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Board of Selectmen

Town of Apton



Massachusetts

Meeting Minutes: May 19, 2009

*Location:* Fire & EMS Headquarters, 20 Church Street

*Present:* Chairman Kenneth E. Picard, Selectman Michael E. Goodwin, Selectman Robert J. Fleming and Administrative Clerk Karen L. Varney.

The meeting was called to order at 7:00pm.

*Motion # 1:* Selectman Fleming motioned to approve the meeting minutes of May 5, 2009, second: Selectman Goodwin, unanimous: Chairman Picard.

*Motion # 2:* Selectman Fleming motioned to approve the meeting minutes of May 7, 2009 (with a modification on line 21), second: Selectman Goodwin, unanimous: Chairman Picard.

*Motion # 3:* Selectman Fleming motioned to approve the meeting minutes of May 12, 2009 (with a modification on line 24), second: Selectman Goodwin, unanimous: Chairman Picard.

*Motion # 4:* Selectman Fleming motioned to appoint in block the list of appointments dated May 19, 2009 submitted to the Board with the exception of those held: Director of Veterans Services, Assistant Gas Inspector, Assistant Wiring Inspector, 275<sup>th</sup> Anniversary Committee member Alyssa Oggiono, Conservation Commission members Michael Penko, Thomas Dodd, Scott Heim and Marcella Stasa and Finance Committee member Lydia Schroter. Second: Selectman Goodwin, unanimous: Chairman Picard.

The Board welcomed Aquatic Weed Control Committee members Jim Bates, Jr., Charlie Pedersen and Nancy Thompson. As requested by the Selectmen, the members submitted a proposal for a management program for invasive aquatic vegetation for Pratt Pond, Lake Wildwood and Taft Pond. Charlie stated that to the best of his knowledge Millpond has never been treated. It was recommended that Lake Wildwood be treated next year because of endangered species. The treatment must be done the first week of June before the vegetation gets to the semi-mature stage as at that point the herbicide is not effective. The Committee is asking for full funding in the amount of \$45,725.00. A 7% discount would be applied if all three ponds were treated as stated in the submitted proposal.

Jim Bates Jr., noted that the Committee has \$6,500 in Aquatic Weed funds. Chairman Picard questioned that amount, saying he believes a transfer of \$6,500 was done at a Special Town Meeting from their line item. This needs to be verified by the Town Clerk. It was also

44 noted that a line item be added to fund this maintenance. Chairman Picard will talk with the  
45 Finance Committee.

46

47 Motion # 5: Selectman Fleming motioned to transfer from the Ella Whitney Risteen Claus D  
48 (Beautification) Trust Fund the amount of \$600 for permitting, \$19,400 for Pratt Pond, \$21,825  
49 for Lake Wildwood (to be treated in 2010) and \$4,500 for treatment of Taft Pond for a total  
50 amount of \$45,725.00. A friendly amendment: minus a 7% discount. Seconded: Selectman  
51 Goodwin, unanimous: Chairman Picard.

52 Jim Bates, Jr. thanked the Board for their support.

53 Selectman Fleming made a statement saying the Beautification Trust Fund was left by the  
54 Risteen family specifically for purposes of this nature and has been approved by Town Counsel.

55

56 Discussion concerning the appointments put on hold, Selectman Goodwin would like to  
57 meet with Robert Miller (Director of Veterans' Services). Chairman Picard held on the Assistant  
58 Gas Inspector and Assistant Wiring Inspector's appointment noting fiscal constraints and the fact  
59 that inspections are down as stated by the Department Supervisor. Selectman Fleming is  
60 concerned if the Board does not appoint the Assistant Inspector's as there may be a potential  
61 conflict of interest because they cannot inspect their own work. Chairman Picard spoke with an  
62 abutting Town and the possibility of hiring outside services if needed. He made it clear he was  
63 not trying to eliminate positions there is just no need at this time. The Inspector of Buildings,  
64 Patrick Roche would need to coordinate the inspections. Selectman Goodwin said he has some  
65 ideas he will bring forth at the June 2<sup>nd</sup> meeting.

66

67 Motion # 6: Chairman Picard motioned to appoint James Gardner as Temporary Interim,  
68 Disability Affairs Grievance Coordinator, until June 30, 2009. Second: Selectman Fleming,  
69 unanimous: Selectman Goodwin.

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71 Motion # 7: Selectman Goodwin motioned to appoint Paul T. Flaherty to a three-year term  
72 expiring 2012 to serve on the Finance Committee. Second: Selectman Fleming, unanimous:  
73 Chairman Picard.

74

75 Motion #8: Selectman Goodwin motioned to un-appoint Lydia Schroter as a member of the  
76 Finance Committee. Second: Selectman Fleming, unanimous: Chairman Picard.

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78 Appointments to the Conservation Commission were held with the exception of the  
79 Clerks position that was included in Motion # 4.

80

81 Motion # 9: Selectman Goodwin motioned to appoint Holly Whalen as a Department Specialist  
82 (COA) to a one-year term expiring 2010. Second: Selectman Fleming, unanimous: Chairman  
83 Picard.

84

85 Motion # 10: Chairman Picard motioned to appoint Greg Trussell to the Personnel Board for a  
86 one-year term expiring 2010, and John K. Sicurella also to serve on the Personnel Board for a  
87 two-year term expiring 2011. Second: Selectman Goodwin, unanimous: Selectman Fleming.

88 Selectman Fleming wished to take a moment to commend the Committee members for  
89 work on the Compensation / Classification survey and the many job descriptions they reviewed  
90 and modified.

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92 Motion # 11: Chairman Picard motioned to appoint Carol A. Peterson as Department Specialist  
93 (DPW) for a one-year term expiring May 2010. Second: Selectman Goodwin, unanimous:  
94 Selectman Fleming.

95  
96 Motion # 12: Selectman Goodwin motioned to appoint Kathleen M. Langin, Keith Orrell,  
97 Caroline Nicholson, Lorraine G. Loeper, Barbara Burke, Michael Oliver, Donna Desjardins and  
98 Andrew Majkut to a one-years term to serve on the 275<sup>th</sup> Anniversary Committee. Term to  
99 expire: May 2010. Second: Selectman Fleming, unanimous: Chairman Picard.

100 Selectman Goodwin is waiting to hear if Alyssa Oggiono is still interested in serving on  
101 this Committee.

102  
103 Motion # 13: After review of the annual Scholarship applications, Selectman Fleming motioned  
104 to award sixteen Scholarships for the amount as stated in the presentation received from the  
105 Administrative Clerk. Second: Selectman Goodwin, unanimous: Chairman Picard.

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107 The Board reviewed and set the FY2010 Liaison Assignments and added the Veterans  
108 Agent position to Selectman Goodwin's list.

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110 Motion # 14: Selectman Fleming motioned to move the Liaison Assignments forward therefore  
111 the Chairman will oversee the Financial Departments. Second: Selectman Goodwin, unanimous:  
112 Chairman Picard.

113  
114 Chairman Picard drafted a list of Goals for FY2010 that was reviewed by the Board. The  
115 following is a summary of the action taken.

- 116 ■ Town Manager Position: Move forward with the Search Committee.
- 117 ■ Reorganize Fire & EMS Dept: Selectman Goodwin will draft a Mission Statement.
- 118 ■ Main St water main replacement / Station St Pump Station rehab: Selectman Fleming will  
119 follow up.
- 120 ■ Beautification of Lakeview Cemetery: Selectman Goodwin will oversee project.
- 121 ■ Land Swap: Chairman Picard will follow up.
- 122 ■ Town Department purchasing program: Selectman Fleming will work with the Town  
123 Accountant.
- 124 ■ Municipal building energy program, Town Hall window replacement and Town  
125 Government calendar to be overseen by Chairman Picard.
- 126 ■ West River St well site options: AA Jim Bates to set up appointment with Don Tata.
- 127 ■ Delineate Town water / sewage district pursuant to Master Plan: Both Chairman Picard  
128 and Selectman Goodwin will work together on this project.

129  
130 Chairman Picard spoke of Town Hall renovations which would be funded by CPC funds.  
131 Selectman Fleming voiced his concerns and added that perhaps a new Town facility may be the  
132 way to go financially vs. rehab. Discussion of setting up a

133 Committee to evaluate the Town Hall. Selectman Fleming said he would draft a Mission  
134 Statement. Chairman Picard will contact the CPC and draft a Warrant Article for the STM June  
135 16<sup>th</sup>.

136  
137 Motion # 15 Under M.G.L. Chapter 44, Section 33 (b) Selectman Fleming motioned to approve  
138 the request from Chief Michael Bradley, Jr., dated May 15, 2009 for the purpose of transferring  
139 funds. Second: Selectman Goodwin, unanimous: Chairman Picard.

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141 *FYI:*  
142     ⇒ Memorandum from John LeBrun Re: Noble Vista  
143     ⇒ Correspondence Re: U&G RR  
144     ⇒ Invitation to Nipmuc Regional High School graduation, Saturday, May 30<sup>th</sup> 10am. (The  
145     Board will make every effort to attend).  
146     ⇒ Check from Charter in the amount of \$10,618.88 which represents the bi-annual Peg  
147     Grant payment.  
148     ⇒ Review of Class II application from David Kessler, South St., for possible hearing date.  
149     (HOLD. Selectman Fleming will call David Kessler. Chairman Picard will talk with Pat  
150     Roche about Zoning).  
151     ⇒ MSA Regional update Meeting June 3<sup>rd</sup> 6-8pm.  
152     ⇒ Correspondence from Kopelman & Paige dated May 12, 2009.  
153     ⇒ Copy of Violation Notice to 1 Milford St.  
154     ⇒ Copy of a confirmation letter to William Tessmer, Jr., as Associate Member of the  
155     Planning Board.  
156     ⇒ Copy of a correspondence from the Zoning Board to Fred Ruland, Noble Vista, LLC Re:  
157     Notice of Project Change.  
158     ⇒ Memorandum from Police Chief Michael Bradley Re: FY09 Transfers.  
159     ⇒ The Beacon

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161     Reminders:  
162         ▪ The third-grade Memorial School Town Government Day will take place  
163         tomorrow, May 20<sup>th</sup> at the Town Hall.  
164         ▪ Town wide fishing derby, June 6<sup>th</sup> sponsored by the Police Association.  
165         ▪ Internal posting for the Water / Wastewater position.

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167 Motion # 16: At 8:04pm, Selectman Fleming motioned to enter into Executive Session under  
168 M.G.L. Chapter 39, section 23B, exception 3, Collective Bargaining. Second: Selectman  
169 Goodwin, unanimous: Chairman Picard.

170     The Board will reconvene regular session after completion of Executive Session.  
171     Michael Goodwin "I", Robert Fleming "I", Ken Picard "I".

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173     At 8:11pm the Board reconvened their regular meeting.  
174     Appropriation Treasury Warrant No. 47e in the amount of \$892,002.33 was approved.  
175     Payroll Treasury Warrant No. 47P in the amount of \$60,160.03 was approved.

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177     Due to a prior business commitment, Selectman Fleming noted that he may be late for the  
178 STM June 16<sup>th</sup>.

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It was noted that the Board’s summer schedule may be altered at times.

Motion # 17: Selectman Fleming Motioned to adjourn the meeting at 8:15pm. Second: by  
Selectman Goodwin, unanimous by Chairman Picard.

Respectfully submitted,

Karen L. Varney, Administrative Clerk