

CONSERVATION COMMISSION

Town of Upton



Massachusetts

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concomm@uptonma.gov

1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 4/9/2014

To: Members of Upton Conservation Commission
CC: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Mike Penko, Tom Jango, Marcella Stasa, Alan Miano, Scott Heim, Sandy Lajoie and Chris Scott
Mary Overholt (Associate Member); Selby (Agent)

7:30 PM Agent's Report

- Per submitted report (3/27 – 4/9/14)
- 13 Hopkinton Rd (owner David Connors present) – removed trees because they were dead and dropping large branches; presented a google earth photo clearly showing these trees.

7:40 PM RDA - 11 Wildwood Ave Susan Rae

- Landscape work to back yard in order to provide access to lake and to stabilize the slope; keep the dirt from eroding; will be more than 30 feet from the edge of the lake;
- Installing stone steps; not removing any trees or planting grass but will be planting some shrubs;
- Not bringing in any fill
- Motion to approve and issue a Neg. Determination – 2nd – Approved.

7:45 PM Agent's report continued.

7:55 PM Hartford Highlands K. Lobisser/M. Allen

- Discussion about Stormwater Management; Stormwater Bylaw states an exemption for any project submitted under subdivision control law provided that those plans include stormwater management provisions that are consistent with the requirement of the bylaw – who determines what is consistent.
- Applicant has implemented several items: roof drainage systems and leaching catch basins; TSS removal w/ deep sump catch basins and stone at the 2 drain outlets; infiltration systems for runoff.
- This project does not need an NOI; who determines what is consistent or exempt from State stormwater regs and the Upton bylaw?
- Implementing LID practices such as roof drains; roadway size and erosion controls.
- Con Com has concerns with discharge from the site; Mark Allen provided info on drainage and leaching from catch basins.
- Selby will rely on Bruce Ey (Schofield Brothers) to review the revised plans (dated 4/7/14).
- Con Com need to determine whether the plans are consistent w/ bylaw therefore exempt.

8:25 PM Agent's report continued.

8:35 PM Workflow Process

- Discussion of draft document
- Motion to give revised Pre-Construction form to Blythe – 2nd & approved.
- Still need to meet w/ Pat Roche (and Blythe) regarding signature process for Building Permits.
- E-permitting systems

9:15 PM Forestry

- Per Mike Downey funding was not obtained in March so we are in the queue for next FY (July/August).
- We should start the process of interviewing forestry companies.
- Need to prepare a list of questions prior to interviewing; Tom will draft some initial questions and send around for review.
- We will contact and schedule interviews with potential companies of the next few months.

9:20 pm Stormwater (draft policy)

- Discussed policy for projects that are going through Planning Board process (site plan/subdivision).
- Reviewing Stormwater Bylaw (Sec. 4C & 5C); specifically Hartford Highlands in that the subdivision infrastructure is exempt but will require each lot to file a Sediment and Erosion Control plan.
- Continue discussion at next meeting.

9:35 PM General Items

Meeting Minutes – Motion to approve minutes of 3/26/14 – 2nd & approved.

Finances - Current payroll signed; motion to sign expense voucher – 2nd & approved.

Website – continue to update w/ pertinent links and new info.

LSC – parking area at Whitney/SWF parking area – want to install granite curbing to delineate the parking area; cost is within the budget; Will present this to the abutters will need to vote @ Con Com mtg on 4/23 @ 8:340 pm; update on plowing – DPW will do it; issue w/ rocks that were moved to Stefans area were dumped in the parking area and will need to be moved.

Office – town hall reno update

Misc – 4 Taft St – check minutes re: retaining wall.

Motion - Issue and sign a Negative Determination for 11 Wildwood – 2nd & approved.

Beavers at Southboro Rd – Mike Callahan (Beaver Solutions) will be in Upton w/in the next couple weeks; motion to ask Mike to evaluate if a fence is needed and to authorize up to \$1500 to be spent – 2nd & approved.

10:00 PM Turtle Habitat project

- Do we need to contact abutters to get permission to access their land?
- Motion to send informative letter – Scott will draft letter – 2nd & approved.

30 Year recognition for Sandy Lajoie for her service on the Conservation Commission.

10:05 PM Motion to Adjourn – 2nd & Approved

Minutes approved on: _____
