

Upton Town Library Board of Trustees
Memorial School
Teachers' Room
October 3, 2011
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:07 p.m. Those in attendance were: Erin Alcott, Charlotte Carr, Judith Katz, Katie Kelley, John Minnucci, John Robertson, Jr., Lisa Stratton, Linda White and Laurie Wodin. (Matthew was on vacation; Lisa assumed his role as Director in his absence.)

A motion "to accept the agenda as amended," was seconded and passed unanimously.

A motion "to accept the Secretary's minutes from September 12, 2011, as printed," was seconded and passed unanimously.

A motion "to accept the Treasurer's minutes, as printed," was seconded and passed unanimously. It was noted that the Trustees agree that the Library's Trust Funds should be printed out on the Treasurer's report quarterly. The Trustees will ask Matthew to approach the Town Accountant to ask if this would be possible.

The FY '13 Action Plan, as part of the Library's Long Term Plan document, must be submitted to the MBLA in December. The FY '13 Action Plan will be discussed at the Trustees' November meeting.

A discussion took place regarding necessary renovations to the library space. John Robertson will collaborate with Matthew on a prioritized list of renovations, and will bring them to Blythe Robinson's attention. John Robertson will discuss with Matthew the possibility of soliciting input from the library staff regarding the renovations.

It was noted that the Upton Library now has access to Overdrive, which means that e-book content will now work on the Kindle e-reader, as well as on the library's Nook Readers.

Lisa noted that she has met with the 3rd and 4th grader teachers of the Spanish Immersion Program to discuss how the Upton Library can best support this program and its students.

A motion "to adjourn" was made at 8:20 p.m. This motion was seconded and passed unanimously.

The next meeting of the Upton Town Library Board of Trustees will be held on Monday, November 7, 2011, at the Memorial School.

Respectfully submitted,

Charlotte Carr, Secretary
Upton Town Library Board of Trustees