

Meeting Agenda - Minutes Worksheet

Team Name: School Funding Multi-Town/Board Committee
 Meeting Purpose: To identify all key stakeholders and milestones for school budget approval and create action plan to get buy in.
 Facilitator: Upton BoS, Bob Fleming
 Date, Time, Location: Tuesday, 10 January 2012 @ 7:00PM, Nipmuc HS, PDC Room, 90 Pleasant Street, Upton, MA
 Meeting Number: #2012-01
 Minutes Approved:
 Attendees: MURSD: Kathleen Drennan, Liana Moore, Donna Coakely-McGowan, Donald Morin, Joe Maruszczak
 Mendon Fin-Com: Rich Schofield, Mike Merolli
 Mendon BoS: Mike Goddard
 Upton BoS: Bob Fleming, Ken Picard, Jim Brochu

Agenda Item / Topic	Presenter	Discussion / Conclusion	Action / Responsibility
Call Meeting to Order / Review the Agenda	Facilitator, Bob Fleming	The meeting was called to order at 7:06PM. The agenda was reviewed and approved.	
Approval of Previous Meeting Minutes	Facilitator, Bob Fleming	The meeting minutes for meeting #2011-05 held on Tuesday, 20 December 2011 was approved as submitted. Note Exhibit #2012-01A (Meeting #2011-05 Minutes)	
First Submission of the RSD budget for FY2013 (5000ft Aerial View)	RSD Superintendent, Joe Maruszczak	<p>Superintendent Joe Maruszczak submitted to the Team a 5000ft aerial view of the proposed SRD FY2013 budget. The submission included a power point presentation and a handout of FY2013 budget supporting documentation.</p> <p>Joe emphasized that this is a very dynamic/fluid budget; there are a number of key elements that have not been defined as of this date. Some of these key budget elements are as follows:</p> <ul style="list-style-type: none"> ❖ State Aid: Chapter 70, Regional Transportation & Circuit Breaker Reimbursement ❖ Negotiated salary and benefit package ❖ Healthcare insurance costs ❖ Local Receipts ❖ Bussing contract <p>The presentation was well received by the Team. The Team felt that the presentation was clear, transparent and informative. Both Town Boards of</p>	Joe will refine the budget as additional information becomes available.

		<p>Selectmen thanked the Superintendent for listening to them about previous budget presentations.</p> <p>Note Exhibit #2012-01B (Budget FY2013 Power Point Presentation) Note Exhibit #2012-01C (Budget FY2013 Supporting Documentation)</p>	
Town(S) and RSD collective bargaining update	Upton BoS, Ken Picard	Ken updated the Team that a representative from the Mendon BoS, the Upton Town Manager and the RSD Superintendent met to discuss common goals and strategies with respect to collective bargaining with their organized labor associations. No other information was available and/or discussed due to the fact that negotiation sessions have started with some organized labor associations.	
Alternate Revenue Task Force	RSD, Kathleen Drennan	<p>The task force submitted an alternate revenue idea tracker to the Team for review and comment.</p> <p>One idea that was discussed was selling surplus RSD items to generate revenue. It was mentioned that the Town of Upton and BVT has been successful selling surplus equipment. It was agreed by the team that is was an idea worth exploring.</p> <p>Note Exhibit #2012-01D // Alternate Revenue Idea Tracker</p>	Jim Brochu will forward contact and logistics information to Joe Maruszczak
RSD Capacity Study	RSD Superintendent, Joe Maruszczak	Nothing to add at this time	
Outreach Strategies	RSD, Kathleen Drennan	<p>Kathleen submitted to the Team a previously discussed letter that is proposed to be submitted to Governor Patrick outlining the need to review school funding elements. The submission was reviewed by the Team and some minor editing were discussed and approved. The Team agreed to have the letter submitted to Governor Patrick. Once all the signatures have been collected over the next few days the letter will be submitted to the Governor.</p> <p>Note Exhibit #2012-01E // Letter to Governor</p>	<p>Kathleen will submit a congressional member(s) draft letter to the Team at the next scheduled meeting.</p> <p>The communication task force needs to schedule a meeting to define and strategize the budget message.</p>

		<p>Kathleen proposed that additional letter should be set to other Congressional member requesting their support in reviewing school funding elements. The Team agreed with the proposal and requested Kathleen draft a letter.</p> <p>The Team discussed that the Communication Task Force needs to define/clarify the message about the RSD FY12013 budget. The CTF needs to strategize on how to broadcast the message.</p>	
Other Topics Not Reasonably Anticipated	Facilitator	No items were discussed.	
<p>Next Meeting Look Ahead</p> <ul style="list-style-type: none"> • Location • Date & Time • Topics 	Facilitator	<p>The next scheduled meeting is Tuesday, 21 February 2012 @7:00PM The meeting will be held in the Nipmuc HS, 3rd Floor, PDC Room The Mendon Fin-Com will chair the next meeting. Tentative topics are as follows:</p> <ul style="list-style-type: none"> ❖ FY2013 Budget update ❖ Update on Framingham State partnership opportunities for teacher professional development and accelerated learning opportunities ❖ Communication task force update ❖ Outreach State Congressional letter 	<p>The Mendon Fin-Com will forward a meeting agenda to all parties for posting a meeting notice. The meeting agenda will be forwarded to all parties no later than Monday, 13 February 2012</p>
Adjourn the Meeting	Facilitator	The meeting was adjourned at 8:10PM	