

# Town of Upton

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# Massachusetts

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## Capital Budget Committee

Kenneth Glowacki, Chairman

Robert Varney, Secretary

Frank Aniello

Gary Bohan

Jonathan Calianos

Tina Cote

## Capital Budget Committee Meeting Minutes

March 1, 2011

Location: Town Hall Treasurers Office

Present: Frank Aniello, Jonathan Calianos, Tina Cote, Ken Glowacki, Bob Varney

The meeting was called to order at 6:15 PM.

Chairman Glowacki handed out copies of the Capital Improvement Request Summary which depicts all of the requests that have been submitted by the various Town Boards. He then explained how the summary works and explained each item. He then went over the Extended Debt Projection Chart.

The Chairman then requested each CBC member to prioritize each request using the Capital Improvement Rating Sheet for the next meeting on March 8 at the Town Hall at 7:00 PM. He will be sending each member the Instructions for the Rating Sheet, an Excel copy of the Rating Sheet and an updated copy of the Capital Improvement Request Summary.

Motion was made by Ken Glowacki and Seconded by Tina Cote to accept the Minutes of January 6, 2011. Minutes were accepted by a majority vote. Motion was made by Frank Aniello and seconded by Jonathan Calianos to accept the Executive Session Minutes of January 6, 2011. Minutes were accepted by a majority vote. Motion was made by Frank Aniello and seconded by Jonathan Calianos to release the Executive Minutes of January 6, 2011. Minutes were released by a majority vote.

Mr. Varney moved and Ms. Cote seconded to adjourn the meeting. Meeting adjourned at 7:05 PM.

Respectfully submitted,

Robert Varney

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Secretary to the Committee

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