

**COUNCIL ON
AGING
MEETING
MINUTES**

December 9, 2013 9:09am

Upton Senior Center – 2 Farm Street, Upton, MA 01568

In Attendance: Chair, Betty Consigli; Vice Chair; Grace Wadsworth, Secretary Myra Bigelow, Members Joyce Hamilton, Judith Katz, Judi Blanchard, Holly Whalen, Bobbi Grenard, new attendee Robert Morse and Blythe Robinson, Town Manager

1 On December 9th the Upton Council on Aging meeting was called to order at 9:09am by Betty
2 Consigli.

3 The meeting minutes of November 4, 2013 were reviewed and accepted with a minor correction.
4 A question on these minutes were brought up as to what type of religious material a member
5 wanted to leave on the bookshelf. After a short discussion, the members gave approval for this
6 individual to leave this information on the bookshelf.

7
8 Blythe explained the Town's hiring process and stated that twenty applications for the COA
9 Directors position have been received, reviewed and narrowed down to six then three. After a
10 role playing meeting, the final two candidates were scheduled to take a psychological evaluation.
11 This evaluation is administered by a firm in Worcester specifically for public servants. Blythe
12 will then meet with the Board of Selectmen and present them with the qualifications of one
13 candidate that meets the criteria. Blythe will then make an offer to that individual. She is hoping
14 that this person will be able to stop by the COA Center the week of December 16th for a tour and
15 meet Holly.

16
17 In reference to an email that was sent to Holly from Andy Leonard stating that part of his
18 contract to build a 50+ community on East St, he had agreed to purchase a van for the Center.
19 Since the van the Center currently own was purchased with a grant, we cannot sell it and
20 therefore not sure how to move forward with this matter. Once the new COA Director is hired,
21 that individual will meet with both the Town Manager and Holly to come up with a solution.

22
23 Budgets are due by the end of the December however Blythe stated that she will work with the
24 new Director and Holly after the first of the year.

25
26 The Salvation Army Kettle campaign in conjunction with the Men's Club is in full swing at
27 Dunkin Donuts, Little Coffee Bean, the Post Office and a counter kettle at the Country Super
28 which is dedicated to George Kennedy. A giving tree was set up at Unibank and St. Gabriel the
29 Archangel Parish has asked Holly for a list of families in need of food, clothing and Christmas
30 gifts. Gift certificates from the Salvation Army were given to Holly to help assist ten to twelve
31 families. The Bloomer girls donated Thanksgiving and Christmas food baskets.

32
33 The Annual Upton Center Christmas party will be well attended. Volunteers Betty, Bobbi, Myra
34 and Judi will be on hand to help out.

35
36 Judith Katz will assist with the Men's Club supper on Friday December 20th.

37
38 The Upton Center will close at 1:00pm on December 26th, 27th and January 2nd and 3rd.

39

40 The next Council meeting will be held January 6th at 9:00am. New Director Janice Nowicki will
41 attend.

42 Meeting adjourned at 10:04am.

43

44 Respectfully submitted,

45 *Myra Bigelow*

46 Secretary