

Do Not Write in this Space

JAN 31 1 1 PH 4:53

AT

X Meeting

Cancellation

	Board or Commission Meeting Date Place Authorized Signature	Board of Health 3-Feb-11 Selectmen's Meeting Room	Time_	3:00 PM		
. — I.	Call to Order					
II.	Residents Concerns		3:00-3:15			
# .	New Business		Sign Mutual Aid Agreement among Public Health Agencies in Emergency Preparedness Region 2			
IV.	Old Business		Update on-going o	ases		
٧.	Minutes and Correspo	ondence Review minute	es of 11/4/2010			
VI.	Adiournment					

Meeting Postings:

- * Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- * "Emergency" is a sudden, generally unexpected occurance or set of circumstances demanding immediate action.
- * In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- * Notice must include date, time and place of meeting
- * Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- * Topics must give enough specificity so that the public will understand what will be discussed
- * Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- * Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting