



TOWN OF UPTON, MASSACHUSETTS

PERSONNEL BOARD

Meeting Minutes: September 3, 2013

Location: Temporary Town Hall, 3 Milford Street

Members Present: Chairman Mike Goodwin, Bob Carnegie, and Dave Scribner

Members Not Present: Debbie Amorelli, Tom Giblin

Other Present: Town Manager Blythe Robinson

The meeting was called to order by Chairman Goodwin at 4:04 P.M.

The Board sought answers to a few questions that originated during their August 28 meeting.

Through the Town Manager, Sandy at Human Resources, Inc., (HRS) provided the following information, including the fee breakdown:

The motion by Dave Scribner to authorize the Town Manager to enter into a contract with HRS for the sum of \$11,775 to conduct the Classification & Compensation Survey was unanimously approved.

The Town Manager will contact HRS and obtain their projected date(s) for the initial meeting with the Board.

The meeting adjourned at 4:09 P.M. upon motion by Dave Scribner.

Respectfully submitted,

Mike Goodwin, Chair
Personnel Board

Document used: HRS Project Costs – Town of Upton Project: Pay and Class study (undated)

PERSONNEL BOARD

Michael Goodwin, Chairman
Debra Amorelli
Robert Carnegie
Thomas J. Giblin III
David Scribner

TOWN MANAGER

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