

CONSERVATION COMMISSION

Town of Upton



Massachusetts

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1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 6/24/2015

To: Members of Upton Conservation Commission
CC: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Chris Scott, Marcella Stasa, Sandy Lajoie, Alan Miano, Tom Jango and Scott Heim Selby (Agent)

7:15 PM RDA – DPW Road Projects

V. Roy - DPW Dir.

- Repaving 5 streets -- 2 have no work in the buffer zone.
- Southboro Rd – reclamation (cold planing) the entire length (3,775') to a depth of 2"; approximately 1,200' is within the 100' buffer; straw wattles will be used on both sides but all work is on the paved road only (no shoulder work).
- Maple Ave – reclamation (cold planing) the entire length (3,750) to a depth of 2"; approximately 500' is within the 100' buffer; straw wattles will be used.
- Railroad Ave – full-depth reclamation (4" depth) meaning complete grinding of the road and will rebuild the surface.
- Mendon St will require small portions with erosion controls.
- Cross St is entirely out of buffer; no erosion controls needed.
- Contractor will install the erosion controls and will remove them at the end of the project.
- Looking to start projects 2nd or 3rd week of July and anticipate it will take 2 weeks to complete all roads.
- Cold planing is exempt from the bylaw but "hot-in-place" (which they are not using) is not exempt.
- Hearing closed.

7:25 PM Discussion of Blanket Repair/Maintenance for DPW

V. Roy/J. Johnson

- DPW would like to use a blanket NOI and be issued a general Order of Conditions for routine activities.
- Plan would be to notify the Con Com with an Activity Notification Form prior to performing any work in the buffer; some routine activities include: culvert clearing, regular maintenance, road paving, and right-of-way clearing.
- Exemptions (would require further filing) would be such things as repairing or replacing collapsed culverts or pipes; basically anything that is going to require disturbing earth within the buffer or wetlands.
- Will identify work areas prior to starting any work.
- V. Roy will prepare a blanket document and will work with the Commission; a public hearing will be held once submitted.

General Business/Active Items

Agent’s Report – per submitted report dated 6/11/15 – 6/24

- 117 Hopkinton Rd submitted a Request for COC but upon site visit Selby noted several issues that need to be resolved before issuing; wetland bounds are not sufficient – they need to use 4’x4’x4’ long concrete bounds that should be buried 2½ ft with 1½ ft above ground; also there is disturbance (fill) within the no disturb area that needs to be removed; need to plant restoration mix to hold soil which allows for other natural materials to grow in. Selby will revisit the site.

- 80 Prospect St – per the Stormwater Bylaw a Stormwater Management & Erosion Control Permit was issued; this was a project that would not have come under review otherwise.

Meeting Minutes – motion to accept and sign minutes from 6/10/15 – 2nd & approved.

Website – draft of the Forestry Stewardship Plan will be posted.

Finances/Admin - payroll & expense voucher signed; reminder as we are getting near the close of the FY that invoices/vouchers need to be submitted.

OSC – Hiya Realty Trust has a parcel (50± acres) that abuts existing OS land that they are selling for \$280,000; this is prime location as it abuts OS; Bill T. will contact CPC to see if any interest in purchasing; the property does contain an old cellar hole and road; would be ideal to connect parcels; Planning to install the parking signs at Whitney CA lot on Sunday 6/28.

LSC – would like to see about spending down expense money after submitting current vouchers; Stefans land needs some serious maintenance; what options are there for mowing? Buy a riding mower/tractor; goats; burning; Tom J suggested that some Agricultural schools will do this as a training/educational opportunity; Con Com is not opposed to burning – need to approach the BOS/Town Manager.

Motions:

Motion to approve a Negative #3 Determination for the DPW Road Project – 2nd & approved.

Request for Extension of the OOC for Afonso 3-lot West River St project (311-610) which will expire 8/2015; motion to issue the extension - 2nd & approved.

Conservation Land Management – who has authority to sign contracts? Con Com Chair or the BOS?

9:00 PM Motion to Adjourn – 2nd & Approved

Minutes approved on: _____

Document List – 6/24/15

- 1) Con Com Agenda & Action Checklist
- 2) Maps for RDA – DPW road work
- 3) Draft General Permit for DPW maintenance
- 4) Agent’s report 6/11/15 – 6/24/11