

Meeting Minutes

To: Members of Upton Conservation Commission
Cc: Upton Town Clerk
From: Denise Smith, Administrative Assistant
Re: **Minutes of meeting Wednesday, 6/8/11**

Members Attending:

Chris Scott, Mike Penko, Marcella Stasa, Tom Jango, Sandy Lajoie

Meeting Timeline:

7:30PM NOI Hearing – 66 West Main St/Red Rock Bar&Grill S. Berger/J. Dunnell

- 15' x 15' shed 26' from the lake edge.
- Rebuilding to the existing footprint and use as kayak rental building.
- Will need to file NHESP (done).
- No dock planned at this time; CS suggested that they include plans for a dock even if not planning to build one in the near future. This would save time/money instead of having to prepare a new NOI. Applicant will submit a letter w/ plans for a dock to be added to this filing.
- Will need to put down bark mulch to cover roots to prevent further erosion/damage. No stones/gravel.
- No trees need to be removed.
- This is not a riverfront due to the dam impoundment (?)
- No word yet from Natural Heritage. This is the habitat of the box turtle and 2 types of salamanders.
- TJ will make a site visit.
- PH continued to June 22 @ 7:45 pm.

7:50 PM RDA – 137 Milford St L. Jordao

- TJ visited site. Some material pushed into wetlands, perhaps when plowing snow.
- TJ pointed out the knot weed (bamboo) and explained that they need to work on removing it. He gave suggested methods for removal.
- Motion to sign the Determination – approved & signed.

8:00PM General

Meeting Minutes

- Motion to approve minutes from 5/25/11 meeting – Approved.

Website

- Bill Taylor has been working on updating websites for OS and LSC; Alan Miano will provide assistance.

Open Space Committee

- Appointments of committee members.

Land Stewardship Committee

- Bill Taylor and Matthew Bachtold have been appointed to the committee. Bill will be working on trails and Matthew will be working on garden.
- Working on CR for the Whitney property.

Finances

- Current vouchers signed.
- SL gave update on expense account; MS looking to use some money for gifts for the Scouts that have been working; MP would like to purchase a larger monitor for the Con Com office as GIS is now installed on that computer.

8:15PM Upton Road projects

B. Robinson/L. Bombara

- Town is putting bids out on 3 road paving projects; need to know what filings are needed.
- **Fiske Mill Rd** – no drainage, catch basins or piping. No work being done outside the existing paved area simply repaving the entire length of this road. Being done by a process called “Hot In-Place”. This project is basically maintenance of the current street. No filing needed.
- **Grafton Rd** – reclamation project of entire street; rebuilding catch basins; again this is maintenance of the existing street and basins. RDA filed.

- **Southboro/Westboro Rds** – rebuilding existing culverts and replace any pipes as needed. No new areas/items are being added. Areas to be specified in RDA filing. This project may require an NOI as this is an endangered species area.
- Public Hearing set for June 22: 7:30 Grafton Rd; 7:40 Westboro/Southboro Rds.
- Con Com has requested a list of potential roads to be considered for future work and the scope of the projects.

8:55PM SWF

- Budget/Expenses/Payments; Motion to raid Conservation Fund to pay SWF legal fees (\$8833) – approved.
- Need to review/finalize the language for the Whitney CR; SWF CR; MOU w/ SVT; and Easement Deed.
- Form A will be signed by PB on 6/14; BOS will then sign CR on 6/16 then State needs to review before closing on 6/20/11.
- CS will post a meeting for 6/14 at 6 pm (prior to PB meeting) to sign necessary documents.

9:15PM Review of draft docs for SWF

9:40PM General

- 495 Compact – MP provided update info on Peppercorn; Stefans, Miscoe Hill and Mendon St.
- Glen Echo Estates – MP will email outstanding issues such as North St detention area – trees vs grass.
- 51 South St – MP will draft letter to PB.

10:15PM Meeting Adjourned

Minutes approved on _____

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