

Board of Selectmen

Town of Upton



Massachusetts

Meeting Minutes: August 11, 2009

Location: Fire & EMS Headquarters, 20 Church Street

Present: Chairman Kenneth E. Picard, Selectman Michael E. Goodwin, Selectman Robert J. Fleming and Administrative Clerk Karen L. Varney.

The meeting was called to order at 6:00pm.

Appropriation Treasury Warrant No. W10-07 in the amount of \$38,087.31 and Payroll Treasury Warrant No PR10-07 in the amount of \$77,120.17 was approved as submitted.

Motion # 1: Selectman Fleming motioned to approve the July 28, 2009 meeting minutes. Second: Selectman Goodwin, unanimous: Chairman Picard.

Chairman Picard asked for a five-minute recess.

Regular session reconvened after a five-minute recess

The Board of Selectmen conducted interviews for the vacant Water/Wastewater Operators position within the DPW Department. Five candidates were selected for interviews. One candidate cancelled and the other was a no show. The interview panel consisted of the Selectmen, Water/Wastewater Superintendent Ron Sansouci and Personnel Board member John Sicurella.

Discussion relative to the Town Hall renovation and Window Replacement projects. The Board noted that the Town has utilized the services of Gorman Richardson Architects in the past and are comfortable with awarding Mr. Gorman the Town Hall and Window contracts as well. This does not require bid submission. A Town Hall Window replacement Committee has been appointed, and has conducted their first meeting.

Motion # 2: Selectman Fleming motioned to award the Town Hall window replacement proposal (as revised on July 20, 2009) to Gorman Richardson Architects. Second: Selectman Goodwin, unanimous Chairman Picard.

43 Motion # 3: Selectman Fleming motioned to award the Town Hall Renovation project proposal
44 (as revised on July 20, 2009) to Gorman Richardson Architects. Second: Selectman Goodwin,
45 unanimous Chairman Picard.

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47 In reference to the Code Enforcement appointments for the Assistant Gas and Wiring
48 Inspectors, Chairman Picard, wishes to make adjustments to these stipend positions, and said he
49 looks towards his colleagues for assistance. Selectman Goodwin is in the processing of drafting a
50 plan and will submit this to the Board for a vote at the August 25th meeting. Selectman Fleming
51 added he will feel more confident once he sees the proposal from Selectman Goodwin as there
52 are two issues, 1: appointment and 2. Stipends.

53
54 Selectman Fleming was pleased to announce that Chairman Picard participated in the 3rd
55 Annual Recyclable Boat race sponsored by the Recreation Commission held last Wednesday and
56 won third prize. Congratulations to Chairman Picard.

57
58 DPW Supervisor John Johnson gave the Board an update on the Cemetery repaving
59 project. July 22nd GEI Company installed erosion control around areas that are within the 100'
60 buffer zone. On August 13 and 14th, Murray paving is scheduled to perform reclamation work
61 and Bevilacqua paving is to begin on August 17th. It was noted that Supervisor Johnson will be
62 working with Consultant Larry Bombara on the Chapter 90 projects.

63
64 The Board spoke of an email they received from Penn National Gaming, Inc., regarding a
65 possible casino in Central Mass and requesting dialog with any Town Official interested in
66 pursuing the matter. The Selectmen has asked the Administrative Assistant to send a letter of
67 interest, however noting their concerns.

68
69 A request for a name change on a Class II Dealer's License was granted. All the
70 necessary paperwork was submitted to the Selectmen's Office.

71
72 Motion # 4: Selectman Goodwin motioned to approve the request of Timothy W. Cornu to
73 change his Class II Dealer's License (#9) name from Upton Foreign Motors, Inc., to New
74 England Fleet Service Corp. Second: Selectman Fleming, unanimous: Chairman Picard.

75
76 It was noted that when the Heritage Hall of Honor committee was dissolved a few years
77 ago, it was their intention to transfer the balance of their funding account to the Town's 275th
78 Anniversary Committee fund. This was not done. Therefore on the request of Historical
79 Commission Chairman Barbara Burke, the following motion was made.

80
81 Motion #5: Selectman Fleming motioned to award from the Ella Whitney Risteen D Trust the
82 amount of \$5,000 for the Towns' 275th Anniversary celebration. Second: Selectman Goodwin,
83 unanimous: Chairman Picard.

84
85 The 7:00pm candidate for the Wastewater position was interviewed by the Board. Due to
86 one cancellation and one no show, the Board interrupted their regular meeting to interview the
87 last candidate.

88

89 It was decided the panel will rank each candidate and email them to the Department
90 Coordinator Karen Varney. They then will meet on Monday, August 17th to discuss the
91 candidates and perhaps bring the top candidate for a second interview.
92

93 Correspondence reviewed:

- 94 ⇒ Robert Sims, Managing Engineer, Pare Re: Main St Water Main replacement, extension
95 of work hours from 9am – 3:30pm to 7am-6pm approved by Commonwealth of Mass.
- 96 ⇒ Copy of a letter to Don R. Boyce, Director, MEMA Re: December 2008 Ice Storm
97 Reimbursement.
- 98 ⇒ Copy of a letter from Fred Ruland, Noble Vista, LLC to ConCom Chair Chris Scott Re:
99 Litigation resolution.
- 100 ⇒ Email from Rufin VanBossuyt Re: HAC draft stipulation (Noble Vista).
- 101 ⇒ Thank you letter from Fire Chief Michael Bradford to Jim Danis Re: Donation of a
102 SCBA refill station.
- 103 ⇒ Notice of a Special Permit Extension for Rockwood Meadows, granted until August 24,
104 2011.
- 105 ⇒ Letter of interest received from Ida Jette to serve on the 275th Anniversary Committee.
- 106 ⇒ Two letters of interest received to serve on the Cultural Council (recommended by
107 Bonnie Adams)
 - 108 ○ Steve Martel
 - 109 ○ Jennifer Levin
- 110 ⇒ FYI: Sample letter sent to all appointed Committee members.

111
112 Motion #6: Selectman Fleming motioned to appoint Ida Jette to serve on the Town's 275th
113 Anniversary Committee. Second: Selectman Goodwin, unanimous: Chairman Picard.
114

115 Motion # 7: Selectman Fleming motioned to appoint Steve Martel to serve on the Cultural
116 Council as recommended by Chairman Bonnie Adams. Second: Selectman Goodwin.
117 Unanimous: Chairman Picard.
118

119 Motion # 8: Selectman Fleming motioned to appoint Jennifer Levin to serve on the Cultural
120 Council as recommended by Chairman Bonnie Adams. Second: Selectman Goodwin.
121 Unanimous: Chairman Picard.
122

123 Motion # 9: Selectman Goodwin motioned to approve the vacation request of a Department
124 Manager as long as the Board receives notification as to the person in charge while he is away.
125 Second: Selectman Fleming, unanimous: Chairman Picard.
126

127 Chairman Picard noted the Station Street over budget issue saying he will be meeting
128 with the Finance Committee tomorrow. He will also address the funds for the water main breaks.
129

130 A reminder that a meeting will be held at 11:00am on Thursday, August 13th at the Town
131 Hall as the Board will meet with the DCR and other Town Officials relative to a possible land
132 swap on the Upton/Northbridge Town line.
133

134 In closing, Chairman Picard noted that effective September 10th, the Board will be
135 meeting on Thursday's for approximately 6-7 weeks to accommodate Selectman Fleming's
136 schedule. Log on to www.upton.ma.us, click on Board of Selectmen for updates.

137
138 *Motion # 10:* Selectman Fleming motioned to adjourn the meeting at 7:30pm. Second: Selectman
139 Goodwin, unanimous: Chairman Picard.

140
141 Respectfully submitted,

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143 Karen L. Varney, *Department Coordinator*

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