

Town of Uptc



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Meeting Minutes of November 20, 2007

Location: Upton Town Hall, main floor, 1 Main Street
Present: Chairman Marsha A. Paul, Selectman Robert J. Fleming, Selectman
Kenneth E. Picard and Administrative Clerk Karen L. Varney,

The meeting was called to order at 7:35pm with the Pledge of Allegiance.
Videotaping provided by Jonathan Miguel, Cable TV Access Provider.

Appropriation Treasury Warrant No. 21e in the amount of \$22,728.19 was signed.
Payroll Treasury Warrant No. 21P in the amount of \$62,781.85 was signed.

Chairman Paul began the meeting by saying she met with the Assessors earlier
this evening and was disappointed to learn that the Town is facing a deficit and thus the
need to have another Special Town Meeting as soon as possible. After discussion of
dates the following motion was made.

Motion # 1

Selectman Fleming motioned to open a Warrant for a Special Town Meeting,
December 18, 2007 with an option of December 20, 2007, to be confirmed by the
Administrative Assistant. Seconded by Chairman Paul, unanimously by Selectman
Picard.

Motion # 2

Selectman Fleming motioned to close the Warrant tonight, November 20, 2007
(one Article Warrant). Seconded by Chairman Paul, unanimous by Selectman Picard.

Board of Assessor Chairman Charles Marsden came before the Board to update
Selectman Fleming and Selectman Picard that local receipts are down \$140,000.00 so
therefore the Town needs to come up with \$110,000.00 to balance the budget. He noted
that he informed Chairman Paul earlier of this dilemma. The Board requested Town
Accountant Bob Perkins print out an updated Account Summary for the Board to review
next Tuesday.

Motion # 3

Selectman Fleming motioned to approve the meeting minutes of November 8,
2007 (with an addition on line 39). Seconded by Chairman Paul, unanimous by
Selectman Picard.

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Motion # 4

Selectman Fleming motioned to approve the 1st Executive Session (Noble Vista) meeting minutes of November 8, 2007. Seconded by Selectman Picard, unanimous by Chairman Paul,

Motion # 5

Selectman Fleming motioned to approve the 2nd Executive Session meeting minutes of November 8, 2007. Seconded by Chairman Paul, unanimous by Selectman Picard.

Motion # 6

Selectman Fleming motioned to approve the meeting minutes of November 8, 2007. Seconded by Chairman Paul, unanimous by Selectman Picard.

Motion # 7

Selectman Fleming motioned to approve the meeting minutes of November 13, 2007 (with a change on line 30). Seconded by Selectman Picard, unanimous by Chairman Paul.

Chairman Paul inquired if the spreadsheet, as the results of the Round Table discussion was in process. Mr. Bates stated he will be working on this project next week.

The Board welcomed Insurance Coordinator James R. Bates who gave an extensive presentation of the Town's Medical Insurance coverage, and his recommendation to transfer the current medical Insurance provider, Blue Cross/Blue Shield to the MIIA Insurance Group. In his well-defined and professional presentation, Mr. Bates began by noting the current Medical Insurance plans offered by the Town and the number of members enrolled. He listed the considerations, proposed co-pay increases and his recommendation. Mr. Bates did extensive research and included supporting information for his recommendation. The transfer to the MIIA Group, according to Mr. Bates, will have a total projected savings to the Town of \$178,196.02. After review of the documentation the Board agreed and motioned to accept Mr. Bates recommendation.

Motion # 8

Selectman Fleming motioned to accept the recommendation of the Personnel Coordinator James R. Bates, to transfer Upton's Medical Insurance Provider to the MIIA Medical Insurance Group Plan effective January 1, 2008. Seconded by Selectman Picard, unanimous by Chairman Paul.

The Board thanked Mr. Bates for the exceptional job and the professional manner in which it was presented.

91 **Confidential materials reviewed:**

- 92 □ Copy of a letter from Kopelman & Paige to the Planning Board Re: Governor's
93 Landing dated November 8, 2007.

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95 **FYI:**

- 96 □ Possible discussion Re: vacation / sick time accrual. (*Vacation & sick time accrual to*
97 *be added to the employees pay stub with no additional cost from Harpers*).
- 98 □ Letter dated November 8, 2007 from Attorney Henry Lane Re: Noble Vista –
99 revisions. (*The BOS reviewed the seventeen conditions and made an amendment to # 13,*
100 *Phase I: payment of \$1,000 of each of the 1st seventy-five connections. This will be forwarded to*
101 *Attorney Talerma for processing*).
- 102 □ Posting as required by law: Dept of Industrial Accidents.
- 103 □ Email from Code Enforcement re: annual Inspections. (*BOS agrees with Building*
104 *Commissioner Roche, in which no annual inspection will be conducted if there are any illegal*
105 *signs on premises or if taxes are not current*).
- 106 □ Barking Dog Complaint: 57 South St (also see email from Animal control officer). (*The*
107 *Dog Officer Kate Hawkins will be asked to come before the Board to discuss the dog complaint*).

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109 In reviewing the correspondence from Attorney Lane, Re: Noble Vista, the Board
110 made the following motion.

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112 **Motion # 9**

113 Selectman Fleming motioned to forward the November 8, 2007 letter from
114 Attorney Lane to Attorney Talerma relative to a change in # 13, to state, payment of
115 \$1,000 per connection fee, for the 1st seventy-five connections in phase 1. Seconded by
116 Selectman Picard, unanimous by Chairman Paul.

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118 In an email received by the Selectmen's Office from the Code Enforcement
119 Department noting the annual inspections will be conducted on December 5th. Building
120 Inspector Patrick Roche has recommended that no inspection would be done if there
121 were any illegal signs on the premises or if there were any taxes owed to the Town. The
122 Board is in agreement with Mr. Roche's recommendation.

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124 **Mail:**

- 125 1. Copy of a letter to the Planning Board dated November 9, 2007 Re: Wireless site
126 plan – Warren St.
- 127 2. Correspondence from Kopelman and Paige dated November 8, 2007 Re:
128 Disclosure of Beneficial Interest – Lot 3 Orchard St.
- 129 3. Fax from the Mass Dept of Revenue Re: E&D Approval letter – Blackstone
130 Valley.
- 131 4. Letter of interest from Bonnie Adams to serve on the Cultural Council. (*Appointed.*)
- 132 5. Memorandum to Municipal Clients: Business Organization.

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134 **Motion # 10**

135 Selectman Fleming Motioned to appoint as recommended by the Cultural Council
136 Members, Bonnie Adams as a member of the Cultural Council. Seconded by Selectman
137 Picard, unanimous by Chairman Paul.

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139 Selectman Fleming wished to inform the public that the proposed Purchase and
140 Sale agreement with Upton Development Group and the Town of Upton regarding the
141 Maple Ave property will not be listed on the Special Town Meeting Warrant on
142 December 4th due to time constraints. A public forum is scheduled for November 28th in
143 which the Upton Development Group partners Robert Henderson and Ron Roux will
144 present information to the public.

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146 The Warrant Articles for the December 4, 2007 Special Town Meeting were read
147 aloud by the Board.

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149 A Happy and safe Thanksgiving to everyone.

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151 ***Motion # 11***

152 Selectman Fleming motioned to adjourn the meeting at 8:55pm. Seconded by
153 Selectman Picard, unanimous by Chairman Paul.

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156 Respectfully submitted,

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158 Karen L. Varney, Administrative Clerk
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