

## Meeting Minutes

To: Members of Upton Conservation Commission  
cc: Upton Town Clerk  
From: Denise Smith, Administrative Assistant  
Re: Meeting Minutes -- **Wednesday 1/11/12**

### Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Scott Heim, Tom Jango, and Alan Miano

### Meeting Timeline:

#### **7:30PM 5 Wildwood Ave J. Rieger**

- Owner was sent a letter re: new dock and work they did along the shoreline.
- Lake Wildwood is a Great Pond – dock permit is required.
- NOI needs to be filed.

#### **7:45PM Agent's report Matt "Selby" Selby**

- Reviewed site visits and activities submitted in report dated 12/29/11 – 1/11/12.

#### **8:00PM West River St –Well field #3 & Pump Station Greg Devine/T&H**

- DEP # issued 311-0657; Walked site w/ Natural Heritage. Turtle sweep during active season; fence will have turtle barrier at bottom.
- Discussion of discharge for pump tests. A note line will be included on the plans and location of the discharge will be shown; also erosion controls will be shown.
- Installation of the water main through the gravel pit can wait until after turtle season (Oct 15<sup>th</sup>).
- Monitoring wells are left in place but are tightly capped/secured.
- Final plans to be submitted w/ note lines.
- Hearing closed.

#### **8:15PM West River St – Water main Greg Devine/T&H**

- Timeframe for installation down the street is prior to schools opening to avoid bus traffic then they will work down the easements. Hoping to complete project by December.
- Staging area for materials & equipment will most likely be at Water Dept property on Maple Ave.
- Hearing closed.

#### **8:25PM General/Pending/Active**

##### Meeting Minutes

- Motion to approve & sign minutes from 12/28 – 2<sup>nd</sup> & approved.

##### Website

- AM will put Filing Fee Schedule on site; still working on adding links for pertinent sites.

##### OSC

- Working on Scenic Rd bylaw; looking to meet w/ Planning Board in February.
- Solar panel farm on Stefan's Farm land – general discussion.

#### **8:35PM Forest Management Policy**

- Looking at property that the Town owns (roughly 800 acres).
- Contiguous properties are more appealing for logging.
- Roads are key to forest management and need to have a landing area for trucks.
- Won't include private land w/ the Town's management policy/plan however, the logger could contract w/ abutters (private owners).
- Could work w/ surrounding towns if land abuts property we are looking to log.
- Long term management for tree cutting; think 50-100 years out.
- Management plan should look to generate some income for the Town – not cost the Town money.
- Currently we do not have a policy for Forest Management.
- Looking for diversity: old growth/mature forest/new growth; should allow for some percentage of town forest land to develop old growth characteristics. Need to balance w/ active working forest.
- Part of management plan is to determine which parcels are appropriate for the different strategies.
- Forest management is done properly will improve the flora and fauna.
- Will continue to work on draft policy with key points: reserves – definition/percentage; goals; determine parcels and acreages; education.
- Continue at next meeting.

**Land Stewardship Committee**

- Fence has been installed at SWF parking area. Rob agreed to grade the small parking area; still looking for gravel.

**Finances**

- Current vouchers signed.
- Discussion of FY13 budget – salary/wages are still unknown for FY13. CS will submit proposed budget to Town Manager.

**Other**

- Webelos pack request permission for overnight campout at Peppercorn Hill; motion to approve – 2<sup>nd</sup> & approved.
- Motion to issue a COC for Mass Electric (311-622) – 2<sup>nd</sup> & approved.
- Glen Echo lots needing COCs; will re-issue & sign those that were previously issued in 2009 but never filed; Selby will review the remaining lots that still need COCs.
- Beaver management letter to State – CS will amend as discussed; Motion made for CS to send – 2<sup>nd</sup> & approved.

**10:35PM Meeting Adjourned**

**Minutes approved on \_\_\_\_\_**

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