

CONSERVATION COMMISSION

Town of Upton



Massachusetts

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1 Main St, Box 9
UPTON, MASSACHUSETTS 01568

Meeting Minutes – Wednesday 1/9/2013

To: Members of Upton Conservation Commission
cc: Kelly McElreath, Town Clerk
From: Denise Smith, Administrative Assistant

Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Alan Miano, and Tom Jango

7:40PM 6 Francis Dr – easement

E. Rae/D. Howarth

- Property owner Edward Rae has questions regarding a drainage swale that runs across the back of his property but is not shown on his deed.
- He is researching why and when it was installed. Mr. Howarth recalls this being done by Pulte to address water coming off the hill and running across North St.
- For safety reasons Mr. Rae would like to pipe it and bury the pipe. He is not looking to remove it entirely if it is properly functioning.
- Can it be redirected into the existing drainage easement that was built as part of the subdivision and now belongs to the Town? Would need to look at the calculations for that easement – can it handle more water? Need to look for the Glen Echo Drainage Study.
- We can check Schofield's reports to see if they have any info on this easement.
- Does Con Com have any jurisdiction? Not a resource area but is a buffer.
- DPW has been out to the site but as this was not accepted by the Town this easement is not under their jurisdiction.
- Could this have been a temporary construction easement?

8:30PM Town Hall Renovation project

J.Savello & T.Paris; D. Manley

- **Site Improvements to Town Hall & Warren St parking area:**
- Subsurface perimeter drain around the building for Storm Water purposes; this will decrease the amount of impervious surface around Town Hall.
- Run-off from the parking area will be collected in 2 deep sump catch basins; discussion of alternate systems such as Storm Septors/Vortex systems. These are more expensive but will keep more sediment from entering the brook. Con Com would prefer the Septor system for the lower parking area but the deep sump system is fine for the top of the parking area.
- Not expanding the parking area on Warren St but some work will be in the no-disturb area.
- Infiltration not needed.
- Town will need to file an NOI for this project.
- **Improvements to the Unitarian Church parking lot (Church St):**
- This lot will allow for additional parking for Town Hall.
- Town will design lot w/ curb cuts, paving & painting the parking spots. Not expanding the size of the parking area but will improve the function of the lot and will include a swale to prevent run-off into the brook.
- Town will need to file an NOI w/ the Church being co-applicant as they are the owner of this property.

9:20PM Forest Management Policy (draft)

- Members met w/ BOS on 1/8/13 to discuss the draft policy; BOS supported this document.
- Con Com will hold a public hearing; draft will be put on the website prior to the hearing.
- Tentative date for public hearing is 3/13/13.

9:35 PM Agents Report

- Per report submitted 12/12/12 – 1/9/13.

9:45 PM Discussion of Chace Property

- 2 acres parcels at Grafton/Upton town line that extends into Warren Brook area in Upton. Town has been approached by Mr. Chace regarding Upton purchasing this land.
- MP contacted the Assessor’s for info on these parcels; Assessors have no info that Mr. Chace owns any land in Upton, no record of taxes paid.
- Does Upton already own these parcels? Further research is needed. LSC will be the point of contact.

10:10PM General Items

Meeting Minutes

- Motion to approve minutes from 12/12/12 – 2nd & Approved.

Website

- Will add the Forest Management Policy (draft).

LSC

- Applied for a grant through the Recreational Trails Program; money will be used for signage.
- Motion to reimburse MS for \$169.61 - 2nd & Approved.

Finances

- Current vouchers signed.
- FY14 Budget.

Motions

- Motion to accept the final Annual Report – 2nd & Approved.
- Motion to accept changes to the Green Communities letter and send to BOS – 2nd & Approved.

10:35 PM Meeting Adjourned

Minutes approved on _____

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