

## Meeting Minutes

To: Members of Upton Conservation Commission  
cc: Upton Town Clerk  
From: Denise Smith, Administrative Assistant  
Re: Meeting Minutes -- **Wednesday 12/28/11**

### Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Scott Heim, Tom Jango, and Alan Miano

### Meeting Timeline:

#### **7:40PM Agent's report Matt "Selby" Selby**

- Reviewed site visits and activities submitted in report dated 12/15 – 12/28/11.

#### **7:45PM 18 North St - RDA Bill Young/Glen Barrows**

- Replace drainpipe under driveway; existing pipe is from 1959; water is backing up and coming over the driveway.
- Looking to increase the side slopes and add rip rap; also clean out the "fire pond" of the gravel that has been washed into it. Extend the existing area of pipe from 18' to 24' to allow more area on the down stream side; Will allow for a pipe of up to 24"-diameter and no more than 24'-length.
- Selby will make a site visit to review the area to minimize disturbance; use of silt fence and filter fabric will be required.
- Hearing closed.
- Negative Determination will be issued.

#### **8:05PM West River St – discussion of new house lot David Hunter**

- Building a new house; plans briefly reviewed and Commission determined an RDA is needed and will also need to follow Town Wetland Bylaw.

#### **8:15PM**

- Hearing for the Well Field No. 3 (off West River St) NOI continued to 1/11/12 @ 7:50 pm.
- Hearing for the Water Main Installation (West River St) NOI continued to 1/11/12 @ 8:00 pm.

### **9:15PM General/Pending/Active**

#### **Meeting Minutes**

- Motion to approve & sign minutes from 12/14 – 2<sup>nd</sup> & approved.
- Motion to approve & sign minutes from 11/29 – 2<sup>nd</sup> & approved.

#### **Southboro Rd/Beaver activity**

- Concerns about pond level & pipes? Site visit needed.
- Still need to have trail area cleared of debris that was left from previous work.
- Water flow on road is still occurring.
- Invite Larry Bombara & Blythe Robinson to 1/11/12 meeting to discuss what the DPW is looking to do.
- Ellen Arnold inquired about repairing the trail access that was damaged by water.
- Reviewed draft letter to be sent to the State re: the on-going activity that the Town has been doing to deal with the beavers.

#### **Upton State Forest Land (off Pleasant St)**

- Ellen Arnold raised issues about the USF land that abuts Nipmuc HS & DPW property off Pleasant St. Concerns that trees have been knocked over beyond the existing trail maintenance area. Consider this a Park Watch issue.
- Con Com issue – bridge has been built over wetland/bog area; work done fairly recently; not sure if this is on Town land or USF land
- Special Use Permits need to be filed for any activity on USF land.
- Ellen is making a site visit w/ a Park Ranger and will determine if State or Town land is involved. Ellen will update Con Com re: the wetland crossing.

#### **Website**

- AM will update Fee Schedule.

#### **Open Space Committee**

- Resident has approached committee about building a bike trail from Nipmuc HS to Mendon (Miscoc Hill school). Possible access along the West River.
- OSC will assist in looking at public land and w/ mapping.

**Land Stewardship Committee**

- Working on east side of SWF to install fencing and do some clearing/cleaning; still working on parking area & grading issue.

**Finances**

- Current vouchers signed.
- Discussion of FY13 budget; need to increase budget amounts for various funds including Land Stewardship, Open Space and Beaver Management fund.
- Discussion of increasing fees.

**Other**

- Letter for owners of property concerning the dock on Lake Wildwood.
- CS working on draft of Annual Report (due 1/10/12).
- Motion to sign Determination for 18 North St – 2<sup>nd</sup> & approved.

**10:25PM Meeting Adjourned**

**Minutes approved on \_\_\_\_\_**

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