

**COUNCIL ON  
AGING  
MEETING  
MINUTES**

**August 12, 2013**

Upton Senior Center

In Attendance: Chair, Betty Consigli; Members Judi Blanchard, Myra Bigelow, Maria Griffin, Grace Wadsworth, Joyce Hamilton, Holly Whalen, Judith Katz, Gus Dufresne, Bobbi Grenard, Richard Provost, and Blythe Robinson, Town Manager

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The Upton Council on Aging's regular monthly meeting was called to order at 9:00am by Betty Consigli.

Meeting minutes of the May 6, 2013 meeting was read and approved as amended. Three individuals who attended the meeting voiced their interest in becoming a Member of the C.O.A. Joyce Hamilton was voted in as a Member of the C.O.A.

Town Manager Blythe Robinson gave an update on the status of the Center's Director saying at this time there is no new news to report as to how long Mr. Gardner will be out.

There was a conversation between Blythe and Holly as to finding someone to help out at the front desk to answer the phone and assist with administrative duties on a part-time basis. Blythe has a retired person in mind who worked in her office and perhaps she may be willing to help out. The other alternative would be to contact a Temp Agency. This will allow Holly to focus on the upcoming Social Service schedule.

It was noted that requests for bus service has increased. Do to Steve's reduced hours, employee Paul Marchant will be coming in on Tuesday's and Friday's to clean and do an overall facilities check Wednesday's and Thursday's.

Blythe and Holly are working on completing the FY14 formula grant application that needs to be submitted by August 26<sup>th</sup>. The grant, which is determined by population, has been in the \$8,400 range. This grant is used for a number of items for the Center including printing of the Chronicle, health fair supplies, and van fuel just to name a few. The Center is allowed to resubmit some items from last year. There was a conversation regarding purchasing a new computer for the printing of the Chronicle.

September is National Senior Center month with an exercise open house planned. Holly would like ideas for a second event.

Betty spoke of the Center's events and how well attended the cookout and feel good Bingo was.

A schedule was set up to help answer the phones at the Senior Center; August 14<sup>th</sup>, Betty, August 19<sup>th</sup> Myra and August 20<sup>th</sup> Grace.

There was a discussion regarding sharing the cost of a large bus with a contiguous town for long trips. No action was taken. Further discussion of this idea will be placed on a future agenda.

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42 In closing, Holly stressed the importance of fire safety and to bring a friend at the August 21<sup>st</sup>  
43 event.  
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45 Meeting adjourned at 9:53am.  
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47 Respectfully submitted,  
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49 Myra Bigelow  
50 Secretary