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Board of Selectmen

Town of Upton



Massachusetts

Meeting Minutes of May 18, 2010

Location: Fire & EMS Headquarters, 20 Church Street – 2nd floor training room.

Present: Chairman Michael E. Goodwin, Selectman Robert J. Fleming, Selectman Kenneth E. Picard, Town Manager, Blythe C. Robinson, and Department Coordinator Karen L. Varney.

The meeting was called to order at 7:00pm.

First on the Agenda, the Board read aloud a letter received from Town Clerk Kelly McElreath noting that after the reappointment of George Kennedy to the Board of Registrars, this has marked his 50 years of service to the Town of Upton. Mr. Kennedy was originally appointed to the Board of Registrars in 1960. The Board was pleased to sign a Certificate of Recognition for Mr. Kennedy to thank him for his many years of service.

The Board reviewed the FY2011 Liaison assignments and approved the list as submitted.

The Special Town Meeting Warrant Articles were reviewed by the Board and it was agreed to modify the format by combining the “justification” and “submitted by” column. Also to add a column noting the Finance Committee’s recommendation.

2010 Scholarship applications were reviewed by the Board. Chairman Goodwin was pleased to announce the Ella Whitney Risteen, Gary P. Bates Memorial and the Ernest W. Ramsey Memorial scholarships award to fourteen seniors from Nipmuc Regional, Blackstone Valley and Norfolk Aggie.

Motion #1: Chairman Goodwin motioned to award a \$200.00 scholarship to each student as presented by the Department Coordinator. Second: Selectman Fleming, unanimous, Selectman Picard.

Letters will be sent to the schools Guidance Counselors and the awarding students.

Request for year end transfers were reviewed and approved by the Board.

Motion #2: Selectman Fleming motioned to approve the request from Police Chief Michael Bradley to transfer the amount of \$4,781.00 from Police Wages account #01-210-5100-5100 to the computer maintenance account #01-215-5200-5241. Also to approve the request from Fire

45 Chief Michael Bradford to transfer \$5,000.00 from the Fire Department utility expense account
46 #01-220-5200-5210 to the Fire Department new equipment account #01-220-5800-5852.
47 Second: Selectman Picard, unanimous, Chairman Goodwin.
48

49 Town Manager Blythe Robinson reminded the Board of a scheduled meeting they have
50 with Tata & Howard on Thursday, May 20th at 5:00pm at their Marlboro office. Agenda matters
51 are chemical safety, Richard well water treatment facility, comprehensive flushing program,
52 water/wastewater mapping and storm water management.
53

54 In other business, the Board made the following appointment as Mr. Jette' was omitted
55 from the appointment list last week in error.
56

57 Motion #3: Chairman Goodwin motioned to appoint Jean Jette' as a member of the Personnel
58 Board (1 year term). Second: Selectman Picard, unanimous: Selectman Fleming.
59

60 Town Manger's weekly report:

- 61 o Conducted meetings with Pare Corporation, ING. Central Mass Regional Planning
62 commission and residents on two separate matters.
- 63 o The new dial-A-Ride van was delivered to the COA on Friday, May 14th.
- 64 o Fourteen Bids were received for the rehabilitation of several streets in Town. Results to be
65 reviewed.
- 66 o Further investigation into the implementation of the E-File system.
- 67 o The 275th Anniversary Committee has asked the Board for permission to locate the fire
68 Department's Handtub Niagara in front of the Town Hall for the weekend celebration. Chief
69 Bradford and the BOFE are amenable to this request. Selectman Picard had some concerns
70 with possible overnight vandalism of this restored vehicle. Chairman Goodwin echoed his
71 concern and asked what the Department's overnight plan was, if any. Town Manager Blythe
72 Robinson will follow up with Chief Bradford and report back to the Board.
73

74 Correspondence received:

- 75 1. Fire Chief Search Committee Meeting minutes of May 5th.
- 76 2. Correspondence from CMRPC (Cc: Police Dept).
- 77 3. Invitation to attend the Commencement Exercises at Nipmuc Regional June 5th 10am.
78 (Selectman Fleming and Picard will not be able to attend. Chairman Goodwin is hopeful
79 he will be able to attend)
- 80 4. Follow up letter from an Oak Knoll Lane resident. (Selectman Picard said the Board has
81 stated it position. No action taken).
- 82 5. Email received from Mass Dept of Revenue Re: updated Local aid estimates.
- 83 6. April Account Statements from RBC.
- 84 7. The Beacon
85

86 The Special Town meeting Warrant will be finalized by next Tuesday for the Board's
87 signature.
88

89 Chairman Goodwin commented on the Town Hall improvement report the Board will
90 review and sent kudos to the Town Hall Renovation Committee and Gorman and Richardson
91 Architects.

92
93 The Town Manager distributed to the Board a memo from Administrative Assistant
94 James Bates regarding a request for a severance package. The Board took the memo under
95 advisement.”

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97 *Motion #4:* Selectman Fleming motioned to adjourn the meeting at 7:25pm. Second: Selectman
98 Picard, unanimous: Chairman Goodwin.

99
100 Respectfully submitted,

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102 Karen L. Varney, Department Coordinator

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