

Town of Upton



Massachusetts

Meeting Minutes of November 8, 2007

Location: Upton Town Hall – I Main Street

Present: Chairman Marsha A. Paul, Selectman Robert J. Fleming, Selectman Kenneth E. Picard and Administrative Clerk Karen L. Varney,

The meeting was called to order at 7:00pm.

At 7:01pm Chairman Paul gavelled to enter into Executive Session under M.G.L. Chapter 39 §23B, exception #3. (Noble Vista)

Poll taken: Marsha Paul "I", Robert Fleming "I", Ken Picard "I".

The Board will reconvene their regular meeting upon completion of Executive Session.

At 7:31pm the Board reconvened their regular meeting. The Pledge of Allegiance was recited. Videotaping provided by Jonathan Miguel, Cable TV Access Provider.

With Veterans Day on Sunday and before beginning the Round Table Discussion, Chairman Paul expressed appreciation to our Veterans for serving our Country, especially those who are in Iraq and Afghanistan, thank you all for keeping us safe.

Chairman Paul welcomed several attendees to the Round Table Discussion.

The discussion began with input from the Financial Team, Collector/Treasurer Kenneth Glowacki followed by Town Accountant Robert Perkins. They spoke of the present Town debt, borrowing status, stabilization account balances and free cash. Further discussion continued and it was the consensus of the group that there are two major concerns the Town is facing, one is replacement of the Route 140 / Pleasant St water main and second is additional space for municipal offices and ADA compliance.

The Board of Selectmen is currently working on a plan to purchase property at 149 Main St and looking to receive two design plans for the water main replacement.

Conclusion was the primary needs of the water pipes repair and space needs. Other matters that were addressed are the need for a change in Management Structure, a Town Manager, to create efficiency in Town Government. As the meeting progressed, with infrastructure and capital needs discussed, Chairman Paul wrote down the concerns of each member. The Board asked that a spreadsheet be prepared and

44 forwarded to all the Departments, Boards and Committees that were present for added
45 input. The Board thanked everyone for coming and taking part.

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47 A short recess was taken.

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49 *FYI reviewed:*

- 50 □ Correspondence from EMS Director Brian Kemp Re: *Authorization for*
51 *replacement of EMS Vehicle. (BOS approved)*
- 52 □ Code Enforcement monthly mileage report.
- 53 □ Email Re: condition of Town hall after club event.
- 54 □ Copy of a letter sent from the BOS to MMA.
- 55 □ Email from CPC Chairman Rena Richard Re: CPA Funding.
- 56 □ Barking dog complaint: 57 South St. (*Chairman Paul to call Mr. Perry*).
- 57 □ Site Plan application, Wireless Facility from Conservation Commission.
- 58 □ John Engdahl, Land Development Mgr., Pulte Homes Re: Booster Pump Station
59 at Glen Echo. See also letter dated November 5, 2007.
- 60 □ Request from the Upton Boy Scout Troup 132(*approved*).

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62 *Confidential Material Reviewed:*

- 63 ⇒ Letter dated October 26, 2007 from Kopelman and Paige
64 Re: Risteen Trust.
- 65 ⇒ Copy of a letter to Police Department dated *October*
66 *24, 2007* from a High St resident.
- 67 ⇒ Memorandum dated 11/3/07 Re: Employee benefits. (*BOS*
68 *agrees*)
- 69 ⇒ Memorandum from Chief Stockwell dated November 1,
70 2007. (*follow union contract*)

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72 *Note:* The Appropriation Treasury Warrant No. 19e in the amount of \$98,184.76 and the
73 Payroll Treasury Warrant No. 19P in the amount of \$72,162.47 was signed on
74 November 6, 2007.

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76 A request was received from EMS Director Brian Kemp for permission to
77 purchase a 1998 Ford Explorer for \$4,500.00, using \$3,900.00 from the Ambulance
78 Task Force Account and \$600.00 from the EMS Vehicle Maintenance Account. There
79 will be no financial burden on the residents. The Board unanimously approved the
80 purchase.

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82 Brief discussion relative to the Upton Development Group's project on Maple Ave
83 and the need for Commercial revenue for the Town and the need to be consistent with
84 the design plans. The Board is in agreement to insure that an Article be put on the
85 Warrant for the STM December 4th if possible.

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87 The Board also spoke of the weeds at Pratt pond and perhaps to utilize funds
88 from the Beautification account for this purpose. It was the suggestion of Selectman
89 Picard to speak with the Conservation Commission.

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Selectman Picard noted he spoke to John Robertson, Town Manager Assessment Committee member in reference to a Search Committee adding that Mike Bravo and Dick Desjardins would be good candidates to serve on this Committee.

Motion # 1

Selectman Fleming motioned to grant permission to the Upton Boy Scout Troup 132, to place 5 signs at specific intersections in Town for the annual fundraising holiday wreath sale. Signs can be posted from November 11th and removed by November 25th. Seconded by Selectman Picard, unanimous by Chairman Paul.

Motion # 2

Selectman Fleming motioned to approve the Executive Meeting minutes of October 23, 2007 and the October 30, 2007 regular meeting and Executive Sessions. Seconded by Selectman Picard, unanimous by Chairman Paul.

Regarding the holiday lighting and decorating of the Town Common, Chairman Paul asked if the parties who helped last year to work together again this year with the decorations.

A request from the COA Director Natasha Heimrath to remove employee Jamie Gardner from a probationary status and accept him as a regular full time employee was agreed after review of the employee's performance review. A salary adjustment of \$1,000.00 to his fy08 salary effective October 12, 2007 was also approved

Motion # 3

Chairman Paul motioned to enter into Executive Session under M.G.L. Chapter 39, s 23B, exception #6, (149 Main St). Seconded by Selectman Fleming, unanimous by Selectman Picard.

Poll taken: Marsha Paul "I", Robert Fleming "I", Ken Picard "I".

The Board will adjourn their meeting at the conclusion of Executive Session.

Respectfully submitted,

Karen L. Varney, Administrative Clerk