

Town of Upton



Massachusetts

Meeting Minutes of May 13, 2008

Location: Upton Town Hall, Main Hall.

Present: Chairman Robert J. Fleming, Selectman Kenneth E. Picard, Selectman Michael E. Goodwin and Administrative Clerk Karen L. Varney.

The meeting was called to order at 7:30pm.

Chairman Fleming stated that the Board would be going into two Executive Sessions this evening beginning at 8:00pm. Upon completion of those Executive Sessions, the Board will adjourn their regular meeting.

Appropriation Treasury Warrant No. 46e in the amount of \$375,382.56 was signed.

Payroll Treasury Warrant No. 46P in the amount of \$58,111.50 was signed.

Motion # 1

Selectman Goodwin motioned to approve the Executive Session meeting minutes of May 6, 2008. Seconded by Selectman Picard, unanimous by Chairman Fleming.

Selectman Goodwin sent his appreciation to Veterans Agent Robert Miller for his assistance in giving the Board information to help this Upton veteran.

Motion # 2

Selectman Picard motioned to approve the Executive Session meeting minutes of May 6, 2008 relative to the Town Accountant's positions. Seconded by Selectman Goodwin, unanimous by Chairman Fleming.

Motion # 3

Selectman Picard motioned to approve the Executive Session meeting minutes of May 6, 2008 (Personnel matter). Seconded by Selectman Goodwin, unanimous by Chairman Fleming.

45 Motion # 4

46 Selectman Picard motioned to approve the meeting minutes of May 6, 2008.
47 Seconded by Selectman Goodwin, unanimous by Chairman Fleming.

48
49 The Board of Selectmen reviewed the Liaison Assignments for FY09 and agreed
50 as written. Chairman Fleming remarked that because there is no DPW Director,
51 Assistant Highway Supervisor John Johnson and Water/Wastewater Superintendent
52 Ron SanSouci would be managing the Departments. The Board of Selectmen will
53 provide assistance when needed.

54
55 A letter of resignation was received from Ellen Arnold, a member of the
56 Community Preservation Committee. She noted several other commitments.

57
58 Motion # 5

59 Selectman Picard motioned to accept with regret, the resignation of Ellen Arnold
60 from the Community Preservation Committee. Seconded by Selectman Goodwin,
61 unanimous by Chairman Fleming.

62
63 *Annual Appointments:*

64
65 Motion # 6

66 Based on the recommendation received on May 9, 2008 from Chief Michael J.
67 Bradley, Selectman Picard motioned, to appoint the members of the Police and
68 Communication Departments in block. Seconded by Selectman Goodwin, unanimous
69 by Chairman Fleming.

70
71 Motion # 7

72 Selectman Goodwin motioned to approve the annual appointments as received
73 from the Administrative Assistant in block unless otherwise held. *Appointments that*
74 *were put on hold:* Assistant Inspector of Buildings, Assistant Gas Inspector, Associate
75 Members Zoning Appeal Board, Facilities Maintenance / Transportation Coordinator,
76 Parks Supervisor / Assistant Supervisor of Highways, Fire & EMS Management Study
77 Committee and Town Manager Assessment Committee. Seconded by Selectman
78 Picard, unanimous by Chairman Fleming.

79 Motion # 8

80 Selectman Picard motioned to appoint Cynthia Robertson to the Board of
81 Registrars for a one-year term as requested in a letter dated May 2, 2008. Seconded by
82 Selectman Goodwin, unanimous by Chairman Fleming.

83
84 Motion # 9

85 Selectman Picard motioned to appoint Kathleen Kelley as a member of the Upton
86 COA for a one-year term as requested in a letter dated May 5, 2008. Seconded by
87 Selectman Goodwin, unanimous by Chairman Fleming.

88
89
90

91 Motion # 10

92 Selectman Picard motioned to appoint Frank P. Braney as a member of the
93 Community Preservation Committee for a one-year term as requested in a letter dated
94 April 7, 2008. Seconded by Selectman Goodwin, unanimous by Chairman Fleming.

95
96 *(Appointment list attached and are part of these meeting minutes).*

97
98 After receiving two letters of interest to serve on the Finance Committee and with
99 only one vacancy, the Board of Selectmen has put this appointment on hold.

100
101 *FYI's reviewed:*

- 102 ■ Correspondence from Woodard & Curran Re: Former Landfill – Maple Ave.
103 *(Current landowners are in compliance with the cleaning up of the former landfill.*
104 *Documents available for public review).*
- 105 ■ Chapter 90 Contract Proposal received from R. Henderson for consideration.
106 *(The Board reviewed this correspondence and will ask Mr. Henderson for a dollar*
107 *amount or a not to exceed amount on this proposal. It was noted that Assistant Highway*
108 *Supervisor John Johnson is in agreement with this proposal)*

109
110 *Project List reviewed:*

- 111 □ Main St water pipe replacement: *(Ken will spearhead project. He is meeting*
112 *with Pare Corp., on Friday).*
- 113 □ Town Manage: *(To work on setting up a Committee – job description etc).*
- 114 □ Employee Benefits forum: *(Bob will speak a member of the Personnel Board at*
115 *their meeting on May 21st- need to move ahead).*
- 116 □ Enterprise Fund: *(Move forward with the process).*
- 117 □ Budgets: *(Send memo to Depts. Re: any transfers & or Articles and submit*
118 *these to the BOS in writing before the STM).*
- 119 □ Town Hall renovations: *(Ken met with CPC, told of design received and the*
120 *need to move forward).*
- 121 □ Fire Dept Management Study: *(to move forward).*

122
123 Motion # 11

124 Selectman Picard motioned to draft a proposal for one or two (sample) thermal
125 windows to be installed. Seconded by Selectman Goodwin, unanimous by Chairman
126 Fleming.

127
128 It was noted that Selectman Picard has a professional relationship with Michael
129 Gorman and will only be involved in discussions, and will abstain from voting.

130
131 *Confidential:*

132 ⇒ Memorandum from Attorney Talerman Re: Noble Vista

133
134 The Board reviewed an application from Mark V. Properties, LLC, 7 Walker Drive for
135 storage of Liquefied Petroleum gas license. Chairman Fleming signed off on this
136 license.

137

138 The Board signed off on the Special Town Election Warrant scheduled for June 9,
139 2008. This ballot is for the \$486,000.00 to supplement the Town's FY09 operating
140 budget.

141 Chairman Fleming, on behalf of the Board of Selectmen, gave thanks to the
142 members of the Finance Committee, Elected and appointed Boards and Commissions
143 for their work on the budgetary presentation to the voters at the Town Meeting.
144

145 Motion # 12

146 Selectman Picard motioned to submit the Finance Committee's Power Point
147 presentation to the Town Crier for publication before the Special Town Election.
148 Seconded by Selectman Goodwin, unanimous by Chairman Fleming.
149

150 At 8:05pm Chairman Fleming motioned to enter into Executive Session under
151 M.G.L. Chapter 39, § 23B, exception # 3, with respect to landowners, that may involve
152 litigation. Also at the end of this Executive Session, the Board will reconvene and motion
153 to enter into another Executive Session.
154

155 8:20pm the Board reconvened their regular meeting.
156

157 Chairman Fleming motioned to enter into another Executive Session under
158 M.G.L. Chapter 39, § 23B, exception # 7, with respect to a personnel matter.

159 The Board will motion to adjourn their regular meeting upon completion of this
160 Executive Session. Poll taken: Ken Picard "I", Michael Goodwin "I" Robert Fleming "I".
161

162 Respectfully submitted,
163

164 Karen L. Varney, Administrative Clerk
165
166
167
168