

Board of Selectmen

Town of Upton



Massachusetts

Meeting Minutes of February 17, 2011

Location: Training Room, Fire & EMS Headquarters, 20 Church Street

Present: Chairman Michael E. Goodwin, Selectman Robert J. Fleming, and Selectman Kenneth E. Picard. Town Manager Blythe Robinson arrived around 7:50pm (after attending another meeting).

The meeting was called to order at 6:00pm.

The purpose of the meeting was a second workshop to finalize the content for the annual performance appraisal of the Town Manager.

The Board discussed the revised version of the appraisal. Selectman Picard offered to collect the remaining edits. A copy of the final document will be transmitted to the Town Manager to facilitate the review process (currently scheduled for March 1).

The Board unanimously consented to update the draft FY12 budget line item# 40 (BoS wages) to \$206,696.19 (with a corresponding adjustment for the Town Manager wage line item to \$120,750 on the Wage / Salary Details page).

The meeting adjourned at 8:24pm.

Respectfully submitted,

Michael E. Goodwin, Chair