

CONSERVATION COMMISSION

Town of Upton



Massachusetts

508-529-6286
concomm@uptonma.gov

1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 3/27/2013

To: Members of Upton Conservation Commission
cc: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Scott Heim, Alan Miano and Tom Jango

7:30 PM 47 Mechanic St – Forest Cutting Plan

- Commission received a copy of the Forest Cutting Plan and will invite Mr. Sisco (cutter & Agent for land owner) to our next meeting for formal discussion.
- Neighbors Tom & Cathy Dodd express concerns regarding wood turtle habitat and Great Horned Owl nesting area somewhere on this property; Cathy spoke w/ the Guy LaChance/State Forester and he hadn't received the plan but will review once he receives it; hadn't been rec'd by Natural Heritage either.
- Also, John & Cynthia Robertson expressed concerns that they have mistakenly delineated areas on their property.
- Commission will send comment letter to the DCR.

8:25 PM Working Forest Initiative presentation

M. Downey

- Presentation on the State's Forest Stewardship Program which is a grant program.
- Town can build a Stewardship plan to meet our needs/requirements; the State has a minimum that we can tailor as we want.
- Once a plan is created the Town is not obligated to enact it.

9:15 PM Agent's Report

- Per submitted report dated 3/14/13 – 3/27/13.
- Prepared OOC for Town Hall Renovation project (311-0671).
- Motion to sign the Town Hall OOC – 2nd & Approved.

9:40 PM Wetland Bylaw Fees discussion

- Need to increase fees as follows:
 - RDA - \$100
 - NOI – pursuant to the State Categories
 - ANORAD - \$2/linear foot; max of \$200/single-family lot; \$2000 max all other projects
 - COC - \$100 for single-family; \$250 all other projects
 - Extension of OOC - \$100
 - Re-issue of any Orders, Determinations or Certificates - \$50
 - Enforcement Orders - \$100
- Motion to accept increases to the Wetlands Bylaw Fees – 2nd & Approved.

10:00 PM General Items

Motions:

- Motion that the Con Com would request that the funds for the Agent’s salary come from the Fin Com Reserve account as oppose to the Beaver Fund if possible – 2nd & Approved.
- Motion that Con Com would like to request the line item in the FY15 Budget for Salary be increased to \$30,000 – 2nd & Approved.

Finances - Current vouchers/payroll signed.

Meeting Minutes –Motion to approve minutes from 3/13/13 – 2nd & Approved.

Website – Alan & Denise will work on updating the fee schedule document.

General/Office:

- Letter to Mr. Chace will be sent.
- Thompson/Westboro Rd RDA continued to April 24th at 7:30 pm.
- Denise on vacation week of April 15th. Will check to see if we can have coverage in the office.
- Selby on vacation week of April 1st.

10:25 PM Meeting Adjourned

Minutes approved on _____

_____	_____
_____	_____
_____	_____
_____	_____