

CONSERVATION COMMISSION

Town of Upton



Massachusetts

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1 Main St, Box 9  
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 4/10/2013

To: Members of Upton Conservation Commission  
cc: Kelly McElreath, Town Clerk  
From: Denise Smith, Administrative Assistant

**Members Attending:**

Chris Scott, Mike Penko, Marcella Stasa, Scott Heim, Tom Jango and Sandy Lajoie

**7:35 PM RDA Kiwanis Beach Pavilion M. Cortese & J. Porter (scout)**

- Pavilion will be located to the left of the Ramsey Building (if you are facing the building).
- Almost 90 feet from the edge of the water.
- One tree is being removed by the DPW due to an issue w/ the septic; no trees are being removed for the pavilion.
- Slab foundation; Design will match the Ramsey Building.
- Hearing closed; determination will be issued.

**7:45 PM Agent's Report**

- Per submitted report dated 3/28/13 – 4/10/13.
- Site walk at Westboro Rd (Thompson property) set for Wed. 4/17.
- Need to set a date for a site walk @ Kenneth Village and the landfill (Maple Ave).
- Contacted Mr. Cook to do a site walk at his property on Milford St.

**8:00 PM 47 Mechanic St Cutting Plan B. Sisco**

- Natural Heritage listed box turtles should also include wood turtles.
- Cutting will be done as a winter project (beginning Nov 2013).
- Site walk set for 4/16 at 9:00 am with Guy LaChance (State Forester).
- Bill Sisco and Selby walked today; reviewed property lines and flagged boundary (located through deed); trees are marked w/ blue to be cut; boundary trees are marked w/ 3 stripes.
- 5 wetland crossings are identified and flagged; BVW associated w/ the crossings are fairly small area.
- Will build temporary metal bridge over the widest crossing and the others will be done as pole crossings. These will be removed when cutting is done.
- Concerns of the abutters (J & C Robertson) as to the property line; B. Sisco & J. Robertson will walk to review the line.
- If any nests are found in trees they will not cut that tree.
- Cutting is done by 1 man with a chain saw and will pull out w/ a skidder; will remove a couple of truck loads per week.
- Will have a landing area
- Con Com sent a letter to G. LaChance – reviewed w/ B. Sisco.

**8:25 PM General Items**

**Finances** - Current vouchers/payroll signed; FY14 we can amend but Blythe suggested we wait until we know the specific amount; Chris will meet w/ Blythe next week; Bill Taylor will prepare a forecast of potential fee income.

**Meeting Minutes** –Motion to approve minutes from 3/27/13 – 2<sup>nd</sup> & Approved.

**Website** – Updated filing fees; note that RDA fee was reduced from \$100 to \$50 per the bylaw.

**OSC** – Appointments should be made by the Con Com (as is a subcommittee) not the BOS.

**LSC** – Appointments should be made by the BOS (not Con Com). Chris will discuss w/ Blythe – need to review the charge as to how it was written and want to make sure it is done legally; Bids for work on parking area at SWF.

**General/Office:**

- Positive response letter from Mr. Chace.
- Thompson/Westboro Rd RDA continued to Ap
- Chapter 61 land off Pond St (near Lake Whitehall) would provide trail access to Peppercorn Hill.
- Forestry Interns from UMass – police chief will do CORI checks; interns will be doing inventories of town-owned land next fall or over winter break (2013/2014).
- ATM warrant items – Chris will discuss revolving funds w/ Blythe next week.
- Wetland Bylaw Fees – suggestion was made to allow waivers for financial hardship; motion was made to exclude waiver idea – 2<sup>nd</sup> & Approved.
- On 4/11/13 Chris will be meeting w/ the BOH to discuss moving money from the Beaver Fund. It was suggested by the Town Manager that Con Com discuss this w/ the BOH however a majority of the Con Com members don't agree with this suggestion.
- Motion to issue a Negative Determination for the Kiwanis Beach pavilion – 2<sup>nd</sup> & Approved.
- Need to update the Regulations with the new fees.

**9:35 PM Meeting Adjourned**

**Minutes approved on** \_\_\_\_\_

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