

## Meeting Minutes

To: Members of Upton Conservation Commission  
Cc: Upton Town Clerk  
From: Denise Smith, Administrative Assistant  
Re: **Minutes of meeting Wednesday, 6/22/11**

### Members Attending:

Chris Scott, Scott Heim, Marcella Stasa, Tom Jango, Sandy Lajoie, Alan Miano  
Mike Penko at 8:10pm

### Meeting Timeline:

#### 7:30PM RDA - Grafton Rd

M. Allen for Upton DPW

- Project entails resurfacing and shoulder work.
- Grafton/Upton town line to just past Oak Knoll Ln will be full depth reclamation; some shoulder work to aid drainage; upgrading to help slow the velocity.
- 1 culvert will be replaced as it is damaged.
- Oak Knoll to Mechanic St section will be surface coating only – no shoulder work.
- Removing 4 small trees (<12”) that are right on the edge of the road.
- Discussion of a hump or heave at Orchard St; DPW will do what they can to reduce.
- Warren Brook – erosion control measures will be done
- Work to be completed in a week to 10 days.
- Hearing closed; determination to be issued.

#### 7:40PM RDA – Southboro & Westboro Rds

M. Allen for Upton DPW

- 15 culverts to be repaired/replaced; 12 on Westboro Rd and 3 on Southboro Rd.
- Plan is to cut the asphalt, remove the existing pipe and replace it. Will re-use the existing stone work where necessary.
- Work will be one side at a time so as not to have to shut down the roads.
- Ellen Arnold pointed out that the stone face of the culvert at Southboro Rd and the CCC Way is historically significant. Need to inform the DCR of this project. Larry/Blythe will send a letter.
- No species will be affected thus no further filing will be necessary.
- While doing this work it is suggested that a cage be installed on the culverts for beaver control. Also will clear out any debris.
- Hearing closed; determination to be issued.

#### 7:50PM NOI - 85 Crockett Rd

David Krawiec

- Septic has been approved.
- Tank will be 21’ from the shore line and about 1’ above the high water line.
- Presby system for leaching works in sand.
- Pump tank will be 6-7’ from the road; will need to put some sort of marking to prevent snow from being piled there in the winter.
- Siltation control will be needed – hay bales are fine.
- CS will contact BOH.
- Hearing closed; OOC will be issued.

#### 8:15PM General

##### Open Space Committee

- OS Rec plan was sent to the State.
- Appointments of committee members – send list of members appointed by Con Com to Kelly.
- How should appointments be handled? Con Com, BOS or both?
- Motion to appoint the following people until a resolution of the appointment process is determined:  
Marcella Stasa, Mike Penko, Chris Scott, Scott Heim, Alan Miano, Rick Holmes, Bill Taylor, Tom Dodd
- Motion was seconded and approved.
- Memberships are for one year.

**Land Stewardship Committee**

- Motion to appoint the following people until a resolution of the appointment process is determined: Matthew Bachtold, Matt Ronzio, Bill Taylor, Cathy Taylor, Mike Penko, Scott Heim, Marcella Stasa
- Motion was seconded and approved.

**SWF**

- Closing was done on 6/22.
- Paperwork needs to be turned in to the State.
- Draft of Baseline & Management Report is done; descriptions, photos, maps, resource management plan (waiting for SVT comments).
- Press release is coming from SVT; MS will link and send something out locally.
- Sign needs to be in place by Monday.

**Meeting Minutes**

- Motion to approve minutes from 6/8 and 6/14 – approved.

**Finances**

- Current vouchers signed.

**Bottle Bill expansion** – nothing new.

**Comment Letters**

- JR Estates CR language sent to town council.
- Prospect St – CS will send letter to C. Henderson.

**9:10PM Pending Concerns**

- Site visit to South St pits (Poirier land) needed to see how many trees were removed. Any wetland issues during tree harvesting?
- CS will contact H. Poirier; visit on Monday 6/27 10am?
- No cutting plan – buffer zone issue?

**9:20PM Active Sites**

- Rescheduled site visit w/ Pulte (John Engdahl).
- MP & MS visited yesterday (6/21); would like to have Pulte improve the access to the Howarth conservation area.
- Some trees were destroyed thus need to be replaced; replace stone w/ smaller stones and improve the grading to allow for walking and vehicular access.

**Sign-offs**

- 12 Howarth Dr (owner selling – open NOI?)
- Grafton Rd RDA – motion to approve, seconded -- Approved.
- Southboro/Westboro Rds RDA – motion to approve, seconded – Approved.
- OOC for Red Rock Grille & Bar (66 West Main St) – motion to approve, seconded – Approved.
- OOC 85 Crockett Rd – motion to approved, seconded – Approved.

**9:45PM Meeting Adjourned**

**Minutes approved on** \_\_\_\_\_

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