

Community Preservation Committee  
Posted Meeting – December 4, 2013

Present: Paul Carey – Planning Board  
Russell Wood – Historical Commission  
Rena Richard – Upton Housing Authority  
Richard Desjardins – Selectmen’s Appointee  
Richard Holmes – Open Space Committee  
Richard Gazoorian – Recreation Commission  
Chris Scott – Conservation Commission  
Margaret Carroll – Selectmen’s Appointee

Meeting called to order at 7:30 p.m.

1. Prior to the meeting the Committee toured the Town Hall to view the current state of renovations.
2. The meeting then convened in the Temporary Town Hall.
3. Discussion with Town Clerk and Town Manager regarding construction progress. To date approximately \$100,000 of the \$500,000 in hard cost contingency funds have been used but they the project overall is on budget and on time for completion this Fall.
4. November minutes were reviewed and approved.
5. Discussion regarding continued email issues for some Committee members. The Committee will continue to investigate.
6. Discussion regarding state CPA funding – 98.3% match for Upton.
7. Discussion regarding signage. Committee would like to put signs at each project. Motion that the Chair order a sign for Town Hall to be paid out of the administrative fund. Approved unanimously.
8. Discussion regarding meeting schedule for 2014. The January meeting will be January 15, subject to room availability. The July meeting will be July 9. All other meetings will be on the first Wednesday of each month.
9. The Town Clerk showed the Committee the 1883 specifications for the building of the Town Hall, found during the renovations. The document will be preserved for display at the restored Town Hall.

Adjourned at 8:07 p.m.