

Board of Selectmen

Town of Upton



Massachusetts

Meeting Minutes October 15, 2009

Location: Fire & EMS Headquarters, 20 Church Street – 2nd floor training room.

Present: Chairman Kenneth E. Picard, Selectman Michael E. Goodwin, Selectman Robert J. Fleming and Department Coordinator Karen L. Varney.

The meeting was called to order at 7:00pm.

Chairman Picard asked for a moment of silence in remembrance of Marie Kemp who passed away on Monday. The Board extends their sympathy to EMS Director Brian Kemp.

Appropriation Treasury Warrant in the amount of \$313,400.14 and Payroll Treasury Warrant in the amount of \$63,283.50 were approved as submitted.

Motion # 1: Selectman Goodwin Motioned to approve the meeting minutes of October 8, 2009 as corrected. Seconded: Selectman Fleming, unanimous: Chairman Picard.

General Fund Appropriations, FY10 were reviewed.

C: Discussion Items

- o Taft Pond Dam Inspection: Phase 1. (Conceptual opinion of cost from Pare Corp. in the range \$44,000.00 to \$90,000.00. Discussed Article for STM).
- o BOS Dialog Re: CODE
- o COA Job Description (Selectman Goodwin reviewed the Job Descriptions for the COA. And to make clear that the Assistant to the Director is working on her certifications).

Selectman Goodwin informed the Board that there was a dog bite incident recently. The Board at this time does not need to get involved. Dog Officer Kate Hawkins has the situation under control.

Regarding the Town Manager position, Selectman Fleming stated that the Town is obligated to do an internal posting. Chairman Picard will talk with Personnel Board Chair Seema Kenney about this internal posting. Also in review of an invoice from the Boston Globe for advertising the position of Town Manager, Selectman Fleming will speak with the Town Accountant about utilizing funds from the W. Knowlton Trust fund.

45 D: Correspondence received:

- 46 ⇒ Opinion received from Town Counsel Re: Land (6 Wood St) zoned agriculture.
47 (Correspondence received from Town Counsel, issue resolved).
48 ⇒ Memo from Chief Bradford Re: Recognition of Firefighter / EMT Bonnie Lopez.
49 ⇒ Memo from Town Counsel Re: Retention of Emails.
50 ⇒ Violation letter sent to a Crockett Rd residence.
51 ⇒ RBC Account Statements reviewed.
52 ⇒ Notice from Worcester Regional Retirement System Re: Supreme Judicial Court decision
53 on disability retirement. (full packet in BOS office) Chairman Picard will have a
54 conversation with Personnel Board Chair Seema Kenney Re: Establishing a Policy.
55 ⇒ Letter of interest from a resident Re: Fire Chief Search Committee.

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57 Selectman Fleming made a plea for citizens to come forward to serve on the Personnel
58 Board.

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60 In a discussion regarding appointments for the Fire Chief Search Committee, Chairman
61 Picard informed the Board that due to time constraints, he is not able to serve on this Committee.
62 After some exchange of ideas, the Board appointed the following individuals with Selectman
63 Goodwin as the Alternate.

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65 Motion # 2: Selectman Goodwin motioned to appoint Assistant Fire Chief Michael J. Marchand,
66 Fire Captain Henry J. Poirier III, Maxwell J. Weinfuss, Framingham Fire Chief Gary T.
67 Daugherty, Sr., and Selectman Robert J. Fleming to serve on the Fire Chief Search Committee.
68 Second: Selectman Fleming, unanimous: Chairman Picard.

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70 Selectman Fleming will organize the Committee's 1st meeting.

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72 Chairman Picard asked for a five-minute recess.

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74 The Board welcomed Don Haskell and Randy Howse, Representatives from Florida
75 Tower Partners, LLC. The purpose of the meeting was to have a conversation about a proposed
76 cell tower located on the East side of the soccer field at the Town Athletic facility. They are
77 proposing a 190' tower capable of supporting up to six carriers. Police and Fire Emergency
78 Communications equipment will be allowed at no cost. There will be a 100' X 100' fenced in
79 compound which is alarmed and a access/easement road constructed around the Soccer Field to
80 the site. Rent is proposed at \$1,300 per month with an annual 3% escalation added each year.
81 The five-year contract will automatically renew after each term.

82 Interested in pursuing this further, the Board asked that the Land Lease Agreement be
83 sent to Town Counsel for review. Selectman Goodwin added that the Town could add
84 contingencies, i.e., electrical junction boxes for lighting of the soccer field. Chairman Picard
85 informed Mr. Haskell that they would need to make an appointment with the Planning Board for
86 a site plan review to start the first stage of this process.

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88 Town Manager applicant Steven Boudreau of Barre Mass, introduced himself to the
89 Board saying that he is looking forward to the possibility of interviewing for the position.
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Motion # 3: Selectman Fleming Motioned to adjourn the meeting at 8:05pm. Second: Selectman Goodwin, unanimous: Chairman Picard.

Respectfully submitted,
Karen L. Varney, Department Coordinator