

CONSERVATION COMMISSION

Town of Upton



Massachusetts

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1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 1/08/2014

To: Members of Upton Conservation Commission
CC: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Scott Heim and Alan Miano
Mary Overholt (Associate Member)

7:35 PM Stormwater Regulations

- All documents have been posted on our website. Selby has forwarded to Code Enforcement (Building Dept) as ALL new homes will need to come through this process.
- Any permit done through the e-permitting process needs to be reviewed by Con Com; need to push to have Code Enforcement send everything to Con Com; need to use the flags in the system to ensure that reviews are being done prior to issuing of building permits.
- MOU w/ the Planning Board regarding the Stormwater Bylaw/Review; exemptions (per the bylaw) who will ensure that they still adhere to the substantive content. Peer review should provide an opinion if the plan meets the Stormwater Bylaw but ultimately WHO determines if the plan is consistent with the bylaw thus exempt? Chris will draft an MOU for next meeting.

8:00 PM LID Letter from Mark Allen

- Regarding proposed project off Hartford Ave S.
- Letter sent to various town departments to get comments on some of the features of a LID (Low Impact Development).

8:05 PM Agent's Report (12/12/13 – 1/8/14)

- Per submitted report.
- Suggestion to add a section for Stormwater review.
- Selby replied to an email from the UMass student regarding lake/pond drawdown; Chris will send some additional information.

8:20 PM General/Office

Finances - Current expense vouchers & payroll signed.

Meeting Minutes – motion to accept minutes from 12/11/13 – 2nd & approved.

Website – Stormwater Regs/documents have been posted; will add some additional info on the Whitney Conservation area.

OSC – Want to talk with the DCR about the Thompson property on Westboro Rd (which abuts State property).

LSC – Negotiating with the abutter to the Whitney Conservation area about the parking area; talking with the Town Manager about developing access to the Stefans land off Orchard St; want to ask the DPW for help in moving rocks from the Whitney area to Stefans land or other areas if needed.

Denise's Items – continue to update spreadsheet of projects; send reminder letters for projects that need extensions of OOC's in order to keep projects active or to see if COC can be issued.

FY15 Budget:

- Conservation Fund – discussion of how much should be requested at ATM; suggestion is for \$5000.
- Expense Account – expect an increase in MACC membership dues; increase for LSC to install a new sign at Peppercorn Hill (original sign needs replacing after 20+ years); increase for Conservation Land Maintenance to allow for plowing parking areas.
- Amend the language of the justification section.
- Beaver Management – discussion of reducing the amount for the FY but decision is to keep the amount so as to make sure we have it if we have another active beaver year. Money is returned to the town if not needed.

Annual Report (CY2013) – Chris will edit per discussion and resend for final review.

MACC Handbook – new edition is available online; will see if we can get password (NOTE: info was sent from MACC – Denise will look into this).

9:15 PM Action Items

- Draft Rockwood Meadows Easement Deed was sent to the applicant; Town Counsel will review their comments.
- Mosquito Control – letter was sent to the CMMCP; Selby sent link for the CMMC reports.

9:20 PM Motion to Adjourn – 2nd & Approved

Minutes approved on: _____
