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Board of Selectmen

Town of Upton



Massachusetts

Meeting Minutes of January 12, 2010

Location: Fire & EMS Headquarters, 20 Church Street – 2nd floor training room.

Present: Chairman Kenneth E. Picard, Selectman Michael E. Goodwin, Selectman Robert J. Fleming and Department Coordinator Karen L. Varney.

The meeting was called to order at 6:00pm.

Appropriation Treasury Warrant in the amount of \$60,569.10 and Payroll Treasury Warrant in the amount of \$75,091.33 approved as submitted.

Motion # 1: Selectman Goodwin motioned to approve the meeting minutes of January 5, 2010. Second: Selectman Fleming, unanimous: Chairman Picard.

At 6:05pm the Board welcomed the first scheduled candidate for the position of Town Manager Michael J. Coughlin, Jr., Westport Town Administrator. The second candidate, Michael P. Gilleberto, Director of Operations, City of Worcester met with the Board at 7:00pm and third candidate Blythe C. Robinson, Assistant Town Manager, Town of Avon, Connecticut interviewed with the Board at 8:00pm.

Each Candidate was asked a series of questions (15) drafted by the Selectmen. Each response was graded into a point system. At the completion of the interviews, the final grading from each member was handed to the Department Coordinator to be tallied. These individuals will be notified by a letter next week and the top ranked candidate will be invited back on Thursday, January 21, 2010 for a second interview.

Selectman Fleming congratulated the Town Manager Search Committee members, Robert Miller, Richard Desjardins, Stephen Matellian, Thomas Giblin, Michael Bravo, Jean Jette and Seema Kenney from the Personnel Board. They exemplified themselves in every aspect working through the application process. They brought to the Board, three excellent candidates and he voiced appreciation to the members for a job well done.

In between the first and second interview, the Board conducted their regular business. At 7:30pm, the Board recessed for five-minutes and reconvened at 7:35pm.

Discussion items:

- Request from N.E. Fleet Service owner Timothy Cornu to increase current Class II license from 10 to 25 cars. Selectmen would like to visit the site individually to get a better sense of the layout. Selectman Goodwin will be contacting the Code

45 Enforcement for their input. The Board will revisit this request at a future
46 meeting.

- 47 ○ Cell Tower (The AA Jim Bates has contacted Town Counsel for a RFP draft and
48 is forthcoming).

49
50 In review of the draft sketch of the Memorial monument for Lakeview Cemetery,
51 Selectman Goodwin will visit Whitinsville Monument and have a discussion with the Veterans
52 Counsel on their ideas. This Memorial will be dedicated in honor of all Upton residents who
53 served their Country. Both Chairman Picard and Selectman Fleming are in favor of this
54 Memorial.

55
56 Correspondence received:

- 57 1) Notice from Chief Bradley Re: Youth Recreation night. (Thank you to Chief
58 Bradley & Rec Com for this program)
- 59 2) Letter from Alert Ambulance dated December 18th. (see below)
- 60 3) MIIA inspection report (sent to the specific Department Mgrs for resolution).
- 61 4) Reminder from Worcester Regional Retirement Re: meeting 1/13/10.
- 62 5) Memorandum from Kopelman & Paige: Amendments to HIPAA
- 63 6) Copy of a Main St By-law violation notice from Code Enforcement. (The Board
64 is requesting an update on this matter).

65
66 Brian Kemp, EMS Director came before the Board to discuss a letter that was received by
67 the Board on January 5th from Alert Ambulance Service. It stated they will be terminating the
68 agreement between Alert and the Town of Upton effective January 20, 2010 due to an
69 outstanding bill of \$18,000. Director Kemp assured the Board that the Town is not in any
70 violation of this Agreement. A clause was inserted at the time of signing, stating when the Town
71 receives their payment they in turn will pay Alert. Director Kemp has made arrangements for
72 continuing Advanced Life Support care saying there will be no laps in service. He has also made
73 arrangements with the Hopkinton Fire Chief Ken Clark to provide primary ALS intercept care if
74 needed. In his four-page response to Alert, he has recommended that the existing agreement with
75 Alert be terminated and a new agreement be signed with standard language that the Town would
76 pay Alert by the 10th of the month after receipt of invoice.

77 Director Kemp is researching the possibility of converting to an electronic billing system
78 in which insurance payments will be received in fourteen-days.

79
80 Chairman Picard addressed a letter dated January 12, 2010 from Planning Board Chair
81 Gary Bohan to Jonathan Calianos regarding Pulte Homes / Glen Echo Estates negotiation of the
82 recreation field obligation. It is the request of Mr. Bohan to have Chairman Picard sign off that
83 he (and the Board members) concurs with the Planning Board's decision to enlist Jonathan
84 Calianos and Thomas Gibling to bring about a resolution in this matter. Both Selectman Goodwin
85 and Fleming support this authorization.

86
87 In closing, Chairman Picard said the ATM Warrant will open February 11th and asked
88 that Articles be drafted. He also added that the Board met with the Unions last evening to talk
89 about deferring wages for FY11. Union Representatives will respond back to the Board.

91 Last evening Selectman Fleming also attended the Celebration of the 100th Anniversary
92 of the Boys Scouts of America congratulating sixty-seven Eagle Scouts. A Proclamation was
93 read officially proclaiming the week of January 11, 2010 as Eagle Scouts Week.
94

95 With no other business, the Board Adjourned.
96

97 Motion # 2: Selectman Fleming motioned to adjourn the meeting at 8:23pm. Second: Selectman
98 Goodwin, unanimous: Chairman Picard.
99

100 Respectfully submitted,
101

102 Karen L. Varney, Department Coordinator
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