



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** COA

**Meeting Day, Date, Time:** Monday, Sept. 9, 2013 9:00am

**Location:** Upton Center

**Agenda:**

Open Meeting/Review Agenda

- \* Approve previous meeting minutes
- \* Discussion Re: Secretary
- \* New Member vote
- \* Staff Update
- \* Heritage Day - October 5<sup>th</sup>
  - Activities
  - Assistance
  - Brochures
  - Volunteers
- \* Trips
- \* Van Rides
- \* Dates to Remember
- \* Next COA Meeting: October 7, 2013.

**RECEIVED**

*By Kelly A. McElreath at 9:47 am, Sep 04, 2013*

Other topics not reasonable anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**