AND I HAVE A SISTER BRIANNA AND WE WANT TO DO A PLASTIC BAG BAN AND WE WANT THE PEOPLE TO USE THE REUSABLE SO WE CAN BE A BETTER LIFE AND HAVE MORE PEOPLE BE A BETTER PERSON TO THE WORLD AND HAVE A BETTER LIFE.

THANK YOU

ARIANNA PARE



*Arianna*



February 11, 2019

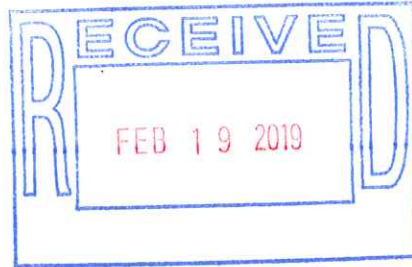
FEB 11 2019

Dear Board of Health,

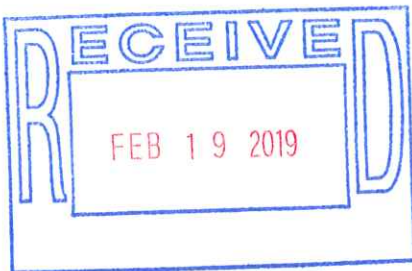
I am a member of the Whittin Green Team. We need to get plastic bags in this town banned! There are animals dying all over the world because of plastic bags and other debris in the ocean. If you have a favorite animal that lives in the water, then a minimum five of that animal species dies each year. We need to ban plastic bags in order to live in a healthy world with healthy animals.

From Parker Waugh

Parker Waugh







2/11/19

Dear Board of Heath,

I am a member of the Whitin Green team. I think we should stop using plastic bags because 100,000 sea turtles and marine life die every year just because of plastic bags. Also plastic bags never break down and ther is up to 45,000-1,000,000 plastic fragments floating around every square mile of the worlds ocean. this is why I am asking you to band plastic bags.

Sincerely,

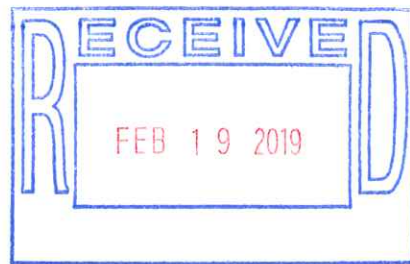
Olivia





Dear Board of Health,

I, as a member of the Green Team in the Whitin Intermediate school, would like you to ban plastic bags in the town. I would like you to do this because plastic bags are bad for the environment around us. Plastic bags are in the street and being pushed by run-off water from storms, causing them to go into drains and clog the sewage system. Also, animals are mistaking plastic bags for food and choking to death, meaning endangerment. Don't even get me started on plastic bags in the ocean! They annihilate the ocean water and life! If you can, PLEASE ban them!



Your concerned friend,

*Zach Fortier*

Zachary Fortier



February 11th, 2019

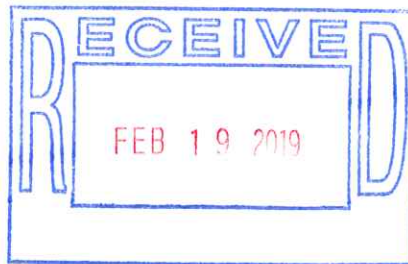
Dear Board of Health,

My name is Brianna Pare'. I'm a 6th grader, part of the Whitin Intermediate school green team, and wanted to ask about a plastic bag ban here in Uxbridge. In Uxbridge, I've seen that a lot of people use plastic bags and after they're done using them, throw them out. And if you have, I don't know a favorite animal in the sea or lake, could die of a plastic bag.

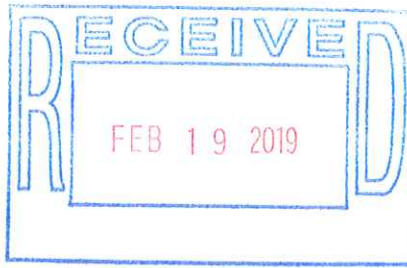
Every year Over 100 Million marine animals die of plastic pollution, just by throwing a plastic bag away you're hurting a marine animal. Please Think of the animals and our earth on this one. With this Ban we could save millions of marine animals a year.

Sincerely,

Brianna Pare'







**February 11, 2019**

**Dear Board Of Health,**

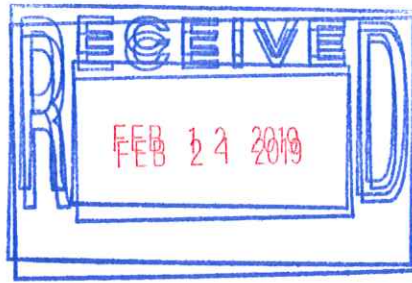
**Hello, my name is Zackary Pelletier from the Green Team in Uxbridge, Massachusetts. I have a question, I was wondering if we can ban plastic bags. Plastic bags are bad for many animals and I'm sure we don't want dead animals right? Anyways, people won't stop littering and it's bad for the Environment and like I said <sup>it's</sup> bad for the animals too. I've been hearing that many people like us are not happy with this bad littering in this world, and well, my real question is, could we ban plastic bags? I mean like I said before it's bad for the animals, the Environment, and for the people! Write back when you get a chance and good luck with your job!! =)**

**Sincerely,  
Zackary Pelletier**

*Zackary  
Pelletier*







February 11, 2019

Dear Board of Health,

Hi my name is Kole and I'm a part of the green team. We all think we should have a plastic bag ban. Here are some facts about why we should ban them:

- Tens of thousands of animals die slowly because they eat plastic bags. They mistake it for food like jellyfish.
- Plastic bags can take up to 1,000 years to decompose but they are only used for an average of 12 minutes.
- 85% of sea turtles will be killed or injured in their lifetime by plastic bags.

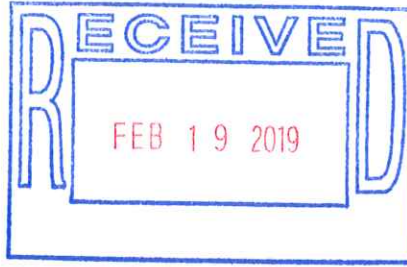
I hope you consider banning plastic bags.

Sincerely,

Kole

Kole





February,11,2019

*Dear Board Of Health,*

*Hi! My name is Susana in Green Team .I live in Uxbridge. I go to Whitin Intermediate School. And we use a lot of plastic bags I have a few questions. Can we ban plastic bags?*

*Because they are harming many animals. And, people will not stop littering. I'm wondering if we can put a end to plastic bags . Also the soda rings. Do you know the ring that come on the cans of soda? Sea turtles think they are jellyfish. And, The tabs that are on cans of soda. Me and my cousin collected 100+ of soda tabs.*

*From,*

*Susana Casper*

*#Susie*

*P.S*

*Please Respond!!!*



**REQUEST FOR PROPOSALS  
REGIONAL ENGINEERING SERVICES AGENT**

The Towns of Blackstone, Douglas, Millbury, Northbridge, Oxford, Sutton, and Uxbridge acting by and through its Board of Health (the Boards) pursuant to a delegation of authority under G.L. c. 30B, § 19, will accept written proposals by interested applicants for the position of **Regional Engineering Services Agent**. The purpose of this request for proposals (RFP) is to make the position available on a fair and competitive basis but in a manner that will ensure the highest possible quality of service for the Boards.

1. Procedure for Obtaining RFP and Submitting Proposals.

1.1 Copies of this RFP may be obtained by requesting a copy by telephone, fax, mail or email [jgniadek@northbridgemass.org] from the Northbridge Board of Health at the address given below. (The Northbridge Board of Health shall serve as the primary contact person for all matters relating to this RFP. It shall be the responsibility of the Northbridge Board of Health to share all information relative to this RFP process with the member Boards of Health noted above.)

1.2 All proposals must be submitted to the Northbridge Board of Health at the following address:

Town of Northbridge - Board of Health  
14 Hill Street  
Whitinsville, MA 01588  
Attn: Jeanne M. Gniadek, BOH Administrator  
Phone (508) 234-3272

on or before **February 20, 2019**. Proposals should be clearly marked "**Regional Engineering Services Agent Proposal**" on the outside of the envelope.

1.3 Written questions concerning this RFP may be submitted to the Board, at the address given above, no later than 7 days before the deadline for submission of proposals. The Boards will endeavor but shall not be required to answer any such request for information. If it does, the answer shall be provided to all persons who have obtained copies of this RFP and filed applications in the Board of Health Office.

1.4 Proposals will be opened and recorded in a register in the presence of witnesses on **February 26, 2019** as a part of the regular Northbridge Board of Health meeting starting at 7:00 PM. Representatives of each Board of Health may be present at this meeting. The contents of the responses to the RFP are not public information during the evaluation process. The Boards will evaluate the proposals based on the criteria listed in section 2 by **March 12, 2019**. Successful

applicants will be required to execute a contract for the position in a form acceptable to the Towns [or substantially in the Form attached hereto as Exhibit C], within thirty days from the date of notice of acceptance of a proposal, or within such further time as the **Boards** agree.

## 2. Evaluation Criteria.

All proposals must comply with the requirements listed in Section 5. The most advantageous proposal which complies with those requirements will be chosen.

## 3. Instructions and Conditions for Bidders.

- 3.1 Each applicant shall submit a professional resume detailing work experiences, licenses, certifications, professional trainings, memberships in professional associations and three (3) personal and/or professional references.
- 3.2 Each applicant shall submit a Price Proposal detailing their proposed fees for services and inspections as noted in Section 4.
- 3.3 Each applicant shall agree to execute a contract in a form satisfactory to the **Boards** [or substantially the form attached hereto as Exhibit C], and shall execute the certificates attached hereto as Exhibit D. All proposals shall be unconditional; no proposal that purports to impose conditions not included in this RFP will be deemed responsive. The **Boards** may, however, waive minor informalities and omissions in the proposal if it decides, in its sole discretion, that such informality or omission is not prejudicial to the interests of the **Boards** or to fair competition.
- 3.4 The **Boards** reserves the right to interview or to seek additional information relating to criteria already in the RFP from any candidate after opening of bids but before entering into a contract, to reject any proposal if it deems it to be in the best interests of the **Boards**, and to award a contract to the next qualified applicant. The Towns reserve the right to check references identified by any candidate or associated with any previous employer of any candidate. Consistent with the provisions of G.L. c. 30B, § 6, the **Boards** reserves the right to award the contract based on considerations other than price.
- 3.5 All proposals shall be deemed to be public records within the meaning of G.L. c. 4, § 7(26). If an applicant believes that the RFP requires the disclosure of technical, proprietary, or trade secret information that the Applicant is not willing to make public, such information should not be submitted. No part of the proposal may be designated as confidential.
- 3.6 Proposals may be corrected, modified, or withdrawn prior to the deadline for submission of proposals by submitting the required number of copies of such correction, modification, withdrawal or a new submission, clearly marked on the



outside envelope with the appropriate heading, by the deadline listed in section 1. Proposals may not be withdrawn or modified for a period of [60] days after the opening of proposals.

#### 4. General Description and Services to be provided:

4.1 Scope of Services – The **Boards** require a qualified environmental engineer/agent to provide review, inspection and enforcement services for state and Board of Health regulations for the following:

- ♦ Review of on-site wastewater disposal and treatment systems, including soil testing, design plans, and inspection of installation construction for new systems and upgrades and repairs;
- ♦ Review of on-site well permit proposal plans, water quality and quantity test results, and treatment units;
- ♦ Review of site plan, subdivision plan, and other project plans for treatment of wastewater equal to or in excess of 10,000 gallons per day;
- ♦ Board of Health compliance review for building permits, complaint investigations regarding wastewater treatment flows, and other such environmental services as the Board may require;
- ♦ General consultation to the Board of Health; and
- ♦ Assistance to the Board in preparation of regulations.

*Please see Exhibit A for an estimated number of the above services rendered in each municipality based on calendar year 2018.*

#### 4.2 Service Requirements

The successful candidate will be required to execute a contract including the following duties and requirements:

- A. Inspection schedule: Availability for inspections should be clearly noted in proposal.
- B. Attendance at board meetings – **only as necessary** – at the discretion of each Board.
- C. Office conferences and /or meetings
  - ♦ available for private consults (by appointment)
  - ♦ once-weekly in-office consultation with Board of Health office
  - ♦ available for emergency (including weekends)
- D. Equipment and Communications – Applicant should have:
  - ♦ Telephone, cellular phone, answering machine and/or voice mail
  - ♦ Fax machine
  - ♦ Computer, software and printer
  - ♦ Email and internet access

- ♦ Own transportation
- ♦ Field and office equipment required to perform all duties

## 5. Qualifications

### 5.1 Minimum Evaluation Criteria

No proposer shall be considered to be responsive or responsible unless he or she possesses the following education, training and experience:

- (a) Bachelors degree in civil or environmental engineering;
- (b) Registration as a Professional Engineer (PE) and/or Registered Sanitarian (RS) in the Commonwealth of Massachusetts; and
- (c) Certification as an Inspector and Soil Evaluator under 310 CMR 15.000 (Title 5).

### 5.2 Comparative Evaluation Criteria

All proposers will be evaluated by the **Boards**, according to the following criteria and standards. (Where nothing is indicated as "not advantageous," proposals meeting minimum criteria shall be deemed at least "advantageous"):

See Next Page entitled: Selection Criteria

### Selection Criteria

Criterion	Not Advantageous	Advantageous	Highly Advantageous
Duration of Experience and Equivalency of Experience	less than two years service, or duties in other municipalities substantially more limited in scope than specified in Section 4 of this RFP	Between two and five years service; some experience in substantially all areas specified in Section 4.	In excess of five years service; some experience in substantially all areas specified in Section 4.
Title 5 Experience - Education and Training		Proposer meets minimum criteria, i.e. training sufficient to obtain state Title 5 certifications	Proposer demonstrates participation in educational programs on Title 5 (as student or instructor) substantially beyond minimum criteria.
Title 5 - design, construction and maintenance		Proposer meets minimum criteria	Proposer has substantial experience in the design, construction and/or maintenance of sewage disposal systems.
Experience with systems with design capacities in excess of 10,000 gpd	No experience	Some experience and familiarity with state groundwater discharge permit regulations	Proposer has experience with the design, construction and/or maintenance of such systems
Innovative/ Alternative Systems	Proposer is not generally familiar with such systems, their features and components	Proposer demonstrates knowledge of the types of systems currently approved by DEP and their application	Proposer has experience with the design, construction and/or maintenance of such systems
Drinking Water Supplies	Proposer has limited knowledge of, or experience in, installation of wells or testing of potable water supplies	Proposer has some experience installing or inspecting on-site well installation, and is familiar with water quality and quantity requirements for such installation.	Proposer has both such experience and familiarity, and has received additional training or education in toxicology and/or hydrogeology
Stormwater Management	Proposer has little or no experience in implementation of state Stormwater Management Policy or similar regulations	Proposer has such experience	Proposer has such experience and additional education or training in hydrology and experience in modeling groundwater flows
Drafting of Regulations	Proposer has little or no experience in drafting regulations or policies	Proposer has experience preparing local regulations	Proposer has substantial experience in development and drafting of state, local and or statewide model policies and regulations
Service Plan		Proposer meets minimum qualifications	Proposer offers availability and accessibility to Board members and to the public substantially greater than this RFP requires
References	Negative references given regarding expertise, diligence in performing job functions, or relations with employers or public	Proposer receives no negative references	Excellent references

## 6. Available Funds

Payment to the Regional Engineering Agent shall be dependent upon applications for services received by the **Boards** per Price Proposal submitted and incorporated into contract as proposed in Exhibit B.

Each municipality shall be responsible for direct payment to the Regional Engineering Agent for services rendered in each municipality.

## 7. Method of Selection

The Board will review all applications received and may conduct interviews for all qualified applicants. **Proposers should submit proposed salary/compensation requirements in a separate sealed envelope, marked "Price Proposal"**, which should be submitted along with the remainder of the proposal.

It should be noted that the evaluation criteria are designed to evaluate individuals and not companies. If the applicant is a company, whose staff will collectively fulfill the requirements, the company should submit qualifications of each individual that will be working on behalf of the Towns. Proposals, where the work is done under supervision of a qualified individual, will be deemed non-responsive.

After the applicants are ranked, the **Boards** will award a contract for professional services to the candidate offering the most advantageous combination of outstanding qualifications and a competitive price. If the **Boards** are unable to successfully award a contract to this individual, the Board will attempt to award a contract to the next most highly ranked candidate, etc., until the position is filled.

The **Boards** may, at their discretion, seek to contract individually, rather than as a region, with any applicant for engineering services solely for their individual municipality and are not obligated to contract with the Regional Engineering Agent selected by the majority of the **Boards**.

The **Boards** reserves the right to re-advertise for this position if no suitable candidate is found.

## 8. Time Schedule

The Board of Health would like to enter into a contract for services on or before **April 1, 2019**.

**EXHIBIT A**  
**ESTIMATED PERMITS / APPLICATIONS**  
**2018- PER MUNICIPALITY**

	<u>BLACKSTONE</u>	<u>DOUGLAS</u>	<u>NORTHBRIDGE</u>	<u>OXFORD</u>	<u>SUTTON</u>	<u>UXBRIDGE</u>	<u>MILLBURY</u>
Soils Evaluation Applications	15	61	15	66	42	51	10
Plan Reviews	27	52	19	70	42	45	8
Septic Installs	30	30	22	66	31	32	11
D-Box/Tank Replacements	5	3	5	4	13	1	2
Subdivision Reviews	0	0	0	0	2	0	1
Commercial Testing	0	0	0	0	1	0	3
Well Permit Applications	6	21	4	12	21	N/A	13

**EXHIBIT B  
PRICE PROPOSAL FORM**

The Regional Environmental Engineer Agent's work for the work described in this RFP is compensated as follows:

**A. Municipalities covered under this Proposal** – you may choose to cover one or more of the municipalities noted below – please check each town covered under this proposal:

\_\_\_\_\_ Blackstone    \_\_\_\_\_ Douglas    \_\_\_\_\_ Northbridge    \_\_\_\_\_ Oxford  
                          \_\_\_\_\_ Millbury                           \_\_\_\_\_ Sutton                           \_\_\_\_\_ Uxbridge

**B. Services for large projects**

For services described as follows under "Scope of Services"

"Review of site plan, subdivision and other project plans including plans for treatment of wastewater equal to or in excess of 10,000 gallons per day;"

the Engineer/Agent is paid by the developer proposing such projects to evaluate the project on behalf of the Board of Health under a separate contract, which is based on an hourly fee. For the purposes of the cost proposal, the Applicant should state the hourly fee (or hourly fees on a sliding scale) to be charged for these services.

**B. Other services specified in the Scope of Services for the Board**

For other services listed under "Scope of Services", the Board will entertain a fixed price proposal for providing these services.

Percolation/deep-hole soils evaluation .....	\$ _____
Percolation test only .....	\$ _____
Deep-hole soils evaluation only .....	\$ _____
Single percolation test.....	\$ _____
Single deep-hole soils evaluation .....	\$ _____
Design Plan review .....	\$ _____
Subsequent design plan reviews when necessary) .....	\$ _____
Septic installation inspections .....	\$ _____
(4 inspections: Bottom, Component, Grading & Stabilization)	
Percolation/plan review extension review .....	\$ _____
Review of Site Plans, Subdivision Review, Other Projects .....	\$ _____
Well Permit Application Review .....	\$ _____
Water Quality and Quantity Report Review .....	\$ _____
Miscellaneous Complaints/Issues .....	\$ _____



*Please list any additional services that you feel are not noted within this scope for which payment of a fee is necessary:*

**Evaluation of Cost Proposal:** The different elements of the cost proposal will be evaluated by the **Boards**. The lowest rates will be considered most advantageous.

Applicant shall specify whether the above rates shall be increased each fiscal year as it is the intent of the **Boards** to contract for engineering agent services for a period of three (3) years.

**EXHIBIT C**  
**PROPOSED CONTRACT FORMAT**  
**FOR PUBLIC AND ENVIRONMENTAL HEALTH ENGINEER/AGENT**  
*It is anticipated that each Municipality will enter into its own contract with the selected Agent for Engineering Services.*

**THIS IS AN AGREEMENT** between the Town of \_\_\_\_\_, a municipal corporation in Worcester County, Massachusetts, acting by its Board of Health (hereinafter referred to as the "BOARD") and \_\_\_\_\_ (hereinafter referred to as the "AGENT"), for the provision of Public and Environmental Health Engineer/Agent services commencing on \_\_\_\_\_, 2019 as follows:

**I. SERVICES TO BE PROVIDED**

1. Services required to enforce the Local, State, and Federal public and environmental health laws and regulations that are the responsibility of the BOARD. This does not include the Right to Know Laws, Lead Paint / Asbestos Detection Services, Housing Inspection, Food Establishment Inspections, Expert Witness or Court Enforcement Services. This does include:
  - A. Review of subsurface sewage disposal systems, including soil evaluation, design plans, and inspection of construction.
  - B. Review of on-site well permit proposals, water quality and quantity test results, and treatment units.
  - C. Review of Building Permit applications for compliance with Board of Health requirements in accordance with the policies set forth by the BOARD.
  - D. Investigation of complaints regarding wastewater overflows, illegal dumping, hazardous waste, and the like.
2. General Consultation to the BOARD.
3. General Guidance to concerned parties needing services within the jurisdiction of the Board of Health insofar as regulatory requirements are concerned.
4. Attendance at BOARD regular meetings when necessary as requested by the Board of Health.
5. Attendance at BOARD special meetings when possible and when special circumstances require.

6. Perform all work requested by the BOARD that falls under the normal duties of a Public and Environmental Health Agent. This does not include general clerical/secretarial services.

7. Perform all work for the BOARD that is compensated as provided by Chapter 593 of the Acts of 1989, M.G.L. Chapter 44, Section 53F, as provided by the Board of Health regulations. This shall include review of Site Plans, Subdivision Plans, Gravel Removal Plans, MEPA submittal reviews and any other projects as directed by the BOARD.

## II. PERIOD OF SERVICE AND PAYMENT TO AGENT

1. The work will be compensated in the following manner:

For work that is compensated as provided by Chapter 593 of the Acts of 1989, MGL Chapter 44, Section 53F, compensation shall be made according to the following schedule:

Percolation/deep-hole soils evaluation .....	\$ _____
Percolation test only .....	\$ _____
Deep-hole soils evaluation only .....	\$ _____
Single percolation test.....	\$ _____
Single deep-hole soils evaluation .....	\$ _____
Plan review .....	\$ _____
Plan review (subsequent reviews when necessary) .....	\$ _____
Septic inspections .....	\$ _____
(Bottom, Component, Grading & Stabilization)	
Percolation/plan review extension review .....	\$ _____
Subdivision review .....	\$ _____
Well Permit review .....	\$ _____
Water Quality/Quantity review .....	\$ _____
Miscellaneous Complaints/Issues.....	\$ _____

2. At no time will any provision of this agreement make the BOARD liable for payment for performance of work under this agreement in excess of the amounts which have been designated by the BOARD for expenditure for the purpose of this agreement.

The AGENT will not incur any expenses exceeding the allotted amount unless and until the BOARD has notified the AGENT in writing that such allotted amount has been increased and has specified in such notice an increased amount constituting the total amount allotted for this work.

In the event that the AGENT expects the allotted amount will be exceeded by the performance of the required work, the AGENT shall notify the BOARD in writing as soon as such situation is anticipated.

**III. INDEMNITY**

The agent shall indemnify, and save the BOARD, harmless from and against any and all costs (including but not limited to litigation expenses and attorney's fees), liability, fines, claims, penalties, damages, suits or proceedings whatsoever for injury to persons (including death) or damage to property due to the negligence by acts or omissions of the AGENT, provided however, the AGENT'S obligations hereunder shall not apply when such injury or damage to the extent such injury or damage may be determined to be the sole negligence of the BOARD.

This contract may be cancelled by either party provided written notice is given at least thirty (30) days in advance of the cancellation date to the non-breaching party.

In witness whereof, the parties hereto have made and executed this Agreement as of the day and year set forth below.

**BOARD OF HEALTH**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ACCEPTED BY AGENT**

\_\_\_\_\_ **DATE** \_\_\_\_\_

**ACCEPTED BY TOWN MANAGER**

\_\_\_\_\_ **DATE** \_\_\_\_\_

**EXHIBIT D  
CERTIFICATIONS**

**CERTIFICATE OF NON-COLLUSION**

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

\_\_\_\_\_  
Signature of individual submitting bid or proposal

\_\_\_\_\_  
Name of business

**TAX COMPLIANCE CERTIFICATION**

Pursuant to M.G.L. c. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

\_\_\_\_\_  
Signature of person submitting bid or proposal

\_\_\_\_\_  
Name of business



## REGIONAL ENGINEERING SERVICES AGENT

The Towns of Blackstone, Douglas, Millbury, Northbridge, Oxford, Sutton, and Uxbridge acting by and through its Board of Health (the Boards) pursuant to a delegation of authority under G.L. c. 30B, § 19, accepted written proposals by interested applicants for the position of **Regional Engineering Services Agent**. The purpose of this request for proposals (RFP) is to make the position available on a fair and competitive basis but in a manner that will ensure the highest possible quality of service for the Boards.

Proposals were due Feb. 20, 2019. Proposals were opened **February 26, 2019** as a part of the regular Northbridge Board of Health meeting starting at 7:00 PM.

All proposals must comply with the requirements listed in Section 5 of the RFP. The most advantageous proposal which complies with those requirements will be chosen.

After the applicants are ranked, the **Boards** will award a contract for professional services to the candidate offering the most advantageous combination of outstanding qualifications and a competitive price.

**5 Proposals received by February 20<sup>th</sup> deadline. See attached spreadsheet.**

All proposals were from candidates with substantial Title 5 experience. Not all proposals met education, training and experience criteria (Section 5.1 of RFP)

- Proposal 2 for no engineering degree
- Proposal 3 for lacking Professional Engineer (PE) or Registered Sanitarian (RS) license
- Proposal 1 and 2 for no System Inspector certificate
  - However, Proposal 1 and 2 willing to attend Spring training to acquire this certification (one day of training and 2-hour exam)

One proposal failed to meet ability to perform required services (Section 4.1 of the RFP)

- Proposal 4 for inability to conduct Perc/Deep Hole evaluations

Proposals 1 and 5 were the only proposals which included all required services and possess PE/RS license, and civil/engineering degree. Although Proposal 1 does not have Massachusetts Title 5 System Inspector certificate, candidate is willing to acquire this spring with one day course and 2-hour exam.

Proposal 1's price is well less than half price of Proposal 5.

The Town of Northbridge has selected Proposal 1 and it is the recommendation of the Uxbridge Health Agent that the Uxbridge Board of Health also selects Proposal 1, Civil Site Engineering for the position of Regional Engineering Services Agent.

<b>RFP Regional Engineering Services</b>		<b>Proposal #1</b>	<b>Proposal #2</b>	<b>Proposal #3</b>	<b>Proposal #4</b>	<b>Proposal #5</b>
		Civil Site Engineerig	Terra Environmental	Steve Donatelli	Mike Dean, PE	PARE Corporation
	<b>Towns*:</b>	<b>ALL TOWNS</b>	<b>B,D,N,U Only</b>	<b>B,D,N,O,S,U Only</b>	<b>ALL TOWNS</b>	<b>ALL TOWNS</b>
1	Perc/Deep hole soiles evaluation	\$250	\$250	\$200	N/A	\$1,400
2	Percolation test only	\$200	\$175	\$125	N/A	\$900
3	Deep Hole Soils Eval only	\$200	\$75	\$100	N/A	\$900
4	Single percolation test	\$150	\$175	\$125	N/A	\$450
5	Single deep hole test	\$150	\$75	\$100	N/A	\$450
6	dDesign Plan Review	\$300	\$150	\$125	\$185	\$900
7	Subsequent reviews (when necessary)	\$150	\$75	\$50	\$50	\$400
8	Septic Installation Inspections	\$400	\$250	\$240	\$195	\$1,500
9	review	\$100	\$20	\$75	\$50	\$400
10	review, other	\$125/Hour	\$65/Hour	\$75/Hour	\$98/Hour	see billing rates
11	Well Permit Application review	\$100	\$50	\$50	\$55	\$400
12	Water Quality & Quantity review	\$125/Hour	\$25	\$50	\$98/Hour	\$400
13	Miscellaneous Complaints/Issues	\$125/Hour	\$65/Hour	\$125	\$98/Hour	see billing rates
14	Other:					
<b>Minimum Evaluation Criteria</b>						
1	Bachelor's Degree in Civil or Environmental Engineering	Civil Eng.		Civil Eng.	Civil Eng.	YES
2	Registration as PE and/or RS	PE	PE		PE	YES
3	Title 5 Inspector Certification			YES	YES	YES
4	Soils Evaluator Certification	YES	YES	YES	YES	YES
<i>B=Blackstone; D=Douglas; M=Millbury; N=Northbridge; * O=Oxford; S=Sutton; U=Uxbridge</i>						

## 5. Qualifications

### 5.1 Minimum Evaluation Criteria

No proposer shall be considered to be responsive or responsible unless he or she possesses the following education, training and experience:

- a) Bachelors degree in civil or environmental engineering;
- b) Registration as a Professional Engineer (PE) and/or Registered Sanitarian (RS) in the Commonwealth of Massachusetts; and
- c) Certification as an Inspector and Soil Evaluator under 310 CMR 15.000 (Title 5).

### 5.2 Comparative Evaluation Criteria

All proposers will be evaluated by the **Boards**, according to the following criteria and standards. (Where nothing is indicated as "not advantageous," proposals meeting minimum criteria shall be deemed at least "advantageous")



February 12, 2019



ALLEN ENGINEERING  
& ASSOCIATES, INC.

Civil Engineers, Surveyors &  
Land Development Consultants

Uxbridge Board of Health  
21 South Main Street  
Uxbridge, MA 01569

RE: Title 5 Local Upgrade Request  
D. Joseph Russo  
616 West Street

Dear Board Members,

Please allow this letter to serve as a request for a Title 5 local upgrade request for the proposed septic system to serve the existing single-family 3-bedroom house located at 616 West Street.

The Title 5 local upgrade 310 CMR 15.405(1)(h) is requested for the system to be installed with a 3' offset from the bottom of the absorption system to estimated seasonal high groundwater rather than 4' as required by 310 CMR 15.212.

Relief from these regulations is requested due to associated grading over the septic tank and adjustment of house plumbing required necessary for installation of the septic system with a 4' offset to groundwater. Design and details for the proposed septic system are shown on the attached Repair Septic System Design Plan at 616 West Street. If you have any questions please contact our office.

Very truly yours,  
**Allen Engineering & Associates, Inc.**

Eric J. Bazzett, P.E.  
eric@allen-ea.com

**ADDRESS**

One Charlesview Road,  
Suite 2  
Hopedale, MA 01747

**PHONE**

(508) 381-3212

**WEB SITE**

www.allen-ea.com

## Nancy Centrella

---

**From:** Margaret Bacon <mbacon@civilsiteengineering.com>  
**Sent:** Tuesday, March 12, 2019 4:51 PM  
**To:** Nancy Centrella; Kristin Black  
**Subject:** 616 West St.

Hi Nancy / Kristen,

I took a quick look at 616 West St. and offer the following comments.

I see they are asking for a 3' waiver to groundwater... I am not saying it is not warranted, but based on the information on the plan I cant make that determination. Unless they spell out the reason in the local upgrade application, I would suggest more information from the engineer why a 4' separation cannot be met... the plan does not state if they are maintaining the existing plumbing out of the foundation. Can the plumbing be moved to allow for a higher system. Or due to whatever, there is no other practicable alternative that would not create a hardship to the owner. That information should be provided to the board, so they can make an informed decision...

The plan does not show the existing system.. that should be shown on the plan.. is that system to be pumped and removed?

No signature of the Soil evaluator on the plan.

I also don't see any final grading on the plan, do they leave that up to contractor to insure final grades over system and septic tank meet Title V.

I am also assuming there are no wetlands within the Old Rail Road Bed.

As mentioned, I don't have all the information for the plan... they may describe why a waiver is needed better on the local upgrade form.

Hope this helps... but if I were reviewing and approving I would request the above mentioned info.

See you Wed. night

Margaret Bacon, PE, PWS  
Civil Site Engineering LLC  
PO Box 248  
80 Maple Street  
Douglas MA 01516

508-476-0011  
[www.CivilSiteEngineering.com](http://www.CivilSiteEngineering.com)



# Form 9A – Application for Local Upgrade Approval

DEP has provided this form for use by local Boards of Health. Other forms may be used, but the information must be substantially the same as that provided here. Before using this form, check with your local Board of Health to determine the form they use.

## C. Explanation (continued)

3. A shared system is not feasible:

A shared system is not available.

4. Connection to a public sewer is not feasible:

Connection to a public sewer is not available.

5. The Application for Local Upgrade Approval must be accompanied by all of the following (check the appropriate boxes):

Application for Disposal System Construction Permit

Complete plans and specifications

Site evaluation forms

A list of abutters affected by reduced setbacks to private water supply wells or property lines. Provide proof that affected abutters have been notified pursuant to 310 CMR 15.405(2).

Other (List):

## D. Certification

"I, the facility owner, certify under penalty of law that this document and all attachments, to the best of my knowledge and belief, are true, accurate, and complete. I am aware that there may be significant consequences for submitting false information, including, but not limited to, penalties or fine and/or imprisonment for deliberate violations."

Facility Owner's Signature

D. Joseph Russo, III

Print Name

Allen Engineering & Associates, Inc.

Name of Preparer

1 Charlesview Road, Suite 2

Preparer's address

MA 01747

State/ZIP Code

Date

2/12/19

Date

Hopedale

City/Town

508-381-3212

Telephone



# Form 9A – Application for Local Upgrade Approval

DEP has provided this form for use by local Boards of Health. Other forms may be used, but the information must be substantially the same as that provided here. Before using this form, check with your local Board of Health to determine the form they use.

## B. Proposed Upgrade of System (continued)

Relocation of water supply well (explain):

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Reduction of 12-inch separation between inlet and outlet tees and high groundwater

Use of only one deep hole in proposed disposal area

Use of a sieve analysis as a substitute for a perc test

Other requirements of 310 CMR 15.000 that cannot be met – describe and specify sections of the Code:

---

---

---

If the proposed upgrade involves a reduction in the required separation between the bottom of the soil absorption system and the high groundwater elevation, an Approved Soil Evaluator must determine the high groundwater elevation pursuant to 310 CMR 15.405(1)(h)(1). **The soil evaluator must be a member or agent of the local approving authority.**

High groundwater evaluation determined by:

Kristen Black  
Evaluator's Name (type or print)

\_\_\_\_\_  
Signature

2/7/19  
Date of evaluation

## C. Explanation

Explain why full compliance, as defined in 310 CMR 15.404(1), is not feasible. (Each section must be completed)

1. An upgraded system in full compliance with 310 CMR 15.000 is not feasible:

Due to financial hardship resulting from changing plumbing in house and grading over septic tank would be too high.

2. An alternative system approved pursuant to 310 CMR 15.283 to 15.288 is not feasible:

Alternative system still subject to same site constraints.



# Form 9A – Application for Local Upgrade Approval

DEP has provided this form for use by local Boards of Health. Other forms may be used, but the information must be substantially the same as that provided here. Before using this form, check with your local Board of Health to determine the form they use.

## A. Facility Information (continued)

7. Design Flow per 310 CMR 15.203:

Design flow of existing system:	330
	gpd
Design flow of proposed upgraded system	330
	gpd
Design flow of facility:	330
	gpd

## B. Proposed Upgrade of System

1. Proposed upgrade is (check one):

Voluntary       Required by order, letter, etc. (attach copy)

Required following inspection pursuant to 310 CMR 15.301: \_\_\_\_\_ date of inspection

2. Describe the proposed upgrade to the system:

Installation of new absorption trenches, septic tank and d-box.  
\_\_\_\_\_  
\_\_\_\_\_

3. Local Upgrade Approval is requested for (check all that apply):

Reduction in setback(s) – describe reductions:  
\_\_\_\_\_  
\_\_\_\_\_

Reduction in SAS area of up to 25%:      SAS size, sq. ft.      % reduction

Reduction in separation between the SAS and high groundwater:

Separation reduction	1
	ft.
Percolation rate	5
	min./inch
Depth to groundwater	6.67
	ft.



# Form 9A – Application for Local Upgrade Approval

DEP has provided this form for use by local Boards of Health. Other forms may be used, but the information must be substantially the same as that provided here. Before using this form, check with your local Board of Health to determine the form they use.

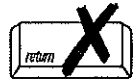
Form 9A is to be submitted to the Local Board of Health for the upgrade of a failed or nonconforming septic system with a design flow of less than 10,000 gpd, where full compliance, as defined in 310 CMR 15.404(1), is not feasible.

System upgrades that cannot be performed in accordance with 310 CMR 15.404 and 15.405, or in full compliance with the requirements of 310 CMR 15.000, require a variance pursuant to 310 CMR 15.410 through 15.415.

**NOTE:** Local upgrade approval shall not be granted for an upgrade proposal that includes the addition of a new design flow to a cesspool or privy, or the addition of a new design flow above the existing approved capacity of an on-site system constructed in accordance with either the 1978 Code or 310 CMR 15.000.

## A. Facility Information

**Important:** When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



1. Facility Name and Address:

D. Joseph Russo, III

Name

616 West Street

Street Address

Uxbridge

City/Town

MA

State

01569

Zip Code

2. Owner Name and Address (if different from above):

Name

Street Address

City/Town

State

Zip Code

Telephone Number

3. Type of Facility (check all that apply):

Residential     Institutional     Commercial     School

4. Describe Facility:

Single family home

5. Type of Existing System:

Privy     Cesspool(s)     Conventional     Other (describe below):

6. Type of soil absorption system (trenches, chambers, leach field, pits, etc):

Existing trenches

ARTICLE: Addition of Chapter to Uxbridge General Bylaws: RECYCLING AND SUSTAINABILITY  
COMMITTEE

To see if the Town will vote to amend the General Bylaws of the Town, by inserting a new general bylaw,  
Chapter \_\_\_\_\_; to be titled "Recycling and Sustainability Committee" to read as follows:

Chapter \_\_\_\_\_

1. Authority
2. Definitions
3. Composition and Appointment
4. Mission and General Activities
5. Authority to accept grants, gifts or donations
6. Deposit of sums from programs and activities
7. Financial procedures
8. Expenditure of funds
9. Compliance with Open Meeting Law
10. Criminal Offender Records Inquiry

1. The Recycling and Sustainability Committee is hereby created pursuant to the Uxbridge Home Rule charter, Article 5, Section 1.
2. "Recycling: Recycling is the process of converting waste materials into new materials and objects.  
**Sustainability: Sustainability** is the ability to meet the needs of the present without compromising the ability of future generations to meet their own needs.
3. The Recycling and Sustainability Committee shall consist of five (5) members and two (2) alternate members, to be appointed by the Town Manager, for a term of office of three (3) years, said terms of members to be staggered in the Committee's first year to 2 three-year appointments, 2 two-year appointments and 1 one-year appointment, and alternates to be staggered in the Committee's first year to 1 two-year appointment and 1 three-year appointment.
4. The mission of RSC is to explore and implement ideas which enhance the overall sustainability of the Town of Uxbridge.

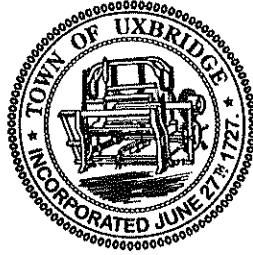
In fulfilling its mission, the RSC will develop programs and activities within the Town which:

- a. Promote recycling or to otherwise reduce the waste stream
- b. Promote energy efficiency and reduce energy usage
- c. Promote practices and activities which address sustainability

5. The Recycling and Sustainability Committee is hereby authorized to accept grants or gifts from the state and federal government, from a charitable corporation, from a private corporation or from an individual. Such funds as may be received shall be deposited with the Town Treasurer and held as a separate account.
6. The Recycling and Sustainability Committee is further authorized to deposit to said account all sums received in connection with the conduct of programs or activities it is authorized to conduct.
7. The Recycling and Sustainability Committee shall account for all program-related revenues in accordance with procedures set by the Town Manager or his/her designee.
8. The Recycling and Sustainability Committee may, with approval through the warrant process, expend funds from said account for any purpose it is authorized to perform without further appropriation, said expenditures to be in compliance with all Massachusetts procurement laws and regulations.
9. In compliance with the Open Meeting Law, meetings of the Recycling and Sustainability Committee shall take place in a public place and shall be posted with the Town Clerk at least 48 hours in advance. Approved minutes of those meetings shall be filed with the Town Clerk in a timely manner.
10. Individuals seeking membership to the Recycling and Sustainability Committee shall be required to submit a signed Criminal Offender Records Inquiry (CORI) request form



Michael Morrissette, Chairman  
Dr. David Tapscott, Vice Chair  
Dr. Joann Lindenmayer, Member  
Nancy Centrella, Administrative Assistant  
Dr. Kristin Black, Health Agent



TOWN OF UXBRIDGE  
BOARD OF HEALTH  
21 South Main Street, Room 204  
Uxbridge, MA 01569  
508-278-8600 ext. 8  
boh@uxbridge-ma.gov

March 14, 2019

Angie Ellison  
Town Manager's Office  
21 South Main St.  
Uxbridge, MA 01569

RE: Request for Town Counsel Review

Dear Ms. Ellison:

At the Board of Health's meeting on March 13, 2019, the Board requested review by town counsel of several questions. The board made the following motion:

David Tapscott moved to request town counsel to review the aforementioned 7 questions and provide a written response to the Board of Health. The Board requests that the Health Agent meet or directly correspond with town counsel for questions and to directly submit supporting documents to town counsel as needed. Joann Lindenmayer seconded and the motion passed unanimously with a vote of 3-0-0.

The questions are listed below.

Compensation of Health Agents:

1. Does M.G.L. c.111 '27 give the Board of Health the authority to set the vacation time for the Health Agent position? *On 2/13, this request was emailed to the Town Manager with supporting information and an attachment. No response to date.*
2. Does M.G.L. c.111 '27 give the Board of Health the authority to set salary increases for the Health Agent and Food Inspector? *On 2/19, this question was emailed to the Town Manager by the Health Agent on behalf of the Chairman as it relates to the budget approved by the Board of Health 1/23/19. No response to date.*

Private Groundwater Regulations:

3. Does the BOH have the authority to require treatment of elevated levels of secondary contaminants such as iron and manganese in private drinking water wells and to require water testing of private wells at the time of property transfer? *At the BOH meeting on 2/13, the board requested review by town counsel on the above question. This request was emailed to the Town Manager on 2/25. No response to date.*

New Septic Engineer Consultant:

4. Can the newly appointed Septic Engineer continue to present plans/applications (non-BOH work) to other town departments and boards such as Conservation or the Planning Board?
5. Does the newly appointed Septic Engineer have the same protections from liability in reviewing and approving plans as an employee of the town?

**Municipal Solid Waste/Recycling Program:**

6. Request that town counsel review the Request for Proposal (RFP) for the Municipal Solid Waste/Recycling Program? (Currently being drafted, will forward in the next 2 weeks.)

**Soil Importation:**

7. Request that town counsel provide guidance on the applicability of the Board of Health's Soil Importation Regulation with projects approved by the Planning Board for the construction of buildings such as the Campanelli/Medline developments.

I have attached scanned documents with supporting information for the above questions. Please let me know if you need any additional information.

Kind regards,



**Nancy Centrella  
Administrative Assistant  
Uxbridge Board of Health**

**Attachments**

ecc: **Brian Butler  
Board of Health**



Uxbridge Town Hall  
21 South Main Street, Room 204  
Uxbridge, MA 01569  
508-278-8600 x8 p  
508-278-8604 f

**TOWN OF UXBRIDGE  
BOARD OF HEALTH**

*March 13, 2019*

**Sign-In Sheet**

	<b>NAME (please PRINT)</b>	<b>ADDRESS</b>
1.	<i>Margaret Bacon</i>	<i>Civil Site Excavating Douglas MA 01526</i>
2.	<i>[Signature]</i>	<i>Allen St</i>
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

