



TOWN OF UPTON, MASSACHUSETTS

Upton Library Feasibility Committee

Upton Designer Selection Committee

MINUTES

Date: Tuesday, July 21, 2015, 4:45 PM

Location: Town Hall, Rm G7, Ground Floor Conference Room

Library Feasibility Committee Members

Chairman William Taylor, Vice-Chairman Linda Arthur, Secretary Fran Gustman, Kelly McElreath, Steven Rakitin, Alan Leslie Rosenfield, Esq.

Adjunct Members: Chair of Upton Library Trustees John Robertson, Jr., Library Director Matthew Bachtold

Designer Selection Committee Members Chairman William Taylor, Vice-Chairman Linda Arthur, Secretary Fran Gustman, Kelly McElreath, Steven Rakitin, Alan Leslie Rosenfield, Esq.

Adjunct Member: Library Director Matthew Bachtold

In attendance: Bill Taylor, Linda Arthur, Fran Gustman, Kelly McElreath, Steve Rakitin, Alan Rosenfield, Matthew Bachtold, OPM Steve Kirby and CoA Director Janice Nowicki.

1. Call meeting to order / review agenda. The meeting was called to order at 4:48 pm.
2. Brief review of designer interview questions. Completed.
Bill and Kelly will ask this list of questions.

The cost for the library designer will not exceed \$35,000, plus some portion of the \$15,000 budgeted for the CoA project.

3. Designer interviews (Designer Selection Committee)
 - a. 5:00 PM – **David L. King Architect/studioMLA Architects.**
David King presented with two associates, Kristin, who does graphics with David, and Nicole Tietjen, of Studio MLA.
 - b. 6:00 PM – **Tecton Architects.**
Barbara Joslin, principal, Kathryn Mease, interior designer, and Kayla Verbitsky, architectural designer, were present.
 - c. 7:00 PM – **LLB Architects**
Drayton Fair and Kathleen Bartlels, principals, presented, along with Aimee Lombardo, architect.
 - d. 8:00 PM – **Abacus Architects**
Principal David Eisen presented, with Katherine Hill attending.

Green Communities was mentioned as a possible source for funding for HVAC and electrical systems.

p. 2

4. Discussion of interview results/rank designers/recommendation to Library Trustees (Designer Selection Committee). A Motion was approved unanimously to recommend Tecton as Designer to the Library Trustees, with LLB as second choice, and Abacus as third.

All firms will be notified after a contract is accepted.

5. Site selection (Library Feasibility Committee). Property owners with potential library sites. Postponed.
6. Project schedule (Library Feasibility Committee/Designer Selection Committee). Review/update schedule. Future meeting date, below.
7. Approve minutes of July 8, 2015. Postponed.
8. Audience participation. None.
9. Future meeting date(s). Thursday, July 30, 7 pm, DS Committee will finalize designer recommendations to the Library Trustees and discuss site selection.
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance. None.
11. Adjournment. A motion was pass unanimously to adjourn at 9:21 pm.

Actions:

Bring signed evaluation sheets to the next meeting.

Submitted by Fran Gustman, Secretary

July 22, 2015

Approved August 12, 2015