

**COUNCIL ON
AGING
MEETING
MINUTES**

June 2, 2014 9:07am
Upton Senior Center – 2 Farm Street, Upton, MA 01568
In Attendance: Chair Betty Consigli, Vice Chair; Grace Wadsworth, Secretary Myra Bigelow, Members Judith Katz, Maria Griffin, Holly Whalen, and COA Director Janice Nowicki.

1 The Upton Council on Aging meeting was called to order by Chairperson Betty Consigli at 9:07am.

2

3 The May meeting minutes were approved.

4

5 **DIRECTOR REPORT:**

6 Director Jan officially welcomed Karen Varney as the office assistant.

7 The Center is in need of a part-time, eight-hours a week, van driver and a part-time maintenance
8 person.

9 Lunch will now be served at 11:45am instead of 12noon to accommodate the afternoon activities.

10 A heartfelt thank you to the Overlook Care at Home project for the many items they donated to the
11 center.

12 Holly had a busy month but is having a difficult time in preparing a workable status report.

13 Both Holly and Jan's reports were accepted by the Board.

14

15 **BUDGET:**

16 The overall budget is looking good. Jan worked through a few problems involving the revolving
17 account.

18

19 Jan is working towards scheduling a trip to Rhode Island in June and perhaps a Boston Duck Tour
20 in July. In order to give everyone a chance to attend these day trips, Jan is working on setting up a
21 rotation schedule.

22

23 COA Member Bobbi Grenard has submitted her letter of resignation noting personal reasons.

24

25 Now that the Chronicle is no longer being mailed out, Member Grace Wadsworth suggested
26 inserting the newsletter in the monthly birthday cards for seniors over 70.

27

28 The exercise programs for Wednesday and Friday have been cancelled due to lack of attendance.
29 Instructor Judy Noel has resigned from the program.

30

31 A walking club has been scheduled for Wednesday mornings also for those interested, an indoor
32 walking club can be arranged.

33

34 A bingo policy was drafted and approved by the Board.

35

36 The Recreation Department is sponsoring four Summer Concerts at Kiwanis Beach beginning on
37 Sunday July 13th at 5:30pm through August 3rd.

38

39 The Upton Center Staff vacation schedules were reviewed.

40

41 Director Jan is looking for volunteers to water and feed the newly planted garden in the Millhaus
42 lot. Please contact Jan if anyone is interested in helping out.

43

44 The Senior Tax Work off Program seems to be misunderstood by some residents. Homeowners
45 can volunteer to work in the program and gain credit toward their taxes.

46

47 Al Vautour, Nutrition Center Manager with Tri-Valley, spoke of the upcoming baked potato bar
48 scheduled for June 26th. He also mentioned the Tri-Valley Scrip order program where you purchase
49 gift cards with a certain percentage going back to Tri-Valley.

50

51 The next scheduled Board meeting is July 7th.

52 Meeting adjourned at 10:12am.

53

54 Respectfully submitted,

55 *Myra Bigelow*

56 Secretary