

CONSERVATION COMMISSION

Town of Upton



Massachusetts

508-529-6286
concomm@uptonma.gov

1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 4/23/2014

To: Members of Upton Conservation Commission
CC: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Chris Scott, Mike Penko, Tom Jango, Marcella Stasa, Alan Miano, Scott Heim, and Sandy Lajoie Selby (Agent)

7:30 PM Forestry Questionnaire

- Review questions to ask when conducting interviews of forestry companies; trying to limit to no more than 10 questions.
- Tom mentioned special concerns about companies knowing what to look for regarding Native American sites or artifacts.
- Marcella has spoken w/ a couple foresters and is setting up meeting dates.

7:50 PM Agent's Report

- Per submitted report (4/10 – 4/23/14)
- Turtle Project – received 3 quotes (\$15,000/\$45,000/\$75,000) only 1 fell w/in the dollar limit; will need to contact Natural Heritage w/ the proposals; contact the Planning Board to see if they would consider having the Open Space component of a subdivision be fulfilled by having the applicant purchase land along the Warren Brook (btw Mechanic & Merriam) and donate it to the Town as open space.
- Motion to vote to accept Dan Wells (Goddard Consulting) proposal pending approval of Natural Heritage – 2nd and approved.
- Motion to ask the OSC to contact Mr. Kibbe (owner of the vacant land along Warren Brook) to see if he would be interested in selling the property – 2nd and approved.

8:20 PM NOI – Whitney Farms at Cotton Gin Circle subdiv.

B. Saluk/S. Smeyers

- Discussion of road and drainage systems; infiltration drainage and dry wells; lots are supplied by public water and septic systems.
- Discussed construction sequencing/phasing per submitted document.
- Will submit revised plans upon receiving comments from Planning Board/FST and Conservation Comm.
- Questions from Selby and Con Com members -- what types of trees will be used; erosion controls; cleaning of catch basins; will materials be stockpiled on site?
- Stormwater discussion – all lots are covered under the NOI for the subdivision except will need RDAs for the 2 lots at the end of the cul-de-sac.
- Would like to see a draft covenant for the trees; motion to send a letter to the Planning Board requiring a covenant for the shade trees outside the street r-o-w.
- Lot 1 will have infiltration & drywell system; should require an easement on the deed to prevent any building on top of this.
- Revised plans should include erosion, street trees, fencing around infiltration system and suggestions as to the types of trees to be planted.
- Public Hearing continued to Wed., May 14th at 8:30 pm; applicant will bring additional info re: soil testing.

9:20 pm Motions

- Issue Partial COCs for 23 Maple Ave (311-450 & 480) – 2nd & approved.
- Denise to send letter (draft reviewed by the Commission 4/23) to Al Miraj re: COC request for Samreen Villa I and II projects and to sign for Chris – 2nd & approved.

9:30 PM General Items

Meeting Minutes – will prepare for next meeting.

Finances - Current payroll signed; motion to sign expense voucher – 2nd & approved.

Website – continue to update w/ pertinent links and new info.

LSC – discussed response to Mr. Potheau’s letter; response should come from the Conservation Commission; Motion to have Marcella finalize the response letter with the approval of the LSC proposal for granite curbing – 2nd & approved. Deadline for Mr. Potheau to complete the work he plans to do to the parking area is June 10th so that we can have time to place the granite curbstone before end of FY; If Mr. Potheau is going to use crushed stone he will need to maintain it.

OSC – Motion to approve event at Peppercorn Hill for May 4th – 2nd & approved.

Stormwater Bylaw – Mike Penko prepared a draft letter to the Planning Board regarding the review process; will be attending their meeting on Tues, May 13th to discuss.

Job Classifications – Department Assistant & Conservation Agent positions; Assistant’s description is fine as is very generic; some comments needed for Agent’s description as does need to be specific.

Beavers at Southboro Rd – BOH want to know what to do; per Mike Callahan (Beaver Solutions) probably will need to trap the beavers if they continue to build dams; pond leveler won’ work as water is too shallow; Motion to have Mike install culvert fence at Southboro culvert and to monitor the situation, no trapping at this time – 2nd & approved.

Pre-Construction Evaluation Form has been finalized and will be provided to Code Enforcement; this will replace the Stormwater Construction & Notification Form

10:45 PM Motion to Adjourn – 2nd & Approved

Minutes approved on: _____

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