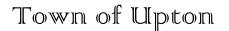
## **CONSERVATION COMMISSION**





# Massachusetts

1 Main ST, BOX 9 UPTON, MASSACHUSETTS 01568

508-529-6286 concomm@uptonma.gov

## Meeting Minutes - Wednesday 4/23/2014

To: Members of Upton Conservation Commission

CC: Kelly McElreath, Town Clerk

From: Denise Smith, Administrative Assistant

#### Members Attending:

Chris Scott, Mike Penko, Tom Jango, Marcella Stasa, Alan Miano, Scott Heim, and Sandy Lajoie Selby (Agent)

#### 7:30 PM Forestry Questionnaire

- Review questions to ask when conducting interviews of forestry companies; trying to limit to no more than 10 questions.
- Tom mentioned special concerns about companies knowing what to look for regarding Native American sites or artifacts.
- Marcella has spoken w/ a couple foresters and is setting up meeting dates.

### 7:50 PM Agent's Report

- Per submitted report (4/10 4/23/14)
- Turtle Project received 3 quotes (\$15,000/\$45,000/\$75,000) only 1 fell w/in the dollar limit; will need to contact Natural Heritage w/ the proposals; contact the Planning Board to see if they would consider having the Open Space component of a subdivision be fulfilled by having the applicant purchase land along the Warren Brook (btw Mechanic & Merriam) and donate it to the Town as open space.
- Motion to vote to accept Dan Wells (Goddard Consulting) proposal pending approval of Natural Heritage 2<sup>nd</sup> and approved.
- Motion to ask the OSC to contact Mr. Kibbe (owner of the vacant land along Warren Brook) to see if he would be interested in selling the property 2<sup>nd</sup> and approved.

#### 8:20 PM NOI – Whitney Farms at Cotton Gin Circle subdiv. B. Saluk/S. Smeyers

- Discussion of road and drainage systems; infiltration drainage and dry wells; lots are supplied by public water and septic systems.
- Discussed construction sequencing/phasing per submitted document.
- Will submit revised plans upon receiving comments from Planning Board/FST and Conservation Comm.
- Questions from Selby and Con Com members -- what types of trees will be used; erosion controls; cleaning of catch basins; will materials be stockpiled on site?
- Stormwater discussion all lots are covered under the NOI for the subdivision except will need RDAs for the 2 lots at the end of the cul-de-sac.
- Would like to see a draft covenant for the trees; motion to send a letter to the Planning Board requiring a covenant for the shade trees outside the street r-o-w.
- Lot 1 will have infiltration & drywell system; should require an easement on the deed to prevent any building on top of this.
- Revised plans should include erosion, street trees, fencing around infiltration system and suggestions as to the types of trees to be planted.
- Public Hearing continued to Wed., May 14<sup>th</sup> at 8:30 pm; applicant will bring additional info re: soil testing.

#### 9:20 pm Motions

- Issue Partial COCs for 23 Maple Ave  $(311-450 \& 480) 2^{nd} \&$  approved.
- Denise to send letter (draft reviewed by the Commission 4/23) to Al Miraj re: COC request for Samreen Villa I and II projects and to sign for Chris 2<sup>nd</sup> & approved.

#### 9:30 PM General Items

Meeting Minutes – will prepare for next meeting.

**Finances** - Current payroll signed; motion to sign expense voucher  $-2^{nd}$  & approved.

Website – continue to update w/ pertinent links and new info.

**LSC** – discussed response to Mr. Potheau's letter; response should come from the Conservation Commission; Motion to have Marcella finalize the response letter with the approval of the LSC proposal for granite curbing –  $2^{nd}$  & approved. Deadline for Mr. Potheau to complete the work he plans to do to the parking area is June 10<sup>th</sup> so that we can have time to place the granite curbstone before end of FY; If Mr. Potheau is going to use crushed stone he will need to maintain it.

**OSC** – Motion to approve event at Peppercorn Hill for May  $4^{th} - 2^{nd}$  & approved.

**Stormwater Bylaw** – Mike Penko prepared a draft letter to the Planning Board regarding the review process; will be attending their meeting on Tues, May 13<sup>th</sup> to discuss.

**Job Classifications** – Department Assistant & Conservation Agent positions; Assistant's description is fine as is very generic; some comments needed for Agent's description as does need to be specific.

**Beavers at Southboro Rd** – BOH want to know what to do; per Mike Callahan (Beaver Solutions) probably will need to trap the beavers if they continue to build dams; pond leveler won' work as water is too shallow; Motion to have Mike install culvert fence at Southboro culvert and to monitor the situation, no trapping at this time  $-2^{nd}$  & approved.

**Pre-Construction Evaluation Form** has been finalized and will be provided to Code Enforcement; this will replace the Stormwater Construction & Notification Form

10:45 PM Motion to Adjourn – 2<sup>nd</sup> & Approved

Minutes approved on: \_\_\_\_