

Meeting Minutes

To: Members of Upton Conservation Commission
cc: Upton Town Clerk
From: Denise Smith, Administrative Assistant
Re: Meeting Minutes -- **Wednesday 10/12/11**

Members Attending:

Mike Penko, Marcella Stasa, Sandy Lajoie, Tom Jango, and Alan Miano

Meeting Timeline:

7:30PM Agent's report Matt "Selby" Selby

- Reviewed site visits and activities submitted in report dated 9/29/11 – 10/12/11 (attached).

7:50PM RDA 1 Juniper Rd Susan Onffroy

- Removing saplings (no more than 3" – 4") that are crowding the back of house causing mold/mildew.
- Not extending the existing lawn area.
- Hearing closed; determination will be issued.

7:55PM Agent's report – continued

8:00PM RDA 10 Glen Ave Carolyn Dixon

- Building a 12' x 20' deck; will require 4 holes in the ground for the posts in the existing lawn area.
- No tress to be cut.
- Hearing closed; determination will be issued.

8:05PM General

Meeting Minutes

- Motion to approve minutes from 8/10/11, 9/14/11 & 9/28/11 – 2nd & approved.

Website

- AM added section for meeting minutes and DWP forms; he will work on links to other sites; and the Conservation Land section of the website.

Open Space Committee

- MP, MS and BT met with Planning Board on 10/11/11 to discuss pursuing a Scenic Roads bylaw.
- MS writing a grant proposal to bring in a speaker for next year – Tom Wessels "Reading the Forested Landscape" which includes and indoor and outdoor presentation. MS will draft letter of support to be submitted to the Upton and Grafton Cultural Councils.

Land Stewardship Committee

- Looking to get parking area at SWF established this fall. Will call Tim Davidson to get an estimate to do some grading and delineating of the area and add a layer of gravel. May need a drainage system as it is a wet area.
- Estimating \$800 - \$1000, more if drainage is needed.
- Motion to authorize MS to spend up to \$1500 from the Land Maintenance account for this project – 2nd & approved.

Finances

- Current vouchers signed.
- Article for upcoming STM (11/15/11) to move the \$2000 (that was allocated at ATM) from the expense account to the Conservation Fund.
- Discussion on how to cover expenses for 3 members to attend the MACC Conference (10/15/11). Motion was made to cover 3 people for \$60 each; \$120 from Open Space and \$60 from Land Stewardship – 2nd and approved - 4; no -1.

10:00PM Pending Concerns/Active/Denise's items

Beaver Management/Southboro Rd

- Draft letter to the BOS and DCR; need to request some sort of action/involvement from the DCR. Perhaps also involve our State Reps/Senator. Review at next meeting.
- Trash racks/beaver fencing/pond levelers

Approvals/sign-offs

- Prepare extension paperwork for Landfill project for next meeting (10/26).
- DPW RDA determination – reviewed conditions; MP will revise and send to CS.

9:25 Active Sites

Suggestion to have Selby review items that are on the “Active Sites” list and send CS an update; perhaps we can remove some of these items.

9:40PM Meeting Adjourned

Minutes approved on _____
